

**THE SCHOOL DISTRICT OF STURGEON BAY**  
**Regular Board of Education Meeting**  
**Wednesday, December 16, 2020**

As noted in Board Policy 0166 - Agenda:

*“This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”*

7:00 P.M. Board of Education Meeting

Sturgeon Bay High School Library

**CALL TO ORDER:**

1. Pledge of Allegiance
2. Roll Call
3. Motion to Adopt Agenda

**PUBLIC PARTICIPATION SECTION—ALSO KNOWN AS AUDIENCE TO VISITORS AND DELEGATIONS** (As noted in Board Policy 0167.3 Public Participation at Board Meetings):

**STUDENT COUNCIL REPRESENTATIVE REPORT:**

**RECOGNITION:**

1. Employees are recognized in the month of December
  - a. Food Service Staff

**CONSENT AGENDA:**

1. Approve Meeting Minutes
  - a. November 18, 2020 Regular Board of Education Meeting
  - b. December 2, 2020 Board Learning Session
  - c. December 2, 2020 Special Board Meeting
2. Approve November Bills
3. Accept Grants and Donations
4. Accept Resignations and Retirements
5. Approve Sturgeon Bay High School Course Description Book for the 2021-2022 school year
6. Approve TJ Walker Middle School Course Offerings for the 2021-2022 school year

**OPERATIONS AGENDA:**

1. Consent Agenda items requiring attention (if any)
2. Approve Annual Financial Report
3. Approve Sunset Elementary School Parcel Sale
4. Approve Food Service Team Member
5. Approve High School Digital Lawn Sign Purchase
6. Open Enrollment Capacity (*informational item this month*)
7. Reports:
  - a. Legislative
  - b. CESA
  - c. Committee/Seminars
  - d. Administrative
    - i. High School
    - ii. Middle School
    - iii. Sunrise Elementary School

- iv. Sawyer, Sunset Elementary, and District Teaching & Learning
- v. Special Education/Pupil Services
- vi. Technology Department
- vii. Business Manager
- viii. Food Service
- ix. Other
- e. Superintendent

## 8. Adjourn

*NOTE: This notice may be supplemented with additions to the agenda that come to the attention of the board prior to the meeting. If there are changes, a final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.*

To: Board of Education  
From: Dan Tjernagel  
Date: December 10, 2020  
RE: Background Information for the December 16, 2020 Regular Meeting

**CONSENT AGENDA:**

**1. Approve Meeting Minutes**

- a. November 18, 2020 Regular Board of Education Meeting
- b. December 2, 2020 Board Learning Session
- c. December 2, 2020 Special Board Meeting

**2. Approve November Bills**

3. **Accept Grants and Donations** – An \$80 anonymous gift to food service was given to Jenny Spude, as was a \$100 anonymous gift. The Selle Family gave a \$50 donation to Jenny Spude for the food service program as well. Bob Nickel received a \$5,000 grant from The Fort Fund for Tech Ed Department updates. Matt Propsom received a \$16,800 donation from the Kerley Family Foundation of the Door County Community Foundation, Inc. for the Clipper Clays indoor practice simulator, an outdoor simulator, and the team endowment. Heidi Hintz reported the following donations to the district’s music department: \$250 from the Elementary PTO and \$1,000 from the Sturgeon Bay Band Parents. This software will be used for the creation of virtual performance videos of students performing musically; this software will allow individual student performance videos to be combined to form a virtual chorus or band.

A motion to thank these groups and the individuals associated with them for their generosity, as well as approve the grants and donations is recommended.

4. **Accept Resignations and Retirements** – *As of the preparation of the meeting packet, there are no resignations or retirements, but we’ll keep the agenda item listed just in case so we are able to take action, if needed.*

**5. Approve Sturgeon Bay High School Course Description Book for the 2021-2022 school year**

Since the course selection and scheduling process gets underway well before the end of the year, the course description guide comes to you for approval in the winter. Changes are highlighted in the SBHS Principal report from Mr. Nickel.

A motion to approve the 2021-2022 SBHS Course Description Book is recommended.

**6. Approve TJ Walker Middle School Course Offerings for the 2021-2022 school year**

Since the course selection and scheduling process gets underway well before the end of the year, we want the course description guide to come to you for approval prior to that point, and thought having this occur the same month as the high school course offerings are approved would be both effective and efficient.

A motion to approve the 2021-2022 TJ Walker Course Offerings is recommended.

## **OPERATIONS AGENDA:**

### **1. Consent Agenda items requiring attention (if any)**

*This is a standing agenda item and utilized only if needed.*

### **2. Accept Annual Financial Report**

An annual financial report, as well as supporting document entitled management communications, is included in the Board meeting packet. The previous agenda item that accompanied the presentation from our new auditors, as well as comments from Jake Holtz can provide any additional background.

A motion to accept the audit report is requested.

### **3. Approve Sunset Elementary School Parcel Sale**

#### ***3A. Action item***

#### ***3B. Informational item***

As noted last month in your meeting packet, things continued to move forward with the developers and the City.

- A. Doreen Phillips from Maritime Heights LLC has offered to buy the Sunset Elementary School parking lot across the street from the school building, known as Lot 7 Babel Subdivision, for \$1.00. (*Please see a WB-13 Vacant Land Offer to Purchase document in the meeting packet.*) The City Council has approved the idea of Maritime Heights LLC's adding housing to the parcel, but actual plans would still need to be submitted to the City, approved, etc.

Doreen and I were in communication most recently on November 24 when I explained that while we were hopeful to have the Board consider the offer on the November 18 meeting that we were advised at that point to approve the offers for both parcels in the same meeting. I also told her our next regular Board meeting was scheduled for December 16.

A motion to approve the sale of the Sunset Elementary School parking lot, known as Lot 7 Babel Subdivision, to Doreen Phillips from Maritime Heights LLC for \$1.00 subject to an easement to the City of Sturgeon Bay for the existing storm water detention pond being recorded prior to the transfer of the lot is recommended.

- B. S.C Swiderski is the developer approved by the City Council for the parcel that the Sunset Elementary School Building sits on. The City and developer are still in the process of working through the various details, which should result in a developer agreement to spell out the various details before the parcel can be formally sold, title of the lot transferred and so forth. Stay tuned.

### **4. Approve Food Service Team Member**

Director Jenny Spude recommends Curtis Jay Aschauer as a new member of our dishwashing crew. Curtis joins us as part of our connection with the Sunshine House.

A motion to approve Curtis Jay Aschauer as a new member of the food service team is recommended.

**5. Approve High School Digital Lawn Sign Purchase**

As Director Sterckx explained in the last learning session as part of her update, we've received bids and options from three different vendors to address the high school digital lawn sign situation. The bid sheet from the selected vendor (Quick Signs) is included in the meeting packet. The recommendation is to go with the red-light replacement option (\$8,163.77) which would also have an installation charge including the boom truck and removal of the old electronic sign (\$1,850), as well as the sign permit cost (\$450) for a total cost of \$10,463.77.

A motion to approve the high school digital lawn sign purchase from Quick Signs for a total cost of \$10,463.77 is recommended.

**6. Open Enrollment Capacity (informational item this month)**

Based upon discussion leading up to January of 2016 and discussion since we first implemented the capacities approved in January of 2016, we come back to you with an updated grid and recommendation again this year.

As we've done in the past, this is an informational item yet this month. We act upon Open Enrollment capacity at our January Board of Education meeting. We would be looking for official approval of the new capacities beginning with the 2021-2022 school year during next month's meeting on January 13, 2021.

**7. Reports**

**8. Adjourn**

THE SCHOOL DISTRICT OF STURGEON BAY

Regular Board of Education Meeting

Wednesday, Nov. 18, 2020

President Hooker called the regular meeting to order at 7:00 PM in the high school library. Present were Alger, Chisholm, Jennerjohn, Miller, Hooker, Stephens, Hougaard and Stephani. Excused: Holland. Also present were Superintendent Tjernagel, Holtz, Smullen, Smejkal, O'Handley, R. Nickel, T Meikle, Ferry & A DeMeuse. The Pledge of Allegiance was recited.

Motion: Stephens/Hougaard to adopt the agenda, striking item 8 and moving item #7 up on the agenda. Motion carried unanimously.

PUBLIC PARTICIPATION SECTION—also known as audience to visitors and delegations (as noted in Board Policy 0167.3 Public Participation at Board Meetings): None.

STUDENT COUNCIL REPRESENTATIVE REPORT: No report.

RECOGNITION: Staff member Holly Selle was recognized.

CONSENT AGENDA:

1. Approve Meeting Minutes
  - a. October 21, 2020 Regular Board of Education Meeting
  - b. November 4, 2020 Board Learning Session
2. Approve October Bills
3. Accept Grants and Donations - Lisa Heise and her mother donated a number of handmade masks this fall.

Matt Propsom reports the following donations to Clipper Clays.

Dick and Joan Baudhuin - \$1000

Whitetails Unlimited - \$750

John Wilz / Hi-Tec - Patterning Board

Joe and Tanya Weber - \$200

Dr. Luke Staudenmaier - \$200

Therma-Tron-X - \$250

Sturgeon Bay Utilities - \$250

Door County Ace Hardware - \$500

Just In Time Corporation - \$250

Sturgeon Bay Police Association \$100

Scott Wyland - Maple Street Signs - Donation of Clipper Clays Stickers

Door County Rod and Gun Club \$500.

4. Accept Resignations and Retirements: Mary Nickel and Bob Nickel have formally notified us that they plan to retire from their positions as our Data Specialist and High School Principal effective June 30, 2021.
5. Approve Early Graduation Request: An 18-year-old student has approached the high school counseling office and administration about graduating a semester early in January of 2021. Both Mrs. O'Handley and Mr. Nickel support the request. A motion to approve the early graduation request is recommended.

Motion: Hougaard/Stephani to accept and approve the consent agenda items as presented. Motion carried unanimously.

## OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any)
2. Notice Board of Education Election on April 6, 2021  
A school board election will be held on April 6, 2021. The three board members whose terms of office will expire in April of 2021 are Teri Hooker, Keith Miller, and Amy Stephens.

Declarations of Candidacy and Campaign Registration Statements will be available in the School District Office at 1230 Michigan Street during regular school hours starting Tuesday, December 1. The Declarations of Candidacy and Campaign Registration Statements must be filed in the District Office no later than 5:00 P.M. on Tuesday, January 5, 2021.

3. Appoint Assistant Board Clerk  
Motion Stephens/Chisholm to appoint the District Administrator as Assistant Board Clerk to assist with the collection of Board of Education election documents. Motion carried unanimously.
4. Approve Special Education Teacher Associate  
Motion Jennerjohn/Hougaard to approve Rachel Miller as a special education teacher associate at TJ Walker Middle School. Motion carried unanimously.
5. Approve 2021-2022 Calendar  
Motion Hougaard/Jennerjohn to approve a calendar for the 2021-2022 school year as presented. Motion carried unanimously.
6. Approve Freshman Boys Basketball Coach  
Motion Stephens/Jennerjohn to approve Corey Ash as the freshman boy's basketball coach. Motion carried unanimously.
7. Approve Construction Project Bids  
Eric Brandt and Josh Michalkiewicz from Miron were on site for the meeting. They provided an overview of the packet. Those items highlighted are still being finalized. A board member asked for confirmation these bids went out to local contractors as well. Over 500 contractors were invited to bid. Also, an ad was placed in the local paper for the contract project. Contract is for six general trades and a number of different contractors make up a general trade contract. Brandt also hosted a walk-through Oct. 26, 2020 of the different campuses for potential vendors. There are two budgets for Sunset and then the parking lot at Sawyer. Board heard about alternate bid processes. Miron has built in a contingency for unknowns. There are some smaller pieces that could come up, but this outlines the "lion's share of the project". The question was asked about how does the timeframe get handled as far as pricing and contractor timeframes. Once board approves, we offer them a contract and lock in the prices. Electrical is the biggest number. On the bid form there was a list of alternates, there was a lot of wish lists. Those alternates were added (Clock systems, PA systems, Tech Ed dust collectors). Those dollars are some of the wish list items that were incorporated in to bidding process.

Motion Hougaard/Alger to approve the construction project bids as presented. Motion carried unanimously.

8. Approve Sunset Elementary School Proposal(s): Strike from agenda.
9. Reports:
  - a. Legislative –none
  - b. CESA – none

- c. Committee/Seminars – none.
- d. Administrative Reports presented.
- e. Superintendent’s Report presented.

10. Adjourn Motion: Stephens/Alger to adjourn at 8:48 PM. Motion carried unanimously.

Date: \_\_\_\_\_

President’s Signature: \_\_\_\_\_

Recordings of the Board meetings can be located at: <https://www.sturbay.k12.wi.us/district/board-of-education>



**THE SCHOOL DISTRICT OF STURGEON BAY**  
**Board of Education Learning Session**  
**Wednesday, November 4, 2020**

4:55 P.M. Board of Education Special Meeting

SBHS Library

**CALL TO ORDER:**

1. Roll Call at 5:00 PM: Present: Holland, Chisholm, Stephens, Hooker, Miller, Stephani, Hougaard, Jennerjohn & Alger (virtual). Also present Superintendent Tjernagel, R Nickel, Ferry, Smullen, O’Handley, Smejkal, Holtz, & Sterkx.
  
2. **Motion:** Stephens/Chisholm to adopt the agenda. Motion carried unanimously.

**AGENDA AND DISCUSSION**

1. Approve SBHS Math Teacher: Motion Jennerjohn/Stephens to approve Kelly Coles as the SBHS Math Teacher. Motion carried unanimously.
  
2. Motion to adjourn: Chisholm/Stephens to adjourn at 5:06 PM. Motion carried unanimously.

Date: \_\_\_\_\_

President’s Signature: \_\_\_\_\_

**THE SCHOOL DISTRICT OF STURGEON BAY**  
**Board of Education Learning Session**  
**Wednesday, December 2, 2020**

5:00 P.M. Board of Education Meeting

High School Library

**CALL TO ORDER:**

1. Roll Call at 5:07 PM: Present: Holland, Chisholm, Stephens, Hooker, Miller, Stephani, Hougaard, Jennerjohn & Alger (virtual). Also present Superintendent Tjernagel, R Nickel, Ferry, Smullen, O’Handley, Smejkal, Holtz, & Sterkx. Others present were Academic Coaches/Teachers.
  
2. **Motion:** Holland/Stephens to adopt the agenda. Motion carried unanimously.

**AGENDA AND DISCUSSION**

1. School Year Updates: Information presented.
  
2. Literacy Growth and Planning Efforts: Presented and discussed.
  
3. Open Enrollment Capacity Draft for 2021-2022: Present and discussed.
  
4. Potential February 2021 Annual Board Retreat Agenda Topics: Discussed.
  
5. Motion to adjourn: Stephani/Holland to adjourn at 7:27 PM. Motion carried unanimously.

Date: \_\_\_\_\_

President’s Signature: \_\_\_\_\_

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
11/05/2020	202100133	A	3,604.00	10 E 400 411 121000 000	ARTISTS GUILD	HS Art supplies
11/05/2020	202100133	A	290.34	10 E 400 411 121000 000	ARTISTS GUILD	watercolor supplies
11/05/2020	100261	R	178.31	10 E 800 355 263300 000	AT&T	Account# 920 743-5493 930 7- Monthly service charges
11/05/2020	100262	R	135.72	10 E 800 432 222200 031	BOUND TO STAY BOUND	Reference# 52180- Library Books-SR
11/05/2020	202100134	A	21.77	10 E 400 450 136431 000	BRYFCZYNSKI, MICHAEL	11/4/2020 Classroom supplies
11/05/2020	100263	R	348.76	10 E 800 411 162000 000	BSN SPORTS REMIT	Footballs
11/05/2020	202100135	A	393.75	10 E 800 386 239000 000	CESA 11	E-Rate Services- Customer# 2828
11/05/2020	202100137	A	243.90	10 E 800 324 253000 000	COMMUNICATIONS ENGIN	Account# AA02021- Sunset faulty dialer code on fire panel
11/05/2020	202100137	A	445.65	10 E 800 324 253000 000	COMMUNICATIONS ENGIN	Account# AA02021- HS Replace 3 pull station monitors
11/05/2020	202100137	A	113.50	10 E 800 324 253000 000	COMMUNICATIONS ENGIN	Account# AA02021- Sawyer School fire alarm inspection maintenance
11/05/2020	202100137	A	56.00	10 E 800 324 253000 000	COMMUNICATIONS ENGIN	Account# AA02021- Sunset fire alarm maintenance
11/05/2020	202100137	A	2,989.00	10 E 800 324 253000 000	COMMUNICATIONS ENGIN	Account# AA02021- District fire alarm inspections
11/05/2020	100264	R	616.94	10 E 800 411 253000 000	CULLIGAN SERVICE	Account# 8566801- Water and Salt
11/05/2020	202100138	A	551.00	10 E 800 324 253000 000	EAGLE MECHANICAL	Work Order# 13364- Backflow valve service
11/05/2020	202100138	A	58.38	10 E 800 324 253000 000	EAGLE MECHANICAL	Work Order 13260- Hose repair/replacement
11/05/2020	100265	R	106,840.75	49 E 800 310 239000 000	EUA	Renovation Project# 318509-01
11/05/2020	100266	R	300.00	21 R 200 291 166324 000	EVERS, TAHNA	Repayment of money raised for MS Washington DC trip through DC Century Ride
11/05/2020	202100139	A	281.50	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Customer# 80045- Library Books-SR
11/05/2020	202100139	A	206.37	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Customer# 80045- Library Books-SW
11/05/2020	202100140	A	8,033.52	10 E 800 321 295000 000	HEARTLAND BUSINESS S	Phone Maintenance- Voice Bundles and Licenses
11/05/2020	100267	R	21.40	21 E 800 411 161942 000	HENRY, JENNIFER	Clipper Clays thank you cards- per M.Propsom (\$22.58 minus \$1.18 in sales tax)
11/05/2020	100268	R	442.00	21 E 400 310 161914 000	HOSA - FUTURE HEALTH	20-21 HOSA Memberships- Account# 16081, Application# 17388
11/05/2020	202100141	A	200.10	10 E 800 342 253000 000	KRAMER, ROBERT JR	8/24/2020-10/30/2020 Mileage
11/05/2020	202100142	A	407.75	10 E 800 480 295000 000	MARCIA BRENNER & ASS	PowerSchool Plugin- annual support
11/05/2020	100269	R	19.12	10 E 140 411 113000 000	OFFICE DEPOT REMIT	Account# 46466631- 3rd grade classroom supplies
11/05/2020	100269	R	9.82	10 E 140 411 113000 000	OFFICE DEPOT REMIT	Account# 46466631- 3rd Grade Supplies
11/05/2020	100270	R	112.32	21 E 200 411 161934 000	PEPSI-COLA OF GREEN	Account# 31686- Juice machine beverages- TJW Fund
11/05/2020	100272	R	2,045.11	10 E 800 411 253000 000	PIKE SYSTEMS INC	Maintenance supplies

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
11/05/2020	100272	R	2,175.00	10 E 800 411 253000 798	PIKE SYSTEMS INC	Nitrile Gloves- COVID-19
11/05/2020	100272	R	725.00	10 E 800 411 253000 798	PIKE SYSTEMS INC	Nitrile Gloves- COVID-19
11/05/2020	100272	R	899.00	10 E 800 449 253000 798	PIKE SYSTEMS INC	Sprayer
11/05/2020	100272	R	1,999.73	10 E 800 449 253000 798	PIKE SYSTEMS INC	Backpack sprayer
11/05/2020	100272	R	1,980.00	10 E 800 411 253000 798	PIKE SYSTEMS INC	Disinfectant and gloves- COVID-19
11/05/2020	100272	R	3,996.00	10 E 800 411 253000 798	PIKE SYSTEMS INC	Sprayers
11/05/2020	100272	R	232.70	10 E 800 411 253000 798	PIKE SYSTEMS INC	Sprayer triggers
11/05/2020	100272	R	952.39	10 E 800 411 253000 000	PIKE SYSTEMS INC	Trash Liners
11/05/2020	100273	R	155.00	10 E 800 310 239000 000	PREVEA HEALTH WORKME	Prevea health services billing 90746, 86580, & 99213
11/05/2020	100274	R	2,144.73	10 E 800 411 253000 000	PROFESSIONAL SUPPLY	Ice Melter- Maintenance Supply
11/05/2020	100275	R	2,373.00	10 E 800 411 253000 000	REINDERS	Ice Melter
11/05/2020	100276	R	313.17	10 E 200 434 126000 000	SCHOLASTIC INC	Science World Subscription (6th grade)- per M.Propsom
11/05/2020	100277	R	27.06	27 E 800 411 223300 341	STAPLES ADVANTAGE	Order# 186710657-000-001
11/05/2020	202100143	A	70.00	27 E 800 341 256750 341	SUNSHINE HOUSE INC	Transportation for R.Gonzalez- Oct 1-15
11/05/2020	100278	R	1,503.20	10 E 800 480 295000 000	TIERNEY BROTHERS INC	SMART License Renewal December 2020 - June 2021
11/05/2020	202100144	A	1,823.80	10 E 800 354 258000 000	US BANK EQUIPMENT FI	Monthly lease charges
11/05/2020	100279	R	40.00	50 E 800 415 257220 549	WASEDA FARMS COUNTRY	Eggs
11/05/2020	100280	R	285.00	10 E 800 370 431000 000	WAUKESHA SCHOOL DIST	AP European history- Full term
11/05/2020	100281	R	175.00	27 E 800 310 223300 341	WCASS	2020 Virtual Fall Conference- L.Ferry
11/09/2020	100282	R	5.00	98 L 000 000 811671 000	AXA EQUITABLE	J Schopf \$10
11/09/2020	100283	R	33.00	98 L 000 000 811690 000	CROSSROADS AT BIG CR	Employee Donations
11/09/2020	100284	R	264.15	98 L 000 000 811680 000	GURSTEL LAW FIRM PC	Case No. 12-CV-224; File #802986
11/09/2020	100285	R	96.00	98 L 000 000 811660 000	SB LUNCH PROGRAM	Payroll accrual
11/09/2020	100286	R	218.00	98 L 000 000 811690 000	UNITED WAY	Employee Donations
11/10/2020	100287	R	15.00	10 E 800 943 219000 000	EQUAL RIGHTS DIVISIO	Work Permits (2)- October 2020
11/12/2020	100288	R	1,215.17	10 E 800 355 263300 000	AT&T LONG DISTANCE	Monthly billing account# 831-00-7711 955
11/12/2020	202100145	A	927.30	10 E 800 411 253000 000	BELSON CO	District paper towels- 10 cases
11/12/2020	202100146	A	21.47	10 E 400 450 136431 000	BRYFCZYNSKI, MICHAEL	11/10/2020 Project supplies for students
11/12/2020	100289	R	603.22	10 E 800 411 162000 000	BSN SPORTS REMIT	Order# 302978040- HS Boys Basketball Reversible Jerseys and Shorts
11/12/2020	100289	R	603.23	21 E 400 411 162205 000	BSN SPORTS REMIT	Order# 302978040- HS Boys Basketball Reversible Jerseys and Shorts
11/12/2020	100289	R	745.61	10 E 800 411 162000 000	BSN SPORTS REMIT	Order# 302996226- HS Basketballs and Scorebooks
11/12/2020	202100147	A	600.00	10 E 800 941 239000 000	CESA 7	EWITC Membership 2020-21
11/12/2020	100290	R	1,961.00	10 E 800 348 256510 000	DOOR COUNTY COOPERAT	Monthly Billing- Customer# 784909
11/12/2020	100290	R	10.98	10 E 800 411 253000 000	DOOR COUNTY COOPERAT	Monthly Billing- Customer# 784909
11/12/2020	100291	R	302.43	10 E 800 411 253000 000	DOOR COUNTY HARDWARE	Account# 96718- October 2020 Maintenance Supplies

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
11/12/2020	202100148	A	120.00	10 E 800 355 263300 000	DEMEUSE, NELSON	7/1/2020-9/30/2020 Cellphone usage
11/12/2020	202100148	A	109.65	10 E 800 342 239000 000	DEMEUSE, NELSON	7/1/2020-9/30/2020 Mileage July to September 2020
11/12/2020	100292	R	900.00	10 E 800 941 239000 000	DEPT OF SAFETY AND P	Plan Review Fee- Transaction# 3324790
11/12/2020	100293	R	262.59	50 E 800 324 257220 000	ECOLAB	Pest Control- Account# STUR0010-0005
11/12/2020	100294	R	107.90	10 E 800 411 253000 000	FASTENAL COMPANY	Customer# WISTU0252- Maintenance Supplies
11/12/2020	100295	R	121.00	21 E 400 310 161911 000	FBLA PHI BETA LAMBDA	Membership fees for FBLA students (11)
11/12/2020	100296	R	395.00	10 E 400 310 241000 000	HAAS FACTORY OUTLET	HS Tech Ed Equipment Repair
11/12/2020	202100149	A	59.91	21 E 400 411 161912 000	HERBST, NICOLE	11/9/2020 Yearbook Fall Fest supplies
11/12/2020	202100149	A	55.99	21 E 400 411 161912 000	HERBST, NICOLE	11/9/2020 Yearbook fall fest balloons- Econo
11/12/2020	202100150	A	75.80	10 E 400 450 125500 000	INSTRUMENTAL MUSIC C	HS Band Reeds
11/12/2020	202100150	A	36.47	10 E 400 411 125500 000	INSTRUMENTAL MUSIC C	HS Band Jazz music and lesson books
11/12/2020	202100150	A	43.13	10 E 400 450 125500 000	INSTRUMENTAL MUSIC C	HS Band Jazz music and lesson books
11/12/2020	202100151	A	37,668.40	10 E 800 310 256210 000	KOBUSSEN BUSES LTD	September 2020 Billing
11/12/2020	202100151	A	1,600.41	27 E 800 341 256750 011	KOBUSSEN BUSES LTD	September 2020 Billing
11/12/2020	202100151	A	38,238.98	10 E 800 310 256210 000	KOBUSSEN BUSES LTD	October 2020 Bus Service Billing
11/12/2020	202100151	A	1,600.41	27 E 800 341 256750 011	KOBUSSEN BUSES LTD	October 2020 Bus Service Billing
11/12/2020	100297	R	47.97	21 E 200 411 161941 000	LABOTT, DAVE	MS Outdoor Skills- repayment for supplies for hunter safety class (sales tax removed)
11/12/2020	202100152	A	215.63	27 E 120 342 221300 341	LOUTHAIN, JESSICA	10/4/2020-10/5/2020 Mileage reimbursement for using personal vehicle to travel from Sturgeon Bay to Wales, Wisconsin for myself and 3 others.
11/12/2020	202100153	A	39.99	10 E 400 470 120000 000	MELLEN, BARRY	11/5/2020 Reimbursement for U.S. History Digital Video
11/12/2020	100298	R	1,432.00	10 E 800 310 231500 000	NEOLA INC	Account# 4102 Policy Services
11/12/2020	100299	R	59.16	10 E 800 411 253000 000	O'REILLY AUTO PARTS	Customer# 1451981- Monthly charges
11/12/2020	100300	R	233.70	10 E 800 351 239000 000	PENINSULA PULSE	Job postings October 2020
11/12/2020	202100154	A	3,481.94	50 E 800 415 257220 000	PRAIRIE FARMS	Account 47-471 Monthly Billing
11/12/2020	202100155	A	72.45	27 E 800 342 221300 341	SCHRINER-SCHMITT, ED	10/4/2020-10/5/2020 Handle with Care Training or trainers in Delafield
11/12/2020	202100155	A	168.00	27 E 800 342 221300 341	SCHRINER-SCHMITT, ED	10/4/2020-10/5/2020 Handle with Care Training or trainers in Delafield
11/12/2020	100301	R	360.00	21 E 400 411 161911 000	SEROOGYS	Customer Service ID: 23857- Fundraiser candy bars 9/23/20
11/12/2020	202100156	A	304.22	10 E 800 355 263300 000	SPECTRUM BUSINESS	Monthly billing- Account#

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
11/12/2020	100302	R	3,375.00	10 E 800 310 231500 000	STRANG PATTESON ATTO	8245 11 120 0173238 Matter# 05010.00001- Legal Services
11/12/2020	202100157	A	77.00	27 E 800 341 256750 341	SUNSHINE HOUSE INC	Transportation- R.Gonzalez 10/16/20 - 10/31/20
11/12/2020	100303	R	33.21	10 E 200 411 135200 000	TADYCH'S ECONO FOODS	Monthly Billing- October 2020
11/12/2020	100303	R	76.07	10 E 400 411 135200 000	TADYCH'S ECONO FOODS	Monthly Billing- October 2020
11/12/2020	100303	R	203.62	50 E 800 415 257220 000	TADYCH'S ECONO FOODS	Monthly Billing- October 2020
11/12/2020	100303	R	117.60	50 E 800 415 257220 549	TADYCH'S ECONO FOODS	Monthly Billing- October 2020
11/12/2020	100303	R	133.88	50 E 800 415 257250 000	TADYCH'S ECONO FOODS	Monthly Billing- October 2020
11/12/2020	100304	R	15.00	10 E 800 411 253000 000	T R COCHART TIRE CEN	Maintenance parts and supplies
11/12/2020	100305	R	352.00	10 E 800 310 239000 000	VAXPRO, LLC	District Flu Shots 2020-21
11/12/2020	100306	R	129.80	50 E 800 415 257250 000	WASEDA FARMS COUNTRY	Eggs & Beef
11/12/2020	202100158	A	42.00	10 E 800 310 239000 000	WIS DRUG TESTING & C	Background checks (3)- October 2020
11/20/2020	100307	R	130.00	10 E 800 449 214000 000	AED SUPERSTORE	Customer ID: 518967- AED pads
11/20/2020	202100159	A	13.28	10 E 400 450 136431 000	BRYFCZYNSKI, MICHAEL	11/12/2020 Replace stain from previous reimbursement due to student knocking over that can. The student has been billed for the waste
11/20/2020	100308	R	87.00	10 E 400 450 143000 000	BSN SPORTS REMIT	HS Athletic Supply- Eclipse Game Ball (6)
11/20/2020	100309	R	1,135.00	10 E 800 310 231500 000	BUELOW VETTER BUIKEM	Account# 3101.00099- legal services general school law
11/20/2020	100309	R	1,682.50	10 E 800 310 231500 000	BUELOW VETTER BUIKEM	Account# 3101.86522- legal services pupil service matters
11/20/2020	100310	R	1,815.19	10 E 800 355 263300 000	CELLCOM WISCONSIN RS	Monthly service charges
11/20/2020	202100160	A	13,780.00	10 E 800 386 431000 000	CESA #9	Wisconsin Virtual School September Enrollments (47) and Course Extension (1)
11/20/2020	202100160	A	-705.00	10 E 800 386 431000 000	CESA #9	Wisconsin Virtual School September Enrollments (47) and Course Extension (1)
11/20/2020	100311	R	768.42	10 E 800 310 231400 000	DOOR COUNTY TREASURE	2020 Election Shared Costs
11/20/2020	100312	R	318.71	10 E 800 348 256510 000	DOOR COUNTY TREASURE	Customer Number 31000- District Fuel October 2020
11/20/2020	100312	R	120.06	10 E 800 348 254500 000	DOOR COUNTY TREASURE	Customer Number 31000- District Fuel October 2020
11/20/2020	100313	R	8,360.00	10 E 800 310 214000 000	DOOR COUNTY MEDICAL	October 2020 Nursing
11/20/2020	100313	R	8,656.47	27 E 800 310 218100 011	DOOR COUNTY MEDICAL	October 2020- OT & PT
11/20/2020	100313	R	1,540.92	27 E 800 310 218200 011	DOOR COUNTY MEDICAL	October 2020- OT & PT
11/20/2020	100314	R	180.00	10 E 800 310 239100 000	DOOR COUNTY YMCA	District Memberships- Group 1
11/20/2020	100314	R	340.00	10 E 800 310 239100 000	DOOR COUNTY YMCA	District Memberships- Group 2
11/20/2020	100315	R	337.00	50 E 800 324 257220 000	ENGELS COMMERCIAL AP	Blast chiller repair
11/20/2020	100316	R	22.00	21 E 400 310 161911 000	FBLA PHI BETA LAMBDA	FBLA membership fees (2)
11/20/2020	100317	R	194.00	50 E 800 415 257220 000	JORNS SUGAR BUSH	5 gallons of maple syrup for food service
11/20/2020	202100161	A	36.00	10 E 400 411 125400 000	J W PEPPER & SON INC	"Dreams" 2-Part by Audrey Snyder, ePrint. Alfred Publishing Co., Inc.
11/20/2020	202100161	A	131.95	10 E 400 411 125400 000	J W PEPPER & SON INC	Choral music for the semester's virtual concert, Winter 2020.

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11/20/2020	202100162	A	426.30	10 E 100 480 221500 000	LEXIA LEARNING SYSTE	15 Additional Lexia Core5 Reading Student Subscriptions
11/20/2020	100318	R	485.40	10 E 200 411 143000 000	NASCO	PE supplies for 2020-2021 School year.
11/20/2020	100319	R	535.36	50 E 800 415 257220 000	PAN O GOLD	Account# 40014- October 2020 Food Service Charges
11/20/2020	100320	R	139.86	10 E 800 411 239000 000	QUILL	Order# 143842470 Biz.Office Toner
11/20/2020	202100163	A	12,127.33	10 E 800 336 253300 000	STURGEON BAY UTILITI	October 2020 Utilities Billing
11/20/2020	202100163	A	1,231.56	10 E 800 337 253300 000	STURGEON BAY UTILITI	October 2020 Utilities Billing
11/20/2020	202100163	A	753.19	10 E 800 338 253300 000	STURGEON BAY UTILITI	October 2020 Utilities Billing
11/20/2020	202100163	A	25.30	10 E 800 339 253300 000	STURGEON BAY UTILITI	October 2020 Utilities Billing
11/20/2020	100321	R	1,836.00	21 E 100 411 164900 000	SECOND STEP	Customer# 10117365- 4K Second Step Kits
11/20/2020	100322	R	150.00	21 R 400 291 163902 000	STRACKA, BETH	Reimbursement for extracurricular private voice lessons, as per Leslie Hill's agreement for the 2020-21 school year
11/20/2020	100323	R	112.50	10 E 800 941 239000 000	STURGEON BAY BREAKFA	Quarterly dues and founders club
11/20/2020	100324	R	232.00	10 E 800 310 125000 000	THE PIANO TUNA IN FI	11/6/20 Piano Tuning in 126F and 127; 11/13/20 Piano Tuning in 126A and 130
11/20/2020	100325	R	63.75	50 E 800 324 257220 000	TIP TOP CLEANERS	Cleaning services- October 2020
11/20/2020	100326	R	113.50	50 L 000 000 815000 000	WIPPERFURTH, ANDREA	Refund of lunch account balance
11/20/2020	202100164	A	1,849.04	10 E 800 354 258000 000	WISCONSIN DOCUMENT I	Monthly printer/copier contract charges
11/20/2020	100327	R	788.24	10 E 800 351 239000 000	WISCONSIN MEDIA	Account# 17600- October charges for district postings
11/23/2020	100328	R	5.00	98 L 000 000 811671 000	AXA EQUITABLE	J Schopf \$5
11/23/2020	100329	R	33.00	98 L 000 000 811690 000	CROSSROADS AT BIG CR	Employee Donations
11/23/2020	100330	R	260.37	98 L 000 000 811680 000	GURSTEL LAW FIRM PC	Case No. 12-CV-224; File #802986
11/23/2020	100331	R	3,662.41	98 L 000 000 811634 000	MADISON NATIONAL LIF	Group Life
11/23/2020	100332	R	560.84	98 L 000 000 811639 000	MADISON NATIONAL LIF	Short-Term Disability Ins.
11/23/2020	100332	R	3,082.79	98 L 000 000 811635 000	MADISON NATIONAL LIF	LTD Insurance
11/23/2020	100332	R	633.56	98 L 000 000 811639 000	MADISON NATIONAL LIF	Short-Term Disability Ins.
11/23/2020	100333	R	237.57	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 18 Pay
11/23/2020	100333	R	257.15	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 24 Pay
11/23/2020	100333	R	237.57	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 18 Pay
11/23/2020	100333	R	257.15	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 24 Pay
11/23/2020	100334	R	176.00	98 L 000 000 811660 000	SB LUNCH PROGRAM	Payroll accrual
11/23/2020	100338	R	176.00	98 L 000 000 811660 000	SB LUNCH PROGRAM	Payroll accrual
11/23/2020	100335	R	1,247.28	98 L 000 000 811647 000	SUPERIOR VISION INSU	Policy #03928901 - BillingPeriod = December 2020
11/23/2020	100336	R	585.26	98 L 000 000 811646 000	UNITEDHEALTHCARE SPE	303472; Accident Insurance
11/23/2020	100336	R	580.80	98 L 000 000 811648 000	UNITEDHEALTHCARE SPE	303472; Critical Illness Ins.
11/23/2020	100336	R	464.14	98 L 000 000 811646 000	UNITEDHEALTHCARE SPE	303472; Accident Insurance
11/23/2020	100336	R	479.45	98 L 000 000 811648 000	UNITEDHEALTHCARE SPE	303472; Critical Illness Ins.

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11/23/2020	100337	R	218.00	98 L 000 000 811690 000	UNITED WAY	Employee Donations
11/30/2020	100340	R	330.00	10 E 800 310 239100 000	CROSSFIT ARMATI	CORP MEMBERSHIP
11/04/2020	202000151	W	96.81	50 E 800 411 257000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	33.24	50 E 800 449 257000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	41.98	50 E 800 449 257000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	-37.19	50 E 800 411 257000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	77.94	10 E 110 411 241000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	315.05	27 E 800 411 223300 341	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	319.38	10 E 800 411 253000 798	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	529.37	50 E 800 411 257000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	388.00	50 E 800 411 257000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	128.94	50 E 800 411 257000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	189.68	10 E 800 480 295000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	163.00	10 E 800 449 253000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	227.80	50 E 800 411 257000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	74.95	50 E 800 415 257250 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	42.98	50 E 800 411 257000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	25.88	10 E 400 470 241000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	181.80	10 E 800 411 253000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	397.86	10 E 800 411 253000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	179.50	10 E 200 411 241000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	514.07	10 E 800 411 253000 798	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	295.20	10 E 800 411 253000 798	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	-119.99	10 E 140 449 110000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	-5.99	10 E 400 411 121000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	836.02	50 E 800 411 257000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	132.62	10 E 800 411 253000 798	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	22.95	10 E 800 411 253000 798	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000151	W	590.85	10 E 800 411 253000 798	AMAZON.COM	Credit Card Payment AP Invoice.



CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
11/04/2020	202000151	W	958.80	10 E 800 411 253000 798	AMAZON.COM	Credit Card Payment AP Invoice.
11/04/2020	202000152	W	40.02	10 E 120 411 213000 000	AMAZON.COM	Supplies
11/04/2020	202000153	W	151.72	10 E 200 411 136000 000	AMAZON.COM	Middle School Tech Ed
11/04/2020	202000153	W	191.01	10 E 200 449 136000 000	AMAZON.COM	Middle School Tech Ed
11/04/2020	202000154	W	24.98	27 E 120 411 152002 341	AMAZON.COM	Fidgets for classroom and students
11/04/2020	202000155	W	17.46	10 E 120 411 213000 000	AMAZON.COM	Supplies
11/04/2020	202000156	W	29.97	10 E 110 411 110400 000	AMAZON.COM	4K supplies
11/04/2020	202000157	W	56.60	27 E 120 411 152001 341	AMAZON.COM	EC supplies
11/04/2020	202000158	W	4.35	10 E 400 411 136000 000	AMAZON.COM	Classroom supplies
11/04/2020	202000158	W	10.64	10 E 400 411 136431 000	AMAZON.COM	Classroom supplies
11/04/2020	202000159	W	18.86	10 E 400 411 136000 000	AMAZON.COM	Classroom supplies
11/04/2020	202000159	W	46.13	10 E 400 411 136431 000	AMAZON.COM	Classroom supplies
11/04/2020	202000160	W	3.36	10 E 400 411 136000 000	AMAZON.COM	Classroom supplies
11/04/2020	202000160	W	8.22	10 E 400 411 136431 000	AMAZON.COM	Classroom supplies
11/04/2020	202000161	W	23.21	10 E 110 415 110400 000	AMAZON.COM	4K snack supplies
11/04/2020	202000162	W	93.99	10 E 400 411 125500 000	AMAZON.COM	voice amplification system
11/04/2020	202000163	W	111.79	10 E 120 411 112000 000	AMAZON.COM	Classroom Supplies
11/04/2020	202000164	W	25.10	10 E 400 411 136431 000	AMAZON.COM	classroom safety supplies
11/04/2020	202000165	W	182.90	27 E 140 411 158111 341	AMAZON.COM	Classroom supplies
11/04/2020	202000166	W	31.95	10 E 140 411 213000 000	AMAZON.COM	Counseling Supplies
11/04/2020	202000167	W	84.47	10 E 120 411 213000 000	AMAZON.COM	Supplies
11/04/2020	202000168	W	125.41	10 E 400 411 143000 000	AMAZON.COM	Athletic supplies
11/04/2020	202000169	W	30.90	10 E 800 480 295000 000	AMAZON.COM	Director of Tech iPad case.
11/04/2020	202000170	W	26.12	10 E 200 411 124500 000	AMAZON.COM	Integer Number Lines
11/04/2020	202000171	W	93.88	27 E 400 411 158110 341	AMAZON.COM	Sensory peapod for student MS
11/04/2020	202000172	W	281.87	10 E 400 411 136360 000	AMAZON.COM	Supplies for class
11/04/2020	202000173	W	49.96	27 E 120 411 158115 341	AMAZON.COM	Classroom supplies
11/04/2020	202000174	W	54.91	27 E 120 411 152001 341	AMAZON.COM	EC supplies
11/04/2020	202000175	W	31.80	10 E 400 411 136360 000	AMAZON.COM	Supplies for class
11/04/2020	202000176	W	6.00	10 E 400 411 136000 000	AMAZON.COM	Classroom Supplies
11/04/2020	202000176	W	33.74	10 E 400 411 136431 000	AMAZON.COM	Classroom Supplies
11/06/2020	202000235	W	240.00	10 E 800 339 253300 000	ADVANCED DISPOSAL	Credit Card Payment AP Invoice.
11/06/2020	202000235	W	452.40	10 E 800 339 253300 000	ADVANCED DISPOSAL	Credit Card Payment AP Invoice.
11/06/2020	202000235	W	706.40	10 E 800 339 253300 000	ADVANCED DISPOSAL	Credit Card Payment AP Invoice.
11/06/2020	202000235	W	291.00	10 E 800 339 253300 000	ADVANCED DISPOSAL	Credit Card Payment AP Invoice.
11/06/2020	202000254	W	200.00	27 E 800 310 221300 341	AEP CONNECTIONS	Credit Card Payment AP Invoice.
11/06/2020	202000253	W	33.67	10 E 800 324 253000 000	AIRGAS USA LLC	Credit Card Payment AP Invoice.
11/06/2020	202000232	W	9.48	10 E 800 411 171000 000	AMAZON.COM	Credit Card Payment AP Invoice.
11/06/2020	202000232	W	7.33	27 E 800 480 158100 341	AMAZON.COM	Credit Card Payment AP Invoice.
11/06/2020	202000232	W	6.32	27 E 800 480 158100 341	AMAZON.COM	Credit Card Payment AP Invoice.
11/06/2020	202000264	W	119.00	10 E 800 941 295000 000	ASSOC OF WISC SCH AD	Credit Card Payment AP Invoice.
11/06/2020	202000245	W	429.99	21 E 100 411 164900 000	BEST BUY	Ipad for School Counselor - from Community Foundation Grant. Check #12624

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11/06/2020	202000247	W	150.97	21 E 100 411 164900 000	BEST BUY	Ipad for School Counselor - from Community Foundation Grant. Check #12624
11/06/2020	202000241	W	99.98	10 E 800 411 254500 000	BLUETARP FINANCIAL	Credit Card Payment AP Invoice.
11/06/2020	202000241	W	250.35	10 E 800 411 254500 000	BLUETARP FINANCIAL	Credit Card Payment AP Invoice.
11/06/2020	202000233	W	170.00	10 E 800 370 431000 000	BYU INDEPENDENT STUD	Credit Card Payment AP Invoice.
11/06/2020	202000243	W	438.55	10 E 800 411 253000 798	CLEANITSUPPLY.COM	Credit Card Payment AP Invoice.
11/06/2020	202000263	W	345.00	10 E 800 941 295000 000	CONSORTIUM FOR SCHOO	Credit Card Payment AP Invoice.
11/06/2020	202000263	W	1,299.00	10 E 100 480 221500 000	CONSORTIUM FOR SCHOO	Credit Card Payment AP Invoice.
11/06/2020	202000263	W	340.00	10 E 800 941 295000 000	CONSORTIUM FOR SCHOO	Credit Card Payment AP Invoice.
11/06/2020	202000228	W	78.39	50 E 800 415 257220 000	COSTCO WHOLESALE	Credit Card Payment AP Invoice.
11/06/2020	202000228	W	83.91	50 E 800 415 257220 000	COSTCO WHOLESALE	Credit Card Payment AP Invoice.
11/06/2020	202000228	W	16.98	50 E 800 415 257220 000	COSTCO WHOLESALE	Credit Card Payment AP Invoice.
11/06/2020	202000239	W	25.00	10 E 200 411 241000 000	DEBORAH R GLASER, LL	Credit Card Payment AP Invoice.
11/06/2020	202000236	W	100.00	27 E 800 949 159100 341	DPI-TEACHER LICENSIN	Credit Card Payment AP Invoice.
11/06/2020	202000236	W	100.00	27 E 800 949 159100 341	DPI-TEACHER LICENSIN	Credit Card Payment AP Invoice.
11/06/2020	202000250	W	20.22	10 E 400 411 136360 000	EBAY	Credit Card Payment AP Invoice.
11/06/2020	202000251	W	170.00	10 E 400 411 136360 000	EBAY	Parts for Haas machine and shop supplies
11/06/2020	202000234	W	98.00	27 E 800 480 158100 341	GEMIINI	Credit Card Payment AP Invoice.
11/06/2020	202000262	W	60.00	10 E 800 941 295000 000	ISTE	Credit Card Payment AP Invoice.
11/06/2020	202000257	W	399.00	10 E 800 411 162000 000	MATBOSS, LLC	Credit Card Payment AP Invoice.
11/06/2020	202000242	W	12.87	10 E 800 411 254500 000	MC MASTER-CARR SUPPL	Credit Card Payment AP Invoice.
11/06/2020	202000237	W	9.95	10 E 800 355 263300 000	METROFAX	Credit Card Payment AP Invoice.
11/06/2020	202000261	W	819.84	10 E 800 480 295000 000	MOBILE DEFENDERS LLC	Credit Card Payment AP Invoice.
11/06/2020	202000244	W	-27.65	10 E 800 411 253000 798	NEW PIG	Credit Card Payment AP Invoice.
11/06/2020	202000244	W	-262.28	10 E 800 411 253000 798	NEW PIG	Credit Card Payment AP Invoice.
11/06/2020	202000252	W	1,000.00	10 E 800 432 222200 031	OVERDRIVE, INC	Library eBooks
11/06/2020	202000226	W	200.00	10 E 800 941 239000 000	ROTARY CLUB OF STURG	Credit Card Payment AP Invoice.
11/06/2020	202000258	W	160.00	10 E 800 941 162000 000	RSCHOOL TODAY	Credit Card Payment AP Invoice.
11/06/2020	202000260	W	35.00	10 E 110 411 110400 000	STARFALL EDUCATION F	Credit Card Payment AP Invoice.

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11/06/2020	202000238	W	61.60	10 E 800 411 239000 000	TADYCH'S ECONO FOODS	Credit Card Payment AP Invoice.
11/06/2020	202000238	W	23.67	21 E 200 411 161939 000	TADYCH'S ECONO FOODS	Credit Card Payment AP Invoice.
11/06/2020	202000256	W	18.06	10 E 120 411 111000 000	TARGET	Credit Card Payment AP Invoice.
11/06/2020	202000256	W	33.98	27 E 803 411 158111 341	TARGET	Credit Card Payment AP Invoice.
11/06/2020	202000231	W	273.73	50 E 800 449 257000 000	THE WEBSTAURANT STOR	Credit Card Payment AP Invoice.
11/06/2020	202000255	W	396.36	27 E 800 480 156604 341	ULTIMATE SLP	Credit Card Payment AP Invoice.
11/06/2020	202000259	W	99.00	10 E 200 310 221300 000	UNIVERSITY OF CA, IR	Credit Card Payment AP Invoice.
11/06/2020	202000230	W	182.43	50 E 800 411 257000 000	US BANK	Credit Card Payment AP Invoice.
11/06/2020	202000230	W	405.00	50 E 800 310 257900 000	US BANK	Credit Card Payment AP Invoice.
11/06/2020	202000230	W	507.26	10 E 800 411 253000 000	US BANK	Credit Card Payment AP Invoice.
11/06/2020	202000230	W	350.00	10 E 200 480 221500 000	US BANK	Credit Card Payment AP Invoice.
11/06/2020	202000246	W	5,530.00	10 E 800 355 263300 000	US CELLULAR	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	39.27	50 E 800 415 257220 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	76.61	50 E 800 415 257220 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	1.24	50 E 800 415 257220 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	45.26	50 E 800 415 257220 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	62.93	50 E 800 415 257250 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	25.79	10 E 100 411 110500 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	27.75	10 E 110 411 241000 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	20.55	10 E 110 411 110400 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	110.05	21 E 200 411 161939 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	44.97	21 E 200 411 161939 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	54.45	21 E 200 411 161939 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	72.50	21 E 200 411 161939 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	116.45	21 E 200 411 161939 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	100.00	21 E 400 411 161912 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	26.36	27 E 120 411 158109 341	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	37.52	27 E 120 411 158109 341	WALMART COMMUNITY	Credit Card Payment AP Invoice.

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
11/06/2020	202000229	W	28.82	10 E 200 411 126000 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	13.24	10 E 200 411 126000 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	15.88	10 E 200 411 241000 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	26.40	21 E 200 411 161923 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	7.44	10 E 110 411 121000 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	16.16	10 E 110 411 110500 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	26.11	10 E 110 411 110400 000	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000229	W	38.86	27 E 120 411 152001 341	WALMART COMMUNITY	Credit Card Payment AP Invoice.
11/06/2020	202000248	W	100.00	10 E 800 310 264400 000	WASBO FOUNDATION	Credit Card Payment AP Invoice.
11/06/2020	202000227	W	50.00	10 E 800 342 264400 000	WIS ASSOC OF SCHOOL	Credit Card Payment AP Invoice.
11/06/2020	202000249	W	16.35	10 E 400 450 136431 000	WOODWORKER'S SUPPLY	Classroom Supplies for Resale
11/06/2020	202000240	W	632.40	10 E 800 449 253000 000	ZORO.COM	Credit Card Payment AP Invoice.
11/06/2020	202000240	W	944.73	10 E 800 411 253000 798	ZORO.COM	Credit Card Payment AP Invoice.
11/06/2020	202000240	W	944.73	10 E 800 411 253000 798	ZORO.COM	Credit Card Payment AP Invoice.
11/06/2020	202000240	W	19.31	10 E 800 411 253000 000	ZORO.COM	Credit Card Payment AP Invoice.
11/06/2020	202000240	W	168.72	10 E 800 411 253000 000	ZORO.COM	Credit Card Payment AP Invoice.
11/06/2020	202000240	W	229.99	10 E 800 411 253000 000	ZORO.COM	Credit Card Payment AP Invoice.
11/06/2020	202000240	W	499.93	10 E 800 411 253000 000	ZORO.COM	Credit Card Payment AP Invoice.
11/06/2020	202000240	W	199.89	10 E 800 411 253000 000	ZORO.COM	Credit Card Payment AP Invoice.
11/10/2020	202000177	W	83.72	98 L 000 000 811640 000	WEA TRUST ADVANTAGE	WEA Auto Insurance
11/10/2020	202000177	W	80.76	98 L 000 000 811641 000	WEA TRUST ADVANTAGE	WEA Home Owner's Ins
11/10/2020	202000177	W	1,115.00	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth IRA
11/10/2020	202000177	W	2,393.65	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth TSA
11/10/2020	202000177	W	267.47	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity (% calc)
11/10/2020	202000177	W	3,880.00	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity
11/10/2020	202000178	W	1,135.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
11/10/2020	202000178	W	265.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Roth Employee Contributions
11/10/2020	202000179	W	450.85	98 L 000 000 811680 000	WIS DEPT OF REVENUE	Payment Key 2893844
11/12/2020	202000181	W	80.88	50 E 800 415 257220 000	PEPSI-COLA OF GREEN	HS Vending
11/12/2020	202000180	W	335.02	10 E 800 331 253300 000	WISCONSIN PUBLIC SER	Monthly Gas Payment
12/01/2020	202000219	W	15,997.50	98 L 000 000 811901 000	DEAN HEALTH INC	Health Insurance - December 1 - 31, 2020
12/01/2020	202000219	W	117,870.09	98 L 000 000 811630 000	DEAN HEALTH INC	Health Insurance - December 1 - 31, 2020
12/01/2020	202000219	W	20,616.99	10 E 800 290 292000 000	DEAN HEALTH INC	Health Insurance - December 1

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
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12/01/2020	202000220	W	13,591.26	98 L 000 000 811902 000	DELTA DENTAL	Dental Insurance - Billing Period: 12/1 - 12/31/20
12/01/2020	202000220	W	555.97	10 E 800 290 292000 000	DELTA DENTAL	Dental Insurance - Billing Period: 12/1 - 12/31/20
11/23/2020	100334	V	-176.00	98 L 000 000 811660 000	SB LUNCH PROGRAM	Payroll accrual
11/25/2020	202000216	W	83.72	98 L 000 000 811640 000	WEA TRUST ADVANTAGE	WEA Auto Insurance
11/25/2020	202000216	W	80.76	98 L 000 000 811641 000	WEA TRUST ADVANTAGE	WEA Home Owner's Ins
11/25/2020	202000216	W	1,115.00	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth IRA
11/25/2020	202000216	W	2,393.65	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth TSA
11/25/2020	202000216	W	267.47	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity (% calc)
11/25/2020	202000216	W	3,880.00	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity
11/25/2020	202000217	W	1,135.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
11/25/2020	202000217	W	315.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Roth Employee Contributions
11/25/2020	202000218	W	229.04	98 L 000 000 811680 000	WIS DEPT OF REVENUE	Payment Key 2893844
11/30/2020	202000222	W	80.88	50 E 800 415 257250 000	PEPSI-COLA OF GREEN	Account# 24091- Ala Carte purchases
11/30/2020	202000221	W	394.58	10 E 800 331 253300 000	WISCONSIN PUBLIC SER	WPS Bus Garage Autopay
			544,971.56	Totals for checks		

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	0.00	0.00	224,786.41	224,786.41
21	SPECIAL REVENUE - GIFTS	0.00	450.00	4,811.27	5,261.27
27	SPECIAL EDUCATION	0.00	0.00	16,026.36	16,026.36
49	CAPITAL PROJECTS FUND	0.00	0.00	106,840.75	106,840.75
50	FOOD SERVICE FUND	113.50	0.00	9,289.95	9,403.45
98	PAYROLL CLEARING FUND	182,653.32	0.00	0.00	182,653.32
***	Fund Summary Totals ***	182,766.82	450.00	361,754.74	544,971.56

\*\*\*\*\* End of report \*\*\*\*\*

# Course Description Booklet 2021-22



*Home of the Clippers*

**Sturgeon Bay High School**  
**1230 Michigan Street**  
**Sturgeon Bay, WI 54235**  
**Phone: 920.746.2800**  
**Fax: 920.746.3888**  
[www.sturbay.k12.wi.us](http://www.sturbay.k12.wi.us)

*Updated November 11, 2020*

## What's New

Printed below is an overview of departmental updates for the 2021-22 school year.

### NWTC Practical Nursing Program

- It is now possible for students to begin NWTC's Practical Nursing program while in high school. See page 60 for more information.

### Art Department

- ***Drawing and Painting*** and ***Ceramics and Sculpture*** are now available at four levels (Introduction, Intermediate, Concentration, and Portfolio). See page 20 for more information.
- ***Illustrator Fundamentals*** is a new course offering through NWTC. Successful completion of the course will result in credit at both SBHS and NWTC. See page 22 for more information.
- ***Sketchbook Art Journals*** is a new course offering. See page 22 for more information.

### Computer Science Department

- ***Microsoft Office – Introduction*** is a new course offering through NWTC. Successful completion of the course will result in credit at both SBHS and NWTC. See page 27 for more information.

### Music Department

- The course description for Women's Choir has been modified, which resulted in a course title change. The new course is ***Treble Choir***. See page 42 for more information.

### Social Sciences Department

- ***Introduction to Diversity Studies*** is a new course offering through NWTC. Successful completion of the course will result in credit at both SBHS and NWTC. See page 53 for more information.

### Technology and Engineering Department

- ***Automation and Design*** is a new course online offering. See page 56 for more information.



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## **Nondiscrimination Policy**

It is the policy of the School District of Sturgeon Bay, pursuant to s.118.13, Wis. Stats., and PI 9, that no person, on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional, or learning disability, may be denied admission to any school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil services, recreational, or other programs.

All vocational education programs follow the district's policies of non-discrimination on the basis of the above-mentioned reasons. In addition, arrangements can be made to ensure that the lack of English language skills is not a barrier to admission or participation.

For a copy of the complaint procedure or any questions or complaints concerning Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of the above-mentioned reasons, contact:

Mr. Dan Tjernagel  
Superintendent  
School District of Sturgeon Bay  
1230 Michigan Street  
Sturgeon Bay, WI 54235  
920.746.2801

Inquiries related to Section 504 of the Rehabilitation Act of 1972, which prohibits discrimination on the basis of handicap, should be directed to:

Mrs. Lindsay Ferry  
Special Education and Pupil Services Director  
School District of Sturgeon Bay  
1230 Michigan Street  
Sturgeon Bay, WI 54235  
920.746.2804

## **Registration and Scheduling**

Registration and scheduling of students for the next school year is one of the most important tasks that students, parents, school administrators, and school counselors must complete each year. It is extremely important for students and their parents to carefully consider all available course and program options and to make thoughtful scheduling decisions that are based on district graduation requirements, post-secondary educational institution requirements, as well as vocational and personal interests and abilities. School personnel are available to discuss scheduling with parents and students to assist them in making course and program selections.

The block schedule utilized by Sturgeon Bay High School offers students several advantages over a traditional schedule. The most important of these is the unique opportunity to study and explore a wider variety of courses without having to carry a large course load during any one quarter. Under the Sturgeon Bay High School block schedule, students can earn up to 8 credits per year while only taking four (or possibly five or six) courses at any one time.

### **Scheduling Process**

PowerSchool is Sturgeon Bay High School's student management software. In addition to allowing student and parent access to grade and attendance information, PowerSchool is used during the scheduling process. The process involves the following steps:

1. Students select courses.
2. Course requests are entered into PowerSchool.
3. Based on student requests, a master schedule is created and entered into PowerSchool.
4. PowerSchool generates a course schedule for each student based on that student's requests.
5. Counselors review all schedules individually and make necessary adjustments.
6. Students meet with their counselors to discuss schedules and make necessary changes.

### **Schedule Conflicts**

The student will be contacted if there are unresolved conflicts that result from this process.

### **Schedule Changes**

Because the initial student selection of courses plays a major role in determining course sections, teacher and staff placements, and budget allocations for textbooks, materials, and supplies, it is imperative that selections be considered carefully so that there is a minimal need to change individual student schedules after the initial selections have been made. As a general rule, schedule changes after the initial selection of courses will be made only to address a significant academic need. In all cases, schedule changes will be closely scrutinized, and parents and students must understand that most requests will not be granted.

## Graduation Requirements

### Minimum Graduation Requirements

A student must earn a minimum of 26 credits in order to graduate from Sturgeon Bay High School. Included in the credit requirements are the following:

- 4 credits of English
  - English 9 or English 9 – Honors
  - English 10 or English 10 – Honors
  - American Literature or American Literature – Honors
  - Grade 12:
    - Option 1: English 12
    - Option 2: English Composition 1 and Oral Communication (NWTC courses)
    - Option 3: Creative Writing
    - Option 4: AP English Literature and Composition
  
- 3 credits of Mathematics
  - Option 1: Algebra I, Geometry, Probability and Statistics, Algebra II or College Technical Math 1A (NWTC course)
  - Option 2: Pre-Algebra, Basic Geometry and Statistics, College Technical Math 1A (NWTC course) or Algebra I
  
- 3 credits of Science
  - Earth Science
  - Biology
  - 1 credit from any of the following:
    - Computer Programming I
    - Food and Nutrition
    - Sustainable Living
    - Astronomy
    - Ecology
    - Meteorology and Climate Change
    - Concepts of Chemistry
    - Chemistry
    - Concepts of Physics
    - Physics
    - Human Biology 102 (UWGB course)
    - Renewable Energy Technology (NWTC course)
  
- 3 credits of Social Science
  - World Cultures or Modern European History
  - Required: U. S. History
  - Required: American Studies

- 1.5 credits of Physical Education
  - Fitness Foundations – required for all students
  - 1 credit from any of the following:
    - Lifeguard Training
    - Lifetime Fitness – may be repeated but not during the same time of a successive school year
    - Physical Education Graduation Requirement Substitution Option – may be used once (equivalent of 0.5 credit)
    - Recreational Sports – may be repeated but not during the same time of a successive school year
    - Strength and Conditioning – may be repeated within the same school year or at any time in a successive school year
    - Swimming
- 0.5 credit of Health – may be met by taking the course in Grade 7 or 8, but no high school credit is awarded if completed before Grade 9
- 0.5 credit of Personal Money Management
- Elective credits necessary to bring the total credits earned to a minimum of 26
- Additional requirements and recommendations are as follows:
  - Students must serve and document completion of 40 hours of community service. Students may begin accumulating these service hours during the summer prior to the beginning of the freshman year.
  - Students must achieve a minimum cumulative grade point average of 1.5 after eight semesters of high school enrollment.
  - It is recommended that students complete eight semesters of attendance.

### **Important Information for Seniors**

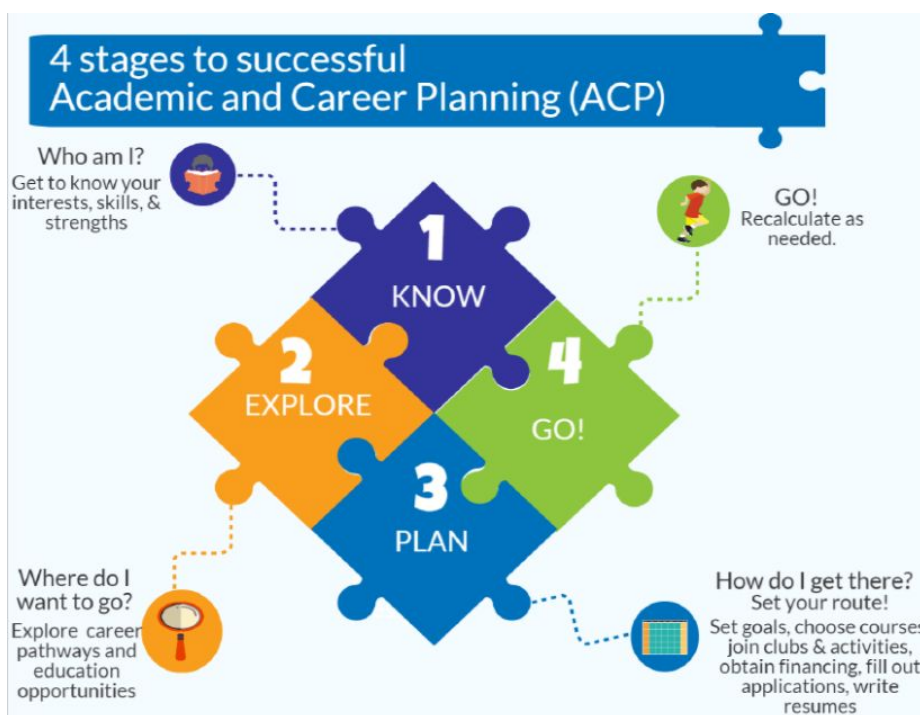
1. If there are any questions regarding credits or requirements, an appointment with the school counselor should be made as soon as possible.
2. No member of the graduating class shall take part in the commencement ceremony without meeting the credit requirements.
3. A senior who reaches the state definition of truancy (five full or partial days of unexcused absences) in the second semester will not participate in the commencement ceremony.
4. Seniors must be registered as full-time students (enrolled in the equivalent of three full-block courses) in the transcribed grading period immediately prior to graduation in order to take part in the commencement ceremony. In cases of extreme family hardships or for educational reasons, a work program may be arranged in the student's best interest.
5. Completion of the State of Wisconsin's GED program or HSED program does not qualify a student for a diploma from Sturgeon Bay High School. Sturgeon Bay High School, GED, and HSED stand as separate and distinct programs.

## Career Planning Resources

### Academic and Career Planning

The Department of Public Instruction requires school districts to create and publish an [Academic and Career Plan](#). Academic and Career Planning is a student-driven, adult-supported process in which students develop their own unique post-secondary plan. Activities include career and education exploration, four-year planning, career planning, and surveys on interests, activities, and abilities. [SBHS's plan](#) is posted on the school website.

Academic and Career Planning activities are completed during a student's four-year career at SBHS. Information gathered from the planning activities can be used to help guide students in course selection.



### Career Clusters and Career Pathways

Another useful resource in helping students select appropriate courses is the [Career Clusters and Pathways](#) website. In total, there are 16 Career Clusters in the framework, representing more than 79 Career Pathways to help students navigate their way to greater success in college and career. Career Clusters provide the essential knowledge and skills for the 16 Career Clusters and their Career Pathways. As such, it helps students discover their interests and their passions and empowers them to choose the educational pathway that can lead to success in high school, college, and career.

## **Preparation for College or University**

### **Requirements and Recommendations**

Students applying to colleges should be aware of admission requirements and testing. Not all high school courses are acceptable for meeting college admission requirements. Careful planning is necessary in order to meet goals. Most colleges require a minimum of 4 credits of English and 3 credits each of Science, Mathematics, and Social Science. Some colleges recommend at least 2 credits of a single foreign language. Selective colleges may require much more. Students should check with the counselor for assistance in reviewing the admission requirements for a specific college.

All UW System institutions require a minimum of 17 high school credits distributed as follows:

- Core College Preparatory Credits – 13 credits
  - English – 4 credits
  - Mathematics (Algebra I and above) – 3 credits
  - Social Science – 3 credits
  - Natural Science – 3 credits
- Elective College Preparatory Credits – 4 credits

Elective credits are chosen from the above core college preparatory areas, Foreign Language, Fine Arts, Computer Science, and other academic areas.

### **Earning University or Technical College Credit in High School**

Opportunities are available at Sturgeon Bay High School for students to earn university or technical college credits for successfully completing specific courses offered through the high school. The purpose of these agreements is to establish the transition for students from the secondary level into post-secondary institutions of higher education and vocational/technical programs at NWTC. See the counselor about these programs.

### **Athletic Requirements (NCAA) for College Athletic Participation**

The NCAA has clear academic standards that must be met in order for a student to compete at the Division I or II levels of collegiate athletics. High school student-athletes should carefully review the NCAA academic and ACT or SAT requirements when planning for college. College-bound student-athletes must consider the list of approved core subjects following this statement when planning the high school schedule. It is strongly suggested that prospective student-athletes at Sturgeon Bay who plan to participate in intercollegiate athletics at an NCAA Division I or II institution access the NCAA website at [www.ncaa.org](http://www.ncaa.org). From this site, students should follow the links to register with the NCAA Eligibility Center. Review this information carefully to understand the initial eligibility requirements. It is also recommended that students consult a school counselor to assist with this process.

### **NCAA-Approved Core Courses**

#### ***English Department***

American Literature

American Literature – Honors

AP English Literature and Composition

British Literature – Honors

Creative Writing



English 9  
English 9 – Honors  
English 10  
English 10 – Honors  
English 12  
English Composition 1 (NWTC course)  
Oral Communication (NWTC course)

***Mathematics Department***

Algebra I  
Algebra I – Accelerated  
Algebra II  
AP Calculus  
Geometry  
Geometry – Accelerated  
Pre-Calculus  
Probability and Statistics  
Senior Trigonometry  
Trigonometry and Other Functions

***Science Department***

AP Chemistry (Lab)  
Astronomy (Lab)  
Biochemistry (Lab)  
Biology (Lab)  
Chemistry (Lab)  
Earth Science (Lab)  
Ecology (Lab)  
Human Biology 102 (Lab) (UWGB course)  
Meteorology and Climate Change (Lab)  
Organic Chemistry (Lab)  
Physics (Lab)

***Social Science Department***

American Studies  
AP U. S. History  
Cinema, History, and Culture  
Introduction to Psychology (NWTC course)  
Modern European History  
Social Issues and Current Events  
Social Psychology  
Terrorism in the 21st Century  
U. S. History  
World Cultures

***Additional Core Courses***

Spanish I  
Spanish II  
Spanish III  
Spanish 202 (UWGB course)

## **Preparation for Technical College**

Recent surveys indicate that nearly 80 percent of jobs available in the near future will not require a baccalaureate degree but will require technical training beyond high school. A student who is preparing to enter an associate degree program will increase opportunities for success in the program by having average or above-average grades in high school courses which lay the foundation for the program.

### **Four-Year High School Plan Leading to Technical College**

The following information should help students appropriately prepare for post-secondary study at a technical college:

- Students should become familiar with technical college entrance requirements as well as the course requirements of selected programs of interest.
- As many technical colleges do not require a traditional college-prep sequence of high school courses, SBHS has responded by offering a variety of courses that allow a student to earn technical college credit in high school. Students should review each department's entire list of offerings when creating a four-year plan for high school study.

### **Options for Change**

It is well understood that high school students change their minds – perhaps many times – when considering post-secondary options. It is possible a student completing a sequence of English and Mathematics courses aimed at technical college will decide at some point during high school to pursue college or university study or a technical college program requiring a more traditional college-prep sequence of courses. The following options relate to this change of focus:

- If the student is younger and has time, it will be necessary to double-up on Mathematics courses and complete the college-bound sequence of courses.
- If the student is older and does not have time remaining to double-up, the student may enroll in a post-secondary college prep program. See the counselor for more information.

## Preparation for Work

Today's life and work environments require far more than thinking skills and content knowledge. The ability to navigate the complex life and work environments in the globally competitive information age requires students to pay rigorous attention to developing adequate life and career skills.

- Flexibility and Adaptability
  - Adapting to varied roles and responsibilities
  - Working effectively in a climate of ambiguity and changing priorities
- Initiative and Self-Direction
  - Monitoring one's own understanding and learning needs
  - Going beyond basic mastery of skills and/or curriculum to explore and expand one's own learning and opportunities to gain expertise
  - Demonstrating initiative to advance skill levels towards a professional level
  - Defining, prioritizing, and completing tasks without direct oversight
  - Utilizing time efficiently and managing workload
  - Demonstrating commitment to learning as a lifelong process
- Social and Cross-Cultural Skills
  - Working appropriately and productively with others
  - Leveraging the collective intelligence of groups when appropriate
  - Bridging cultural differences and using differing perspectives to increase innovation and the quality of work
- Productivity and Accountability
  - Setting and meeting high standards and goals for delivering quality work on time
  - Demonstrating diligence and a positive work ethic (e.g., being punctual and reliable)
- Leadership and Responsibility
  - Using interpersonal and problem-solving skills to influence and guide others toward a goal
  - Leveraging strengths of others to accomplish a common goal
  - Demonstrating integrity and ethical behavior
  - Acting responsibly with the interests of the larger community in mind

## Early College Credit Program

The ECCP offers students in all high school grades the opportunity to enroll in one of the following institutions of higher education for the purpose of taking one or more courses: an institution within the UW System, a tribally controlled college, or a private, nonprofit institution of higher education located in Wisconsin. The ECCP also explicitly permits attendance in a summer semester or session and allows a course to be taken for both high school and college credit.

### Procedures

Students in all high school grades will be eligible to participate under the ECCP.

In order to take advantage of the ECCP, a student must submit an application to an institution of higher education in the school semester preceding the student's potential enrollment. The student must indicate whether he/she will be taking the course(s) for high school credit or post-secondary credit or both, if applicable. In addition, the student must specify that, if he/she is admitted, the institution may disclose the student's grades, the courses that he/she is taking, and his/her attendance record to the school in which the student is enrolled. In addition, a student who intends to enroll in an institution of higher education under the ECCP must notify the Board of Education of his/her intention no later than March 1 if the student intends to enroll in the fall semester and no later than October 1 if the student intends to enroll in the spring semester. This notice must include the titles of the courses in which the student intends to enroll, the number of credits of each course, and whether the student will be taking the courses for high school or post-secondary credit.

If a student specifies in this notice that he/she intends to take a course for high school credit, the Board of Education shall determine whether the course is comparable to a course offered in the school district, whether the course satisfies any of the high school graduation requirements, and the number of high school credits to award the student for the course, if any. The Board of Education shall then notify the student of its determinations in writing before the beginning of the semester in which the student will be enrolled.

Further, if a student is not admitted by the institution of higher education to attend the course that he/she specified in the notice, but the student is admitted to attend a different course, the student must immediately notify the Board of Education, and, as soon as practicable, the Board of Education must inform the student of its determinations about the course. A student who disagrees with the Board of Education determinations may appeal to the State Superintendent of Public Instruction.

### Tuition Costs

Under the ECCP, the student and/or the student's school district will be responsible for paying tuition costs depending upon whether a student is taking a course for high school credit and whether the course is comparable to a course offered in the school district.

A student will not be responsible for any portion of tuition for courses taken for high school credit, provided that the course is not comparable to a course offered in the school district. The school district will be responsible for 75 percent of the actual cost of tuition for such courses. The school district is responsible for initially paying 100 percent of the actual cost of tuition to the institution of higher education but may recover up to 25 percent of the cost through state reimbursement (to the extent that funds are available).

A student will be responsible for 25 percent of the actual cost of tuition when the student takes a course only for post-secondary credit. The school district will also be responsible for 25 percent of the actual cost of tuition, with the remaining 50 percent to be covered by state reimbursement (again, to the extent that funds are available). The school district is responsible for initially making the full tuition payment to the institution. The district is then permitted to recover 25 percent of the total cost of tuition directly from the student and up to 50 percent of the total cost of tuition through state reimbursement.

Board of Education guidelines limit the number of credits for which the board will pay to the equivalent of 18 post-secondary semester credits per student.

## **Start College Now Program**

High school students in good academic standing and who have no record of significant disciplinary problems may have the opportunity to take college courses at Northeast Wisconsin Technical College. If the Board of Education determines a technical college course is eligible for high school credit and the course is not comparable to any course offered by the school district, the school district will pay for the course. Once a student graduates from high school, he/she can transfer those credits to any of the Wisconsin Technical Colleges as well as many four-year colleges.

Juniors and seniors interested in this option should meet with the school counselor to discuss career plans and connect with the Start College Now program. The deadline for applying is March 1 for the fall semester and October 1 for the spring semester. Courses that meet the requirements can be taken at any time throughout the week during the regular academic school year. Start College Now is not available during the summer.

## Course List

### Art Department

Basic Design  
Ceramics and Sculpture – Introduction  
Ceramics and Sculpture – Intermediate  
Ceramics and Sculpture – Concentration  
Ceramics and Sculpture – Portfolio  
Drawing and Painting – Introduction  
Drawing and Painting – Intermediate  
Drawing and Painting – Concentration  
Drawing and Painting – Portfolio  
Sketchbook Art Journals  
Illustrator Fundamentals (NWTC) <sup>23</sup>  
Photoshop Fundamentals (NWTC) <sup>23</sup>  
AP Studio Art Prep  
AP Studio Art – Drawing <sup>3</sup>  
AP Studio Art – 2D Design <sup>3</sup>  
Yearbook

### Business and Information Technology Department

Personal Money Management  
Basic Business and Careers  
Foundations of Business (NWTC) <sup>23</sup>  
Accounting Principles (NWTC) <sup>23</sup>  
Business Law (NWTC) <sup>23</sup>  
Entrepreneurship  
International Business Management  
Marketing

### Computer Science Department

Microsoft Office – Introduction (NWTC) <sup>23</sup>  
Introduction to Computer Science  
Computer Programming I  
Web Design  
Website Coding (NWTC) <sup>23</sup>  
Database Management System (NWTC) <sup>23</sup>

### English Department

Creative Writing  
English 9  
English 9 – Honors  
English 10  
English 10 – Honors  
American Literature  
American Literature – Honors  
British Literature – Honors  
English 12  
AP English Literature and Composition <sup>3</sup>  
English Composition 1 (NWTC) <sup>23</sup>  
Oral Communication (NWTC) <sup>23</sup>

## **Family and Consumer Sciences Department**

Food and Nutrition  
Food Service  
Creative Foods  
Sustainable Living  
Clothing I  
Clothing II  
Theater Arts – Costume Design  
Child and Adolescent Development (NWTC) <sup>23</sup>  
Health Occupations  
Medical Terminology (NWTC) <sup>23</sup>

## **Mathematics Department**

Math Workshop  
Pre-Algebra  
Basic Geometry and Statistics  
Algebra I  
Geometry  
Geometry – Accelerated  
Algebra II  
College Technical Math 1A (NWTC) <sup>2</sup> (does not earn additional GPA quality points)  
Trigonometry and Other Functions  
Senior Trigonometry  
Pre-Calculus  
AP Calculus <sup>3</sup>  
Probability and Statistics

## **Music Department**

Concert Band  
Wind Ensemble  
Treble Choir  
Mixed Choir  
Theater Arts – Music  
Beginning Guitar  
Music Appreciation  
Music Theory

## **Physical Education Department**

Fitness Foundations  
Lifeguard Training  
Lifetime Fitness  
Physical Education Graduation Requirement Substitution Option  
Recreational Sports  
Strength and Conditioning  
Swimming

## **Science Department**

Earth Science  
Biology  
Astronomy  
Ecology  
Meteorology and Climate Change  
Concepts of Chemistry



Chemistry  
AP Chemistry <sup>3</sup>  
Biochemistry  
Organic Chemistry  
Concepts of Physics  
Physics  
Human Biology 102 (UWGB) <sup>13</sup>

**Social Science Department**

World Cultures  
Modern European History  
U. S. History  
AP U. S. History <sup>3</sup>  
American Studies  
Social Psychology  
Introduction to Diversity Studies (NWTC) <sup>23</sup>  
Introduction to Psychology (NWTC) <sup>23</sup>  
Cinema, History, and Culture  
Social Issues and Current Events  
Terrorism in the 21st Century

**Technology and Engineering Department**

Around the House  
Introduction to Technology Education  
Metal Fabrication – Basic  
Metal Fabrication – Advanced  
Design and Build  
Automation and Design  
Renewable Energy Technology (NWTC) <sup>23</sup> (with the possible addition of Building Controls)  
Theater Arts – Set Design  
Wood Techniques – Introduction  
Wood Techniques – Advanced

**World Language Department**

Spanish I  
Spanish II  
Spanish III  
Spanish 202 (UWGB) <sup>13</sup>

**Non-Departmental Offerings**

Service Learning

Mindful Art

Independent Study Program

Work Experience

Online AP Courses <sup>3</sup>

Volunteering (Credit)

Volunteering (Hours)

Collaborative Classroom Experience

Community Volunteerism

Youth Apprenticeship

<sup>1</sup> = 3-credit UW – Green Bay college course

<sup>2</sup> = Course earns dual credit with Northeast Wisconsin Technical School

<sup>3</sup> = A student who earns a grade of B– or above will have additional quality points of 0.0125 added to the GPA for each 0.5 credit earned.

## Course Descriptions

### Art Department

#### **Basic Design**

*Credit: 0.5*

*Prerequisites: None*

*Required supplies or fees: Material and supply fees will be charged; drawing pencil, eraser, folder, and glue stick required; sketchbook provided*

This is the foundation class/prerequisite for all other studio classes. The focus will be on concepts rather than a variety of processes. Students will get the opportunity to create work in a two-dimensional as well as in a three-dimensional form. There will be a strong emphasis on the elements and principles of design throughout the entire course. These concepts will be necessary to understand the basics in creating any design in the art studio.

*Note: Students must earn a grade of "C" or higher to continue in other studio classes.*

#### **Ceramics and Sculpture – Introduction**

*Credit: 0.5*

*Prerequisites: "C" or higher in Basic Design*

*Required supplies or fees: Material and supply fees will be charged; drawing pencils, eraser, folder, and sketchbook required*

In this course, students will be exposed to additive and reductive clay building techniques including coil and slab hand-building techniques. Manipulative sculpture mediums will also be introduced for students to problem solve three-dimensional issues.

#### **Ceramics and Sculpture – Intermediate**

*Credit: 0.5*

*Prerequisites: "B" or higher in Ceramics and Sculpture – Introduction*

*Required supplies or fees: Material and supply fees will be charged; drawing pencils, eraser, folder, and sketchbook required*

Students will further develop their functional vessel-building skills as well as explore how clay can become a sculptural element. Metal soldering may also be introduced on a small scale depending on the availability of equipment and supplies. Natural and found objects will offer inspiration for students to build unique and conceptual sculpture creations.

#### **Ceramics and Sculpture – Concentration**

*Credit: 0.5*

*Prerequisites: "B" or higher in Ceramics and Sculpture – Intermediate*

*Required supplies or fees: Material and supply fees will be charged; drawing pencils, eraser, folder, and sketchbook required*

This course will offer students an opportunity to select specific 3D media focus areas with the intent of advancing skills and techniques in those areas. Contracts will be independently created with the guidance and final approval of the instructor.

***Ceramics and Sculpture – Portfolio***

*Credit: 0.5*

*Prerequisites: “B” or higher in Ceramics and Sculpture – Concentration*

*Required supplies or fees: Material and supply fees will be charged; drawing pencils, eraser, folder, and sketchbook required*

This course will have students use their focused art skills to develop a 3D themed portfolio presentation. Research writing will be explored to create an artist statement to correlate with the portfolio showcase.

***Drawing and Painting – Introduction***

*Credit: 0.5*

*Prerequisites: “C” or higher in Basic Design*

*Required supplies or fees: Material and supply fees will be charged; drawing pencils, eraser, folder, and sketchbook required*

This course will introduce students to the fine art of drawing and painting. Students will learn basics in figure and observational drawing techniques from realistic to abstract styles. Graphic, pen/ink, watercolor, and acrylic painting will be a strong introduction to value studies.

***Drawing and Painting – Intermediate***

*Credit: 0.5*

*Prerequisites: “B” or higher in Drawing and Painting – Introduction*

*Required supplies or fees: Material and supply fees will be charged; drawing pencils, eraser, folder, and sketchbook required*

Students will further their understanding of two-dimensional media by exploring more illustrative drawing skills to help advance technical ability. Students will also discover oil painting on canvas.

***Drawing and Painting – Concentration***

*Credit: 0.5*

*Prerequisites: “B” or higher in Drawing and Painting – Intermediate*

*Required supplies or fees: Material and supply fees will be charged; drawing pencils, eraser, folder, and sketchbook required*

This course will offer students an opportunity to select specific 2D media focus areas with the intent of advancing skills and techniques in those areas. Contracts will be independently created with the guidance and final approval of the instructor.

***Drawing and Painting – Portfolio***

*Credit: 0.5*

*Prerequisites: “B” or higher in Drawing and Painting - Concentration*

*Required supplies or fees: Material and supply fees will be charged; drawing pencils, eraser, folder, and sketchbook required*

This course will have students use their focused art skills to develop a 2D themed portfolio presentation. Research writing will be explored to create an artist statement to correlate with the portfolio showcase.

**Sketchbook Art Journals**

Credit: 0.5

Prerequisites: None

Required fee: \$20 lab fee

Express yourself in a sketchbook journal format using an exciting range of mixed media techniques including pen and ink, markers, watercolor, image transfers, printmaking with linocuts and Gelli plates, acrylics, and collage. Themes will be explored and discussed to integrate personal ideas and abstract designs. Simple writing styles will be practiced to support imagery. No experience is necessary.

**Illustrator Fundamentals** (Northeast Wisconsin Technical College course)

Credit: 0.75

Prerequisites: "C" or higher in Basic Design; Grade 10, 11, or 12 status

Required supplies or fees: Material and supply fees will be charged; digital camera supplied by student; smartphones are allowed; flash drive and folder required

In this course, students will develop basic knowledge and skills using Adobe Illustrator as well as apply vector graphic strategies into graphic design media and integration into other software packages. Course content covers creating basic shapes, drawing, transforming elements, working with type, blending, layers, and special effects.

*For students in Grades 10, 11 and 12, a final grade of "C" or better will earn credit at Northeast Wisconsin Technical College.*

*This course may not count toward four-year university entrance requirements.*

**Photoshop Fundamentals** (Northeast Wisconsin Technical College course)

Credit: 0.75

Prerequisites: "C" or higher in Basic Design; Grade 10, 11, or 12 status

Required supplies or fees: Material and supply fees will be charged; digital camera supplied by student; smartphones are allowed; flash drive and folder required

Course content covers functions of Adobe Photoshop. Students will create image selections, extractions, and composite files using Adobe software and apply common photo adjustments using fundamental design solutions to create composite images.

*For students in Grades 10, 11, and 12, a final grade of "C" or better will earn credit at Northeast Wisconsin Technical College.*

*This course may not count toward four-year university entrance requirements.*

**AP Studio Art Prep** (not an AP course)

Credit: 1 (no GPA bump); Semester 1 only

Prerequisites: Grade 10 status only; "A" in any studio area course and/or consent of instructor (portfolio may be requested)

Required supplies or fees: Material and supply fees will be charged; sketchbook, drawing pencils, eraser, and portfolio required

AP Studio Art Prep is a class that will meet at the same time as AP Studio Art – Drawing or AP Studio Art – 2D Design. AP Studio Art Prep will allow the student to prepare his/her portfolio. This class will also offer more basic assignments to help break down technical concepts with an emphasis on observation of drawing, painting, and printmaking.

**AP Studio Art – Drawing**

*Credit: 1; Semester 1 only*

*Prerequisites: Grades 11 or 12 status only; “A” in any studio area course and/or consent of instructor (portfolio may be requested)*

*Required supplies or fees: Material and supply fees will be charged; sketchbook, drawing pencils, eraser, and portfolio required; fee required to submit AP portfolio and any outside materials needed*

AP Studio Art is designed for students who are seriously interested in the practical experience of art. Students will have the opportunity to earn a college credit for an additional charge. A portfolio of slides will be created to submit for a grade. Students will be given specific outlines for each area of interest. A written essay will be developed to support the concentration of the student’s choice. This is an excellent opportunity for students to develop portfolios for art schools as well as scholarship opportunities. Work in this course may include drawing, painting, collage, or printmaking.

**AP Studio Art – 2D Design**

*Credit: 1; Semester 1 only*

*Prerequisites: Grade 12 status only; completion of AP Studio Art – Drawing with a grade of “B” or higher*

*Required supplies or fees: Material and supply fees will be charged; sketchbook, drawing pencils, eraser, and portfolio required; fee required to submit AP portfolio and any outside materials needed*

AP Studio Art is designed for students who are seriously interested in the practical experience of art. Students will have the opportunity to earn a college credit for an additional charge. A portfolio of slides will be created to submit for a grade. Students will be given specific outlines for each area of interest. A written essay will be developed to support the concentration of the student’s choice. This is an excellent opportunity for students to develop portfolios for art schools as well as scholarship opportunities. Work in this course may include drawing, painting, mixed media, or digital art.

**Yearbook**

*Credit: 0.5; Semester 1 only*

*Prerequisites: Grade 10, 11, or 12 status; consent of instructor based on teacher recommendations; students with Basic Design background may also be considered first*

*Required supplies or fees: Digital camera or smartphone supplied by student, flash drive, and folder*

This course meets every day to complete the school yearbook (*Flashes*). This course will involve digital photography, graphic layout, and writing.

*This course is production oriented and based on strict deadlines as assigned by Jostens, the yearbook production company.*

## **Business and Information Technology Department**

### ***Personal Money Management***

*Credit: 0.5*

*Prerequisites: Required course; Grade 11 or 12 status*

Every adult in our society is expected to fill the three roles of worker, consumer, and citizen. In this required course, students will learn how to make the practical decisions necessary to perform these functions which are reflective of job market requirements. The areas explored will include basic economics, banking services, consumer rights and responsibilities, job search techniques, insurance, payroll, budgeting, taxes, and learning to make educated family decisions. Students will be prepared to set short- and long-term goals for a strong financial future.

### ***Basic Business and Careers***

*Credit: 0.5*

*Prerequisites: Grade 9 or 10 status only*

This course introduces students to the concepts and skills required for success in today's workplace and marketplace. A basic understanding of the pillars of a business, aligned with analysis of companies in today's business environment, will assist students in making informed decisions regarding their future academic plans and occupational goals while providing research and exploration through self-assessment. Through business application projects, critical-thinking, self-assessments, and oral and written communication skills blended with multimedia technology, students will gain basic knowledge to assist in making decisions as a productive consumer, citizen, and worker. Opportunities will be presented for work-based learning skills and strategies, job shadowing, and leadership development. Related business careers will be explored allowing students to attain fundamental knowledge and required skills in careers such as entrepreneurship, financial services, information systems, marketing, office systems technology, public relations and promotion, travel and tourism, sports marketing, management, and others predicted to be in high demand at their time of graduation. Through analysis of corporations, students will be able to connect learning to the fundamental workings of economics and the real world of business.

### ***Foundations of Business (Northeast Wisconsin Technical College course)***

*Credit: 0.75*

*Prerequisites: Grade 11 or 12 status*

This course is for students who want to explore business courses and careers but are not sure where to begin. Areas covered include basics in each of the following: management, marketing, finance, law, economics, and human resources. This course is recommended for students who are interested in pursuing a career and/or an education in any business field. It is designed to help students acquire more thorough, in-depth knowledge and techniques used in solving business problems and to understand how students' future careers are impacted by our economy.

*For students in Grades 11 and 12, a final grade of "C" or better will earn credit at Northeast Wisconsin Technical College.*

*This course may not count toward four-year university entrance requirements.*

**Accounting Principles** (Northeast Wisconsin Technical College course)

Offered in 2021-22

Credit: 1

Prerequisites: Grade 11 or 12 status

Accounting is a skill course that is of special importance to all students pursuing a career in business. In this course, students will learn the basis of the double-entry accounting system. Students will develop basic accounting skills including classifying, recording, verifying, maintaining, and reporting numerical data involved in financial operations. Training will be accomplished throughout both manual and computerized forums. Students will learn how to properly prepare financial statements, keep payroll records, and record daily business transactions. Practice sets utilizing actual source documents will be completed throughout the course. Students will process accounting records for service, merchandising, and manufacturing businesses and be able to encounter real life accounting simulations. This class is strongly recommended for those students interested in pursuing a business degree.

*For students in Grades 11 and 12, a final grade of “C” or better will earn credit at Northeast Wisconsin Technical College.*

*This course may not count toward four-year university entrance requirements.*

**Business Law** (Northeast Wisconsin Technical College course)

Offered in 2022-23

Credit: 0.75

Prerequisites: Grade 11 or 12 status or consent of instructor

This is a course designed to actively engage students in the application of personal and business law. This course is intended to furnish students with a brief introduction to the fundamental principles of law in the area of contracts, sales, negotiable instruments, partnerships, corporations, and property. Students will learn about, appreciate, and apply the law to themselves as responsible and contributing citizens and as future employers and employees. Through analysis of court situations, students will practice the legal perspective of briefing a case, preparing evidence, and utilize law (state and federal) to determine convictions of guilty or not guilty as based on our three branches of government. Students will be invited to actively participate in Door-Kewaunee County Legislative Days in Madison.

*For students in Grades 11 and 12, a final grade of “C” or better will earn credit at Northeast Wisconsin Technical College.*

*This course may not count toward four-year university entrance requirements.*

**Entrepreneurship**

Offered in 2021-22

Credit: 0.5

Prerequisites: Grade 11 or 12 or consent of instructor

This course helps students gain an understanding of the business principles necessary to start and operate a business. Students will develop an awareness of the opportunities for small business ownership and develop a business plan needed to set specific goals for the successful opening of a small business. Research will be completed on several small businesses in the community. Students will explore the traits and characteristics of successful entrepreneurs. Additionally, students will learn about research, planning, operations, and regulations affecting small business success.



***International Business Management***

*Offered in 2021-22*

*Credit: 0.5*

*Prerequisite: Grades 10, 11, or 12 status*

This course will help students develop personal leadership skills and creative thinking abilities by participating in activities that will teach them how to be successful global employees, managers, and/or entrepreneurs while learning about the functions and principles of business and management. Students will learn about the global economy, cross-cultural difference, ethics, international economics, and interdependence. Course content will explore international economics and the impact on entrepreneurs, finance, risk management, human resources, marketing, location, channels of distribution, and social and ethical responsibilities in business. This is an excellent course for anyone who plans to study business at the post-secondary level.

*This course is also available online as an independent study option.*

***Marketing***

*Offered in 2022-23*

*Credit: 0.5*

*Prerequisites: Grade 10 or 11 status or consent of instructor*

Marketing is an integral part of our everyday life. Businesses utilize marketing concepts to attract customers to purchase their products or services. In this course, students will analyze how companies apply the seven marketing functions to create profit. Students will explore what marketing is, marketing concepts, the free enterprise system and global economics, international trade, sales techniques, advertising, and communication skills. Additionally, students will develop an understanding of various aspects of the marketing field including sports marketing, entertainment, hotel and tourism, professional sales, retail marketing, and service marketing in a hands-on and interactive manner.

*This course is also available online as an independent study option.*

## Computer Science Department

### **Microsoft Office – Introduction** (Northeast Wisconsin Technical College course)

*Credit: 1*

*Prerequisites: None; open to students in Grades 9, 10, 11, and 12*

*Note: This course is important for any student planning to attend a four-year university or technical college. Many post-secondary institutions use Microsoft Office apps as opposed to Google apps.*

This course is a combination of three different introductory NWTC courses focused on components of Microsoft Office:

- Microsoft Word: word processing basics including creating, revising, formatting, and printing; sections, tabs, multiple-page numbering; manipulating text; creating headers/footers; creating and formatting tables, graphics; creating charts; applying styles; and merging documents.
- Microsoft PowerPoint: presentation development skills such as: graphics, tables, diagrams, shapes, design themes, sounds, animations, slide transitions, and integration with other software.
- Microsoft Excel: creating a worksheet, enhancing worksheet appearance, moving and copying data, using formulas and functions, creating charts and using clip art.
- Microsoft Access: creating and modifying database tables; compacting a database; managing records; defining table relationships; creating queries, calculations, and aggregate functions; sorting; and using form and report wizards.

*For students in Grades 9, 10, 11, and 12, a final grade of “C” or better will earn credit at Northeast Wisconsin Technical College.*

*This course may not count toward four-year university entrance requirements.*

### **Introduction to Computer Science**

*Credit: 0.5*

*Prerequisites: None*

Functioning as a contributing citizen in a digital world, it is important to understand more than software on computers. In this course, students will explore a broad-based introduction to the field of computers where connections are made between course material and application of knowledge through activities and problem-solving situations relevant to today’s digital world. Students will learn about current and emerging technologies, experience computer troubleshooting, design human interfaces, and explore various computer programming basics and design. The foundation students create here will serve as a stepping stone to an entry-level computer science course. Course content will cover a wide range of topics related to the computer science discipline including units in history, security and ethics, networks and the Internet, hardware and software, introduction to programming, and cybersecurity.

### **Computer Programming I**

*Credit: 0.5*

*Prerequisite: Grade of “C+” or better in Introduction to Computer Science*

Students who enjoy working with HTML code and Notepad to create websites and use platforms for apps and video game creation will enjoy this course. Students will learn how to be technology producers rather than people who just purchase the latest technology. In Computer Programming I, students will be engaged in starting with basic command programming using software such as HTML, CSS, and more. Daily lessons will involve students in studying problems, creating solutions, using higher-order thinking skills, and applying math formulas in game creation coding sessions.

Many hands-on learning opportunities will take students from class discussion to creation of interactive games or other software apps. Projects will be completed individually, in partners, or as teams.

*This course may be used to satisfy Sturgeon Bay High School science requirements. However, the course will not satisfy some four-year university requirements. Students are encouraged to check with their prospective college admission advisors.*

### **Web Design**

*Credit: 0.5*

*Prerequisite: Grade of "C+" or better in Introduction to Computer Science*

In Web Design, students will design, create, build, and upload various websites. Functioning as a contributing citizen in a digital world, it is important to understand how the web pages viewed for reliable information are created, maintained, and interactive. In this course, students will use Adobe Dreamweaver CS5® to explore the concepts of web development and problem-solving skills as independent learners with hands-on practice relevant to today's digital world. Students will learn about good website design skills using mainly Dreamweaver. The knowledge gained will be through various levels of difficulty with exercise and practice scenarios along with excellent reference guides for reviewing application commands and techniques. Students can advance their own learning of Dreamweaver through complex operations to make their website more functional and interactive.

### **Website Coding** (Northeast Wisconsin Technical College course)

*Credit: 0.75*

*Prerequisites: "C" or higher in Introduction to Computer Science; Grade 11 or 12 status*

Students will use Adobe Dreamweaver and standards-based HTML5 and CSS3 to design, develop, and deploy websites including browser compatibility, FTP, forms, multimedia, RSS, and site management.

*For students in Grades 11 and 12, a final grade of "C" or better will earn credit at Northeast Wisconsin Technical College.*

*This course may not count toward four-year university entrance requirements.*

### **Database Management System** (Northeast Wisconsin Technical College course)

*Credit: 0.75*

*Prerequisites: "C" or higher in Introduction to Computer Science; Grade 11 or 12 status*

Students will explore database uses, database terminology, analyzing information requirements, data models, database design phases, entity relationships, normalization processes, database management systems, database objects, development environments, creating tables, writing queries using SQL, and testing.

*For students in Grades 11 and 12, a final grade of "C" or better will earn credit at Northeast Wisconsin Technical College.*

*This course may not count toward four-year university entrance requirements.*

## English Department

Four credits of English are required for graduation from Sturgeon Bay High School. All students must complete English 9, English 10, and American Literature (or – if approved – the honors versions of these courses). Depending on post-secondary plans, students should then select one of the pathways described below.

### ***Recommended Schedules***

#### *For Students Seeking Four-Year University Preparation and College Credit in High School*

Grade Course

- 9 English 9 – Honors
- 10 English 10 – Honors
- 11 American Literature – Honors (Semester 1)  
British Literature – Honors (Semester 2)
- 12 AP English Literature and Composition

#### *For Students Seeking Four-Year University Preparation and Technical College Credit in High School*

Grade Course

- 9 English 9 or English 9 – Honors
- 10 English 10 or English 10 – Honors
- 11 American Literature or American Literature – Honors
- 12 Oral Communication (NWTC course)  
English Composition 1 (NWTC course)

#### *For Students Seeking High School Graduation Requirements or Technical College Preparation*

Grade Course

- 9 English 9
- 10 English 10
- 11 American Literature
- 12 English 12 or Creative Writing

### ***Creative Writing***

*Credit: 0.5*

*Prerequisites: None; Grade 11 or 12 status; does not replace American Literature*

This course is an introduction to the art of creative writing. Class participants will write and revise pieces in a number of genres including poetry, short stories, and performance writing. The central focus of the course will be on various processes for creating, using mentor texts as inspiration and models, and learning from providing and listening to feedback. Vocabulary and grammar instruction will also be emphasized.

*This course may not count toward college entrance requirements.*

**English 9***Credit: 1**Prerequisites: None*

Students will focus on improving reading and writing skills through differentiated literature and instruction. Students will study multiple authors and the craft, structure, and format used to create great writing. Using the knowledge of those techniques, students will model those techniques to construct a variety of narratives and digital presentations. Knowledge of literary devices, figurative language, and sentence structures will be reviewed and extended.

**English 9 – Honors***Credit: 1**Prerequisites: Applicants need to have achieved grades of “A” in previous English course work and instructor approval*

Students will study multiple authors and the craft, structure, and format used to create great writing. Students will model those techniques to construct a variety of narratives and digital presentations. Knowledge of literary devices, figurative language, and sentence structures will be reviewed and extended. Students will frequently work collaboratively to complete tasks in a timely manner. Accountability during group work will increase and expectations will be high. This course is intended for the conscientious and talented student. Out-of-class reading will be required.

**English 10***Credit: 1**Prerequisites: Successful completion of English 9 or English 9 – Honors*

Students will examine various literary forms (narrative text, informational text, argumentation, historical fiction) and the numerous techniques utilized by authors to write. Students will write original narrative, argumentative, and informational compositions and examine the methods and impact of visual media. In addition, vocabulary, spelling, and the structure and function of language will be investigated.

**English 10 – Honors***Credit: 1**Prerequisites: Grade of “B” or higher in English 9 – Honors or a grade of “A” in English 9 and teacher recommendation*

This course is a concentrated study of narrative, informational, argumentative, and historical text with students routinely providing written responses to the reading. Extensive reading outside of class will be necessary. The writing process (prewriting, drafting, editing, revising) will be studied and practiced, and students will compose various forms of written and spoken discourse including original narratives. An in-depth examination of language and its proper and effective use will also be included.

**American Literature***Credit: 1**Prerequisites: Successful completion of English 10 or English 10 – Honors*

The centerpiece of this course is a broad survey of American literature from its Native American roots through the Contemporary Era. In addition to the textbook readings, students will be required to read assigned novels outside of class. The writing component of this course consists of reflections, essays, short stories, and technical writing. Preparation and practice for the Wisconsin-mandated ACT will be executed throughout the course.

**American Literature – Honors***Credit: 1**Prerequisites: Grade of "B" or higher in English 10 – Honors or a grade of "A" in English 10 and teacher recommendation*

In addition to a broad survey of American literature, the works of major American authors will be examined. Extensive reading outside of class will be required. The writing process (prewriting, drafting, editing, revising) will be studied in detail, and students will respond to their reading using various forms of written and spoken discourse. An in-depth examination of language and its proper and effective use will also be included. Preparation and practice for the Wisconsin-mandated ACT will be executed throughout the course.

**British Literature – Honors***Credit: 1**Prerequisites: Grade of "B" or higher in English 10 – Honors or a grade of "A" in English 10 and teacher recommendation*

Students will read, analyze, and discuss a wide range of British Literature. Discussion of the English language and British history are also explored. Designed as a college-prep course, a heavy amount of reading is required. Assessment will be done through writings, objective tests, oral presentations, and projects. This course also provides the foundation needed for AP English Literature and Composition.

**English 12***Credit: 1**Prerequisites: Successful completion of American Literature or American Literature – Honors*

Students will read, analyze, and discuss a wide range of literature including fiction, nonfiction, and informational (technical). The writing component of this course provides students with opportunities to explore a variety of styles (personal reflections, essays, creative writing, and mini research papers) based on the literature read and discussed.

**AP English Literature and Composition***Credit: 1**Prerequisites: Successful completion of English 9 – Honors, English 10 – Honors, American Literature – Honors, and British Literature – Honors; Grade 12 status; English Department recommendation required; consent of instructor*

The AP English Literature and Composition course aligns to an introductory college-level literary analysis course. The course engages students in the close reading and critical analysis of imaginative literature to deepen their understanding of the ways writers use language to provide both meaning and pleasure. As they read, students consider a work's structure, style, and themes as well as its use of figurative language, imagery, symbolism, and tone. Writing assignments include expository, analytical, and argumentative essays that require students to analyze and interpret literary works.

**English Composition 1 (Northeast Wisconsin Technical College course)***Credit: 0.75**Prerequisites: Grade 11 or 12 status; minimum test requirements: Accuplacer Reading score of 55 and Sentence Skills score of 75 or ACT English score of 18 and Reading score of 15*

This course provides the learner with the opportunity to develop the knowledge, skills, process, and understanding of major forms of nonfiction writing, including narration, description, comparison, definition, causal analysis, logical argument, and research papers and the writing

process, including planning, drafting, and revising. English Composition 1 is a challenging course. Learners are expected to master basic forms of writing as well as the fundamentals of grammar and to produce original writing throughout the course. Participation in all class activities is important to the success in the course.

*For students in Grades 11 and 12, a final grade of “C” or better will earn credit at Northeast Wisconsin Technical College.*

**Oral Communication** (Northeast Wisconsin Technical College course)

*Credit: 0.75*

*Prerequisites: Grade 11 or 12 status; minimum test requirements: Accuplacer Reading score of 55 and Sentence Skills score of 75 or ACT English score of 16 and Reading score of 15*

This course provides the opportunity for the learner to develop the knowledge, skills, process, and understanding of the communication process (perception and self-concept, language, listening, nonverbal communication, interpersonal relationships, and communication in groups/public communication). A final oral presentation is mandatory.

*For students in Grades 11 and 12, a final grade of “C” or better will earn credit at Northeast Wisconsin Technical College.*

## **Family and Consumer Sciences Department**

### ***Food and Nutrition***

*Credit: 0.5*

*Prerequisites: None*

In this course about foods and nutrition, students will evaluate their current eating habits. Students will gain knowledge of the dietary guidelines for good eating and apply this knowledge to food preparation skills. Emphasis is put on healthy lifestyle, and students have the opportunity to have their body composition and blood cholesterol taken from experts in the medical field. The information and skills learned in this class will affect students' food decisions and both physical and mental health now and in the future.

*This course may be used to satisfy Sturgeon Bay High School science requirements. However, the course will not satisfy some four-year university requirements. Students are encouraged to check with their prospective college admission advisors.*

### ***Food Service***

*Credit: 0.5*

*Prerequisites: None*

As the nation's second-largest private-sector employer, the restaurant and food service industry creates career opportunities for millions of Americans. In this course, students will learn fundamental culinary and management skills needed to begin a career in the food service industry. Content for this course is taken from ProStart, the industry-driven curriculum that provides real-world educational opportunities and builds practical skills and a foundation that will last a lifetime.

### ***Creative Foods***

*Credit: 0.5*

*Prerequisites: Successful completion of Food and Nutrition or Food Service; recommended for Grades 10 – 12*

Creativity is the focus of this course. Eventually students will be living on their own, most of whom will be on limited time and monetary budgets. Creative solutions to these issues will be covered in this course. Students will discover the creativity inside them through such units as gourmet cooking, cake decorating, and candy making. Other areas to be covered will be trendy appliances, vegetarianism, ethnic foods, and pasta from scratch. Students' creative talents will be realized through the many food preparation labs.

### ***Sustainable Living***

*Credit: 0.5*

*Prerequisites: None*

Students will become more thoughtful consumers, save money, and reduce their ecological footprints by learning how to integrate sustainable practices in everyday life. This course will focus on sustainable food systems. As part of the curriculum, students will grow food in the school greenhouse and will learn to preserve that food via canning, dehydrating, and fermenting. Students will explore personal, household, regional, and global sustainable practices through hands-on experiences. By learning specific knowledge and techniques related to working more



efficiently with the energy, water, and food consumed, students will learn how to live a more balanced, sustainable lifestyle that also positively impacts the world around them.

*This course may be used to satisfy Sturgeon Bay High School science requirements. However, the course will not satisfy some four-year university requirements. Students are encouraged to check with their prospective college admission advisors.*

### **Clothing I**

*Credit: 0.5*

*Prerequisites: None*

*Required supplies or fees: Materials fees will be charged; students will be responsible for purchasing their own fabric and notions*

Discover the self-satisfying feeling of constructing your own clothing. Students will gain knowledge in textiles, pattern reading, and clothing recycling. Clothing construction skills will be gained by completing three to four projects within the semester. Students will also be exposed to serger-sewing. Expenses and supplies will be the responsibility of students. Enroll in Clothing and acquire the life-long skill of sewing.

### **Clothing II**

*Credit: 0.5*

*Prerequisite: "C" or higher in Clothing I; recommended for Grades 10 – 12*

*Required supplies or fees: Material fees will be charged*

Clothing II is a course for those interested in continuing the study of clothing and textiles. Students will progress at an individual rate of speed and will be expected to complete three to four projects. Pattern alteration will be explored during the semester. Students will be expected to complete a project using the serger. All supplies and costs incurred will be the responsibility of students.

### **Theater Arts – Costume Design (High School Musical)**

*Credit: 0.5; Semester 2 only*

*Prerequisites: None*

This course is one of three courses offered simultaneously for the purpose of staging the annual school musical, similar to the structure of middle school Allied Arts. Students in Theater Arts – Costume Design will be responsible for all aspects of costume design, construction, and alteration. Additional textile-related work may be necessary depending on the needs of the musical. Students in this course will also assist with hair and make-up and therefore must be available for all musical performances, which are scheduled for May. The two companion courses are Theater Arts – Music (offered in the Music Department) and Theater Arts – Set Design (offered in the Technology and Engineering Department).

### **Child and Adolescent Development (Northeast Wisconsin Technical College course)**

*Credit: 0.75*

*Prerequisites: Grade 11 or 12 status*

Students will cover the following in the content of this course: analyze social, cultural, and economic influences on child development; summarize brain development in young children; describe the physical, fine motor, and gross motor changes that occur during ages 0 – 18; determine the nutritional needs of pre-school and school-age children; describe the cognitive development of pre-school and school-age children; describe the language development of

pre-school and school-age children; describe the factors that affect the social development of pre-school and school-age children; apply effective behaviors when observing children.

*For students in Grades 11 and 12, a final grade of “C” or better will earn credit at Northeast Wisconsin Technical College.*

*This course may not count toward four-year university entrance requirements.*

### **Health Occupations**

*Credit: 0.5*

*Prerequisites: None*

This course is designed to allow students to explore some of the many career opportunities in the health and medical field. Included will be terminology, the investigation into various places of employment, and what it takes to obtain these degrees. Field trips, professionals in the healthcare industry as guest speakers, and a health care professional interview will be incorporated.

### **Medical Terminology** (Northeast Wisconsin Technical College course)

*Credit: 0.75*

*Prerequisites: “C” or higher in Health Occupations; Grade 11 or 12 status*

This course focuses on the component parts of medical terms: prefixes, suffixes, and root words. Students will practice formation, analysis, and reconstruction of terms with an emphasis on spelling, definition, and pronunciation. Content includes an introduction to operative, diagnostic, therapeutic, and symptomatic terminology of all body systems as well as systemic and surgical terminology.

*For students in Grades 11 and 12, a final grade of “C” or better will earn credit at Northeast Wisconsin Technical College.*

*This course may not count toward four-year university entrance requirements.*

## Mathematics Department

Three credits of mathematics are required for graduation from Sturgeon Bay High School. Probability and Statistics (0.5 credit) is also required for graduation. The following options for Probability and Statistics meet this requirement:

- Probability and Statistics may be taken after successful completion of Geometry or Geometry – Accelerated. This course sequence meets two- or four-year college requirements.
- The Probability and Statistics graduation requirement may be met through completion of Basic Geometry and Statistics. This course sequence does not meet two- or four-year college requirements.

The schedules below show recommended sequences of courses based on the student's goal after graduation.

### ***Recommended Schedules***

#### High School Graduation Requirements / Technical College Preparation

Option A			Option B		
Grade	Course	Semester	Grade	Course	Semester
9	Algebra I	Full Year	9	Pre-Algebra	Either
10	Geometry	Either	10	Basic Geometry and Statistics	Either
11	Algebra II* or Probability and Statistics	Either	11 / 12	College Technical Math 1A	1st
12	Probability and Statistics or Algebra II*	Either			

\* College Technical Math 1A (NWTC course) may be substituted for Algebra II. See additional notes below.

#### Students Seeking Four-Year University Preparation

Option A			Option B		
Grade	Course	Semester	Grade	Course	Semester
9	Algebra I	Full Year	9	Algebra I	Full Year
10	Geometry	Either	10	Geometry	Either
11	Algebra II Probability and Statistics	Either Either	11	Algebra II Probability and Statistics	Either Either
12	Trigonometry Pre-Calculus	1st 2nd	12	Trigonometry (Seniors only)	2nd

Students Seeking Four-Year University Preparation – Math, Science, or Engineering Majors

Grade	Course	Semester
9	Algebra I	Full Year
10	Geometry – Accelerated Algebra II	1st 2nd
11	Probability and Statistics Trigonometry Pre-Calculus	Either or Gr. 12 1st 2nd
12	AP Calculus	Both Semesters

Note: All students planning to take AP Calculus must have completed Geometry – Accelerated.

Students Having Completed Algebra I in Grade 8

Grade	Course	Semester
9	Geometry – Accelerated	1st
10	Probability and Statistics Algebra II	Either Either
11	Trigonometry Pre-Calculus	1st 2nd
12	AP Calculus	Both Semesters

**Math Workshop**

*Credit: 0.5*

*Prerequisites: Counselor and math teacher recommendation*

This is a math intervention offering. This course is designed for students who need extra support in math. Its purpose is to provide time during the school day for students to work with a math teacher on their current math curriculum. Therefore, students will be enrolled in Math Workshop concurrently with another math course. Students may use the time in Math Workshop to work on math homework, ask questions, and study for math quizzes and tests. The teacher may use the time to reteach concepts and/or review skills necessary to be successful at math. This course is graded as pass/fail.

*While students may earn an elective 0.5 credit per semester, this is not a math content course and does not count toward the 3 math credits required for graduation.*

**Pre-Algebra**

*Credit: 1*

*Prerequisites: None*

*Required supplies or fees: TI scientific calculator with fraction key; other materials listed on the supply list or course handout*

Students should take this course if they are planning to take Algebra and feel the need to review skills or if they plan to take the minimum math instruction to meet graduation requirements. Pre-Algebra is a course for students who need a better understanding of basic operations on rational numbers (integers, fractions, decimals) and the problem-solving process necessary for Algebra. Topics include properties of numbers, use of a variable, solving simple equations, geometry, graphing, and square roots. This course does not meet four-year college requirements.

**Basic Geometry and Statistics***Credit: 1**Prerequisites: 1 credit earned of Pre-Algebra and departmental consent; students who have earned 1 credit of Algebra I may not enroll**Required supplies or fees: TI scientific calculator; other materials listed on the supply list or course handout*

This course is designed for students who have taken Pre-Algebra and who will use this course to meet the minimum mathematics requirement for graduation. This course does not meet four-year college requirements. This course is an informal approach to the basic concepts of geometry, their practical applications, and basic concepts of probability and statistics.

**Algebra I***Credit: 1**Prerequisites: None**Required supplies or fees: TI scientific calculator; other materials listed on the supply list or course handout*

Algebra I develops the real number system, its language, symbolism, and properties. Emphasis is given to solving equations and inequalities including applications.

**Geometry***Credit: 1**Prerequisites: "C" or higher in Algebra I and departmental consent.**Required supplies or fees: TI scientific calculator; other materials listed on the supply list or course handout*

Geometry studies the relationships in and among various two- and three-dimensional figures and helps develop deductive reasoning skills.

**Geometry – Accelerated***Credit: 1**Prerequisites: "B" or higher in Grade 8 Algebra I or consent of instructor**Required supplies or fees: TI scientific calculator; other materials listed on the supply list or course handout*

Geometry – Accelerated features an in-depth coverage of all geometry topics and continues to enrichment topics. Special emphasis is given to problem solving and applications.

**Algebra II***Credit: 1**Prerequisites: (It is recommended that students earn a "B" or higher in Algebra I.)**Required supplies or fees: TI scientific calculator (strongly recommended: TI84 Plus graphing calculator); other materials listed on the supply list or course handout*

This course may be used to satisfy the third credit of the graduation requirement for mathematics. Algebra II develops the complex number system. Students will learn to solve and graph both linear and non-linear functions and relations. Emphasis is given to problem solving and applications.

**College Technical Math 1A** (Northeast Wisconsin Technical College course)

*This course does not count toward four-year university entrance requirements.*

*Credit: 1*

*Prerequisites: Geometry or Basic Geometry and Statistics*

*Required supplies or fees: TI scientific calculator; other materials listed on the supply list or course handout*

This course may be used to satisfy the third credit of the graduation requirement for mathematics. The course is also intended for students who want to pursue entrance to a technical college or two-year university. All concepts are applied directly to careers and professions in allied health, nursing, computer technology, aviation, the electronics, CAD, drafting, architecture, agriculture, telecommunication, auto/diesel, criminal justice, fire science, business, hospitality, and culinary/food safety programs. At the end of this course, there will be a review of concepts needed for the ACT test. A practice ACT test will be given.

*For students in Grades 11 and 12, a final grade of “C” or better will earn credit at Northeast Wisconsin Technical College. (Because of the nature of the course content, however, this course will not earn the additional 0.0125 GPA points.)*

*This course does not count toward four-year university entrance requirements.*

**Trigonometry and Other Functions**

*Offered Semester 1*

*Credit: 1*

*Prerequisites: Algebra I, Geometry, “B” or higher in Algebra II; Grade 11 requires consent of the instructor*

*Required supplies or fees: TI84 Plus graphing calculator; other materials listed on the supply list or course handout*

This course serves as a bridge between the introductory principles of algebra and geometry to higher levels of mathematics. Students will develop a firm foundation of trigonometry. Instruction will focus on polynomial, logarithmic, base ten, exponential and circular functions, matrices, series and sequences as students explore the underlying connections between geometry and algebra and prepare for Pre-Calculus.

**Senior Trigonometry**

*Offered Semester 2*

*Credit: 1 credit*

*Prerequisites: Grade 12 status; Algebra I, Geometry, and Algebra II*

*Required supplies or fees: TI84 Plus graphing calculator; other materials listed on the supply list or course handout*

The course serves as a bridge between the introductory principles of algebra and geometry to higher levels of mathematics. Students will develop a firm foundation of trigonometry. Instruction will focus on polynomial, logarithmic, base ten, exponential and circular functions, matrices as students explore the underlying connections between geometry and algebra and preparation for college mathematics.

**Pre-Calculus**

*Credit: 1*

*Prerequisites: Trigonometry and Other Functions; students need to spend at least one hour per day on assignments outside classroom*

*Required supplies or fees: TI84 Plus graphing calculator; other materials listed on the supply list or course handout*

Pre-Calculus is primarily a college-preparatory mathematics course geared toward those students interested in pursuing a career which requires at least one year of college calculus. This may seem to eliminate many students, but on the contrary, many college degrees such as engineering, physics, chemistry, pre-medicine, business, etc. require a background in calculus.

The greatest contribution a course of this level can make in the study of calculus is to give a firm foundation through the topics of limit and continuity. A rather extensive introduction to calculus is included since this follows logically from the foundation laid by the work on limit and continuity.

**AP Calculus**

*Credit: Calculus AB = 1 credit and Calculus BC = 1 credit; must enroll for the full year*

*Prerequisites: Pre-Calculus*

*Required supplies or fees: TI84 Plus graphing calculator; students also responsible for the cost of the AP exam in the spring (approximately \$95); other materials listed on the supply list or course handout*

This course is an advanced placement mathematics course designed for those students who are capable of completing one full year of college mathematics while in high school. Students will study all of the traditional techniques of differentiation and integration plus applications of these techniques. Only students who are willing to spend one to three hours per day outside of class time should register for this course. College credit or advanced placement in a college is possible for those students who successfully pass a required AP test offered at the end of the school year. (The cost of the exam is the responsibility of students.)

**Probability and Statistics**

*Credit: 0.5*

*Prerequisites: Geometry or Geometry – Accelerated*

*Required supplies or fees: TI calculator with statistics functions; other materials listed on the supply list or course handout*

Probability and Statistics is the study of statistical parameters (such as central tendency and variation of data) and how events related to them occur by chance. Topics studied include graphing; mean, median, mode, and standard deviation; counting and probability; surveying; normal and binomial distributions; hypothesis testing; and correlation.

If time, students are also required to complete a quarter project involving their own statistical study. Findings will be presented using a presentation graphics program. Students are allowed to work with a partner on this project.

## **Music Department**

### **Concert Band**

*Credit: 1*

*Prerequisites: Prior band experience is strongly recommended; students without experience need consent of director*

*Required supplies and fees: \$75 percussionist fee; \$15 SmartMusic/uniform fee for every Concert Band student; \$15 lyre fee for freshmen and new students; instrument (owned or rented from school); various reeds, oils, method books, etc.*

This ensemble is for all freshmen and sophomores unless scheduling or other unforeseen conflicts occur. The class is performance based (Class B / Level 3-4 music) along with some pertinent theory and history.

Various activities are scheduled outside of the daily rehearsal and are considered an integral part of the Instrumental Music program and its curriculum. Many activities are graded. Attendance at all concerts, parades, and other public performances is required unless otherwise exempted by the director. Failure to do so will jeopardize students' grades and/or course credits. Whenever students cannot participate in a required performance, an alternate learning activity will be substituted for grading. (See Band Handbook.)

All Concert Band members are required to attend lessons and/or sectionals either provided by the school or with a private instructor. Work will involve assignments in a method book, concert music, solos and ensembles, and required technical skills. All work is centered around the national standards in music education.

### **Wind Ensemble**

*Credit: 1*

*Prerequisites: Two years in Concert Band or consent of director*

*Required supplies and fees: \$75 percussionist fee; \$15 SmartMusic/uniform fee for every Wind Ensemble student; instrument (owned or rented from school); various reeds, oils, method books, etc.*

This ensemble is designed for juniors and seniors with higher ability levels. The class is performance based (Class A / Level 4-5 music) along with some pertinent theory and history.

Because of the difficulty of music, students enrolling in Wind Ensemble should complete two years in Concert Band before enrolling in this course. Occasionally special circumstances will nullify prerequisites.

Various activities are scheduled outside of the daily rehearsal and are considered an integral part of the Instrumental Music program and its curriculum. Many activities are graded. Attendance at all concerts, parades, and other public performances is required unless otherwise exempted by the director. Failure to do so will jeopardize students' grades and/or course credits. Whenever students cannot participate in a required performance, an alternate learning activity will be substituted for grading. (See Band Handbook.)

All Wind Ensemble members are required to attend lessons and/or sectionals either provided by the school or private instructor. Work will involve assignments in a method book, concert music, solos and ensembles and required technical skills. All work is centered around the national standards in music education.



**Treble Choir***Credit: 1**Prerequisites: None**Required fee: \$12 robe fee*

Treble Choir is an ensemble for freshmen and sophomore female or unchanged voices; however, all high school students who want to explore the rich literature for treble voices are welcome. Students will participate in scheduled performances, solo and ensemble events, and large-group concert festivals. Students will learn vocal technique and music-reading skills. Students will be expected to attend at least four voice lessons per quarter. Performance is an integral part of this course, and attendance at all concerts and other performances is required. Students in Treble Choir are encouraged to audition for City Rhythm Show Choir, Theater Arts – Music, and other choral events.

**Mixed Choir***Credit: 1**Prerequisites: None**Required fee: \$12 robe fee*

Mixed Choir is a non-auditioned, intermediate level choir for students. Student learning will focus on vocal techniques, sight reading, musicianship, music history, and music theory. These topics will be covered daily in class. Students are also expected to attend at least four lessons outside of class. The emphasis of this class will be placed on performances. These performances include concerts, solo and ensemble contest, and the choral clinician day. Additional performances may be added. Students will cover a wide variety of repertoire in this course. Attendance at all concerts and other public performances is required. Students in Mixed Choir are encouraged to audition for City Rhythm Show Choir, Theater Arts – Music, and other choral events.

**Theater Arts – Music (High School Musical)***Credit: .5; Semester 2 only**Prerequisites: None*

This course is one of three courses offered simultaneously for the purpose of staging the annual school musical, similar to the structure of middle school Allied Arts. Students in Theater Arts – Music will audition for and be assigned singing/acting roles in the production. Students must be available for all musical performances, which are scheduled for late April. The two companion courses are Theater Arts – Costume Design (offered in the Family and Consumer Sciences Department) and Theater Arts – Set Design (offered in the Technology and Engineering Department).

**Beginning Guitar***Credit: 0.5**Prerequisites: None**Required supplies or fees: Workbooks and some equipment purchases required. Cost not to exceed \$30.*

This course will cover the fundamentals of music and composition through the use of guitar and other instruments. Enrollment is limited to the number of guitars the school can provide. This course is for any student who wishes to learn more about music and guitar. This course is open to any student in Grades 9 – 12.

**Music Appreciation**

*Credit: 0.5*

*Prerequisites: None*

This course is open to all interested students. Many genres of music and music history will be covered, including rock, pop, jazz, classical, folk, and more. This will be an active learning course and will include active listening; discussion; making connections between music, art, and writing; and creating, critiquing, and editing music playlists. Music covered in the course will reflect and broaden the interests of the students involved.

**Music Theory**

*Credit: 0.5*

*Prerequisites: None*

*Required supplies or fees: Workbook purchase may be required, cost not to exceed \$30*

Music Theory is a course designed to introduce the fundamentals of music theory and harmony. Students will learn about note values, key signatures, time signatures, intervals, and other music topics. Students will have the opportunity to improve aural analytical skills through daily assignments and listening activities. This course is open to all students who are currently or have previously participated in band or choir.

## Physical Education Department

One and one-half credits of physical education are required for graduation from Sturgeon Bay High School. Fitness Foundations is required for all students.

### ***Fitness Foundations***

*Credit: 0.5*

*Prerequisites: None*

*Required supplies: Clipper t-shirt (\$7)*

Fitness Foundations is designed to introduce a variety of fitness and recreational activities. Students will:

- learn a variety of motor skills and movement patterns needed to perform a variety of physical activities.
- learn how to calculate their BMI (Body Mass Index)
- learn what a healthy BMI range is
- understand how weight and body fat contribute to current and future health
- learn basic fitness terminology as well as the five components of physical fitness
- learn healthy techniques and strategies to manage their weight and monitor their workouts using a journal to track their progress
- participate in a variety of fitness-related assessments (Fitnessgram) and explore various workout programs and routines.

### ***Lifeguard Training***

*Credit: 0.5*

*Prerequisites: Successful completion of Fitness Foundations*

*Required supplies: Red Cross Lifeguarding manual (provided) and Red Cross Water Safety manual (provided); appropriate swimwear; lock for personal belongings; towel; other items as needed*

*Other requirements: Students must attend all sessions to complete the course. There will be two make-up dates to cover excused absences. To successfully complete the course, students must 1) complete and pass the Red Cross blended learning course, 2) demonstrate life-saving skills through the lifeguard course safety test, 3) understand dangerous activities and respond appropriately through test scenarios, and 4) complete the physical swimming skills test.*

This is a one-quarter course. Four days per week will be spent in the water learning the appropriate skills. One day per week will be spent in the classroom completing the blended learning portion of the Red Cross training requirement.

This course provides the necessary training required to become a certified Red Cross lifeguard. The certification will include BBP, first aid, CPR for the professional rescuer, AED, waterfront skills, and waterpark skills. At the end of this course, students will know how to prevent, recognize, and respond to aquatic emergencies and provide care for breathing and cardiac emergencies, injuries, and sudden illnesses until EMS personnel take over.

This course will be taught by a Red Cross certified instructor at the YMCA. A Sturgeon Bay High School instructor will serve as the teacher of record.

**Lifetime Fitness***Credit: 0.5**Prerequisites: Successful completion of Fitness Foundations**Required supplies: Clipper t-shirt (\$7)*

The goal of this course is for students to achieve and maintain a health-enhancing level of physical fitness. Students will:

- participate in an all-around fitness program with an emphasis on activities of an individual nature
- experience a variety of activities including cross-country skiing, snowshoeing, bike riding, fitness walking, step aerobics, yoga, pilates, Zumba, body bar workouts, Swiss balls, circuit weight training, and various core training methods
- learn proper training techniques utilizing free weights as well as Weight Room machines
- be assessed on the five components of physical fitness: aerobic endurance, muscular strength, muscular endurance, flexibility, and body composition.

**Physical Education Graduation Requirement Substitution Option***Credit: 0.5 credit in English, Mathematics, Science, or Social Science**Prerequisites: Successful completion of Fitness Foundations*

Juniors and seniors may complete an additional 0.5 credit in English, Mathematics, Science (including Science equivalents), or Social Science in lieu of 0.5 credit of Physical Education when they participate in a WIAA-sanctioned sport as part of the district's athletic program.

- A required course or credit may not count for the 0.5 credit substitution course.
- The 0.5 credit substitution course must be in addition to the minimum graduation credit requirement for the English, Mathematics, Science, or Social Science subject areas.
- Participation in the sport itself does not constitute a course and does not qualify for any high school graduation credit.

The following criteria must be met for participation in a sport to be eligible for substituting a course for 0.5 credit of Physical Education:

1. The student must participate in a junior varsity-level or varsity-level sport for an entire season during Grade 11 or the fall season of Grade 12.
2. The student must submit to the principal confirmation of regular attendance at practices and participation in competitions with a verification form completed by the coach no later than two weeks after the conclusion of the season.
3. The student must not have been out for more than two weeks for injury or illness during the sport season.
4. The student must not have had any violation of the Co-Curricular Code resulting in a suspension of one or more competitions during the sport season.
5. The student must be an athlete who is eligible to compete for the entire season.

The substitution option is allowed based on the passing of 2011 Wisconsin Act 105 and a change to Wis. Stat. sec. 118.33.

**Recreational Sports***Credit: 0.5**Prerequisites: Successful completion of Fitness Foundations**Required supplies: Clipper t-shirt (\$7)*

Students will:

- participate and improve their skills in a variety of recreational activities
- participate in singles, doubles, and team sports with many selections of different sports throughout the course of the class
- learn movement concepts, strategies, and tactics used to perform in each sport

- be challenged to develop their skills in different activities that may include tennis, softball, volleyball, flag football, rag ball, table tennis, lacrosse, badminton, basketball, pickleball, handball, soccer, racquetball, floor hockey, golf, ultimate Frisbee, table tennis, dodgeball, and Frisbee golf.

### **Strength and Conditioning**

*Credit: 0.5*

*Prerequisites: Successful completion of Fitness Foundations*

*Required supplies: Clipper t-shirt (\$7)*

Strength and Conditioning will be offered as a one-semester skinny. Students will:

- learn proper lifting techniques utilizing free weights, medicine balls, resistance bands, jump ropes, Swiss balls, various agility equipment, and Weight Room machines
- learn the value of physical activity for health, enjoyment, challenge, and social interaction
- explore various workout programs and routines, and choose the program that best suits personal needs
- participate in various fitness-related activities and will be assessed throughout the class
- be able to apply the skills learned to make strength and conditioning a successful lifetime endeavor.

### **Swimming**

*Credit: 0.5*

*Prerequisites: Successful completion of Fitness Foundations; no previous knowledge of how to swim*

*Required supplies: appropriate swimwear; goggles; lock for personal belongings; towel; swim cap (recommended, not required)*

*Other requirements: Students will be expected to swim unless a doctor's excuse is provided. The YMCA core values of caring, responsibility, respect, and honesty will be expected of participants. All pool rules will be followed. No food, drink, or cell phones are allowed on deck. No cell phones are allowed in locker rooms. All directions from lifeguards and instructors must be followed. Students must shower before entering the pool.*

This is a one-quarter course. Three days per week will be spent in the water learning the appropriate skills. Two days per week will be spent working on other fitness-related activities.

Swimming is an important life skill for both fitness and safety. Each student will be taught in groups according to skill level and mastery. Students will advance through levels designed from American Red Cross, Swim America, and USA Swimming (ALTST) programs. The YMCA safety training program will be used for the water safety portion of the class. Students will learn many essential elements necessary for a beginning swimmer level. Key components of the class include water safety, physical dynamics of water buoyancy, physics and propulsion, basic swim strokes, aerobic swimming, and fitness-level swimming. At the end of the course, students will know and demonstrate survival safety skills, demonstrate freestyle and backstroke technique, and understand strength and endurance requirements for fitness swimming.

This course will be taught by a Red Cross certified instructor at the YMCA. A Sturgeon Bay High School instructor will serve as the teacher of record for the swim unit and as the main instructor for all other activities.

## Science Department

Three credits of science are required for graduation from Sturgeon Bay High School. Note the options available for completion of the third required credit.

The schedules below show recommended sequences of courses based on the student's goal after graduation.

### ***Recommended Schedules***

#### High School Graduation Requirements

Grade Course

9 Earth Science

10 Biology

11 / 12 1 credit from any of the following:

- Science Department courses:
  - Astronomy
  - Ecology
  - Meteorology and Climate Change
  - Concepts of Chemistry
  - Chemistry
  - Concepts of Physics
  - Physics
  - Human Biology 102 (UWGB course)
- Courses from other departments:
  - Computer Programming I
  - Food and Nutrition
  - Sustainable Living
  - Renewable Energy Technology (NWTC course)
  - Online courses approved by the principal

#### For Students Seeking Technical College or Four-Year University Preparation – Science Emphasis

College-bound students who intend to major in a science are strongly encouraged to take as many science courses as is practical, provided they have the interest.

Grade Course

9 Earth Science

10 Biology

11 / 12 Complete as many Science Department courses as is practical

#### Students Seeking Technical College or Four-Year University Preparation – Environmental Emphasis

Grade Course

9 Earth Science

10 Biology

11 Chemistry, Ecology

12 Physics, Renewable Energy Technology (NWTC course)

For Students Seeking Technical College or Four-Year University Preparation – Medical Emphasis

Grade Course

9	Earth Science
10	Biology
11	Chemistry, Biochemistry
12	Physics, AP Chemistry, Organic Chemistry, Human Biology 102 (UWGB course)

For Students Seeking Technical College or Four-Year University Preparation – Chemistry, Physics, or Engineering Emphasis

Grade Course

9	Earth Science
10	Biology
11	Chemistry, Astronomy
12	Physics, AP Chemistry, Organic Chemistry

**Earth Science***Credit: 1**Prerequisites: None*

Since the beginning of human history, people have made observations of the world around them and have attempted to explain the cause of the natural phenomena that shaped their world. Earth Science provides students with an opportunity to investigate these earth processes as well as environmental problems that have resulted from modernization. During this 1-credit course, students will investigate Earth's place in the universe; the earth in motion; the chemistry of Earth; the utilization of Earth's natural resources and the effect on the environment, nonrenewable, and renewable sources of energy; Earth's oceans and the hydrologic cycle; meteorology; and the geologic history of Earth.

**Biology***Credit: 1**Prerequisites: None*

This course is a survey of the basic concepts important in biology today. The topics covered include the nature of science, chemistry, biochemistry, cells, cell energetics, DNA, genetics, and evolution.

**Astronomy***Credit: 0.5**Prerequisites: Earth Science*

Astronomy exploration is a survey of the objects and forces in the universe. Students will be led through an exploration of topics such as gravity, the life and death of a star, light, theories of the origin of the universe, supernovas, black holes, and space travel. Labs, night observations, and use of the Internet will be a regular part of class work.

*This course may be used to satisfy Sturgeon Bay High School science requirements. However, the course may not satisfy four-year university requirements. Check with your university to be sure.*

**Ecology**

Credit: 1

Prerequisites: Earth Science

This course is intended for any student interested in the outdoors or who might pursue an outdoors-related career. The topics covered will include soils, ecosystems, water resources, biomes, forestry, wildlife, and current events in ecology. Field trips to various ecosystems around Sturgeon Bay are a regular part of the curriculum.

*This course may be used to satisfy Sturgeon Bay High School science requirements. However, the course may not satisfy four-year university requirements. Check with your university to be sure.*

**Meteorology and Climate Change**

Credit: 0.5

Prerequisites: Earth Science

The composition and structure of our atmosphere is crucial to life on Earth. The atmosphere has evolved over time, and we can track both the current condition of the atmosphere (weather) and long-term patterns that exist in different regions (climate). Weather is not an arbitrary act of nature. Weather forecasting has its limits, and the climate future is uncertain. Topics that will be covered include 1) how we monitor the weather, 2) how the interactions between temperature, air pressure, wind, humidity, and precipitation create our weather, and 3) how to forecast the weather on a daily basis. Other topics include severe weather, like tornadoes, hurricanes, and thunderstorms/lightning, and human activities that may affect global climate change.

**Concepts of Chemistry**

Credit: 0.5

Prerequisites: Earth Science and Algebra I

This course is offered to students who might not be pursuing careers in science-related fields at the college or technical college level but who are interested in an additional science course. This lab-intensive course will contain some math concepts but will not be math intensive. Areas of study include water, chemical resources, petroleum, food, nuclear chemistry, chemistry of air and climate, health, and industry.

*This course may be used to satisfy Sturgeon Bay High School science requirements. However, the course may not satisfy four-year university requirements. Check with your university to be sure.*

**Chemistry**

Credit: 1

Prerequisites: Earth Science, Biology, and concurrent enrollment or completion of Algebra II; recommended for Grades 11-12

Chemistry is a study of matter and its changes. It concentrates on composition, structure, properties, and interactions (both chemical and physical) of matter.

The chemistry curriculum is a college prep-type curriculum using the modern courses of study produced by science education from 1960 through the 1990s. This includes curricula known as Chem Study, CBA and IAC, and traditional chemistry. This is a lab-oriented course with a great deal of emphasis on laboratory experiments, theory of chemistry, and a mathematical approach to chemistry.



**AP Chemistry***Credit: 1**Prerequisites: Algebra II, Biology, Chemistry, and consent of instructor*

The AP Chemistry course is designed to be the equivalent of first-year college chemistry. A college text will be used, and the pace of the course will be much faster than is true for Chemistry. Topics include atomic theory and atomic structure; chemical bonding; nuclear chemistry; gases; liquids; solids; solutions; types of reactions (including acid-base and oxidation-reduction); stoichiometry; equilibrium; kinetics; thermodynamics; electrochemistry; and an introduction to organic chemistry, biochemistry, and descriptive chemistry. College credit or advanced placement in a college is possible for those students who successfully pass a required AP test offered at the end of the school year. (The cost of the exam is responsibility of students.)

**Biochemistry***Credit: 0.5**Prerequisites: Earth Science, Biology, Chemistry, and Organic Chemistry*

This class is a rigorous, lecture-based course intended for the college-bound students who think they might pursue a major in science. Students will read from a college-level text and cover material typically encountered in an introductory college biology course. Topics covered include biochemicals, energetics, enzyme function, photosynthesis, respiration, DNA function, and biotechnology. Several lab reports will be required.

**Organic Chemistry***Credit: 0.5**Prerequisites: Chemistry*

This course is offered to Grade 12 students who have completed Chemistry and intend to continue their studies at the college level (e.g., nursing, biotechnology, chemistry, physics). Primary areas of study include organic chemistry, unfinished inorganic topics, and some biochemistry.

**Concepts of Physics***Credit: 0.5**Prerequisites: Earth Science and Algebra I*

This course is offered to students who might not be pursuing careers in science-related fields at the college or technical college level but who are interested in an additional science course. This lab-intensive course will contain some math concepts but will not be math intensive. Areas of study include mechanics, energy, waves, electricity, and nuclear physics.

*This course may be used to satisfy Sturgeon Bay High School science requirements. However, the course may not satisfy four-year university requirements. Check with your university to be sure.*

**Physics***Credit: 1**Prerequisites: Earth Science, Biology, and Algebra II; Chemistry recommended but not required; Grade 12 status required; consent of instructor necessary for students in Grade 11*

Physics is the physical science which deals with matter and energy and with the transformations of energy. The curriculum is a combination of Project Physics, Heath Physics, and traditional physics. It concentrates on mechanics (force, speed, acceleration, momentum, and energy), fluids, and waves (properties, sound waves, and light waves).

**Human Biology 102** (University of Wisconsin – Green Bay course)

*Credit: 1*

*Prerequisites: Biology and Chemistry*

This is a college-level course which provides the student with a broad overview of biology with respect to humans. It is designed to explore human biology as a process, evaluation, energy transfer, continuity and change, relationship of structure to function, regulation, interdependence in nature, and the unified understanding of human biology as it pertains to science, technology, and society. Two dissections are included in the course content.

## Social Science Department

### ***Recommended Schedule***

Grade Course

9 World Cultures or Modern European History (1 credit required)

10 U. S. History

11 / 12 American Studies

### ***World Cultures***

*Credit: 1*

*Prerequisites: None*

This course will combine the study of history and modern world cultures. Original civilizations on each continent such as the Egyptians, Mesopotamians, Indo-Aryans, and Meso-Americans will be used as the basis for an exploration of how the history and geography of an area affect the way that people live today. Geography and history perspectives will be used to explore the historical roots of modern day cultural practices, conflicts, and relationships. An emphasis will be placed on universal historic themes such as colonization, development, and appreciation of cultural diversity.

### ***Modern European History***

*Credit: 1*

*Prerequisites: None; emphasis on writing*

This course examines the events that led to modern societies developing in Europe. The course will begin with the Renaissance as a building block that helped move Europe from the Middle Ages to the modern period. Topics such as the French Revolution, Industrialization, World War I, the Holocaust, and the Cold War will all be addressed through the course. Lecture, discussion, small-group work, and individual work will also be parts of this course. Additionally, this course includes an emphasis on writing. Students are expected to write document-based question (DBQ) essays or long essay questions. Students are expected to be able to read, analyze, and interpret primary sources when writing essays.

### ***U. S. History***

*Credit: 1*

*Prerequisites: None*

This course will examine the development of the United States from 1900 to present. The 20th century saw the United States flourish into a world superpower as it was involved with virtually every important development in the world during this time. Current events (especially as they pertain to the past) will also be a component of this course.

### ***AP U. S. History***

*Credit: 1*

*Prerequisites: Successful completion of U. S. History; Grade 11 or 12 status; consent of instructor*

This course covers North American exploration to the modern day U. S. This course is designed to provide students with the analytical skills and factual knowledge necessary to deal analytically with major events in U. S. history. The course prepares students for intermediate and advanced college courses by making heavy academic demands upon them equivalent to those made by full-year introductory college courses. In addition to an in-depth study of American history, students will learn to assess historical materials, their relevance to a given era, and their

reliability. Students will be required to pass the College Board exam to receive college credit. (The cost of the exam is the responsibility of students.)

### **American Studies**

*Credit: 1*

*Prerequisites: Grade 11 or 12 status*

The United States federal government will be explored using historical and current events. The role of the U. S. Constitution in the daily life of students will be a part of the class. Citizenship responsibilities at the local, state, and national levels will be examined. This course will also provide students with the basics of economic reasoning by studying how people and businesses make decisions in the marketplace. Specific issues in the areas of inflation, unemployment, supply and demand, and the current U. S. economy will be examined.

### **Social Psychology**

*Credit: 0.5*

*Prerequisites: None*

Sociology, which is the study of human interactions on an individual and group level, will be used as the foundation of an introduction to Social Psychology. Traditional sociological areas of study such as culture and change, social stratification, and race and ethnicity will be augmented by elements of psychology.

### **Introduction to Diversity Studies** (Northeast Wisconsin Technical College course)

*Credit: 0.75*

*Prerequisites: None*

In Introduction to Diversity Studies, students will use a global perspective to analyze current and historic topics (e.g., intergroup communication, immigration, privilege, and bias) which affect diverse populations in the U. S. and across the world. The goal of this course is to help students develop a framework of vocabulary and understanding that will guide them toward becoming a productive member of a diverse world.

*For students in Grades 11 and 12, a final grade of “C” or better will earn credit at Northeast Wisconsin Technical College.*

### **Introduction to Psychology** (Northeast Wisconsin Technical College course)

*Credit: 1*

*Prerequisites: None*

This course is a survey of theoretical foundations of human behavior such as sensation and perception, motivation, emotions, learning, personality, psychological disorders, therapy, stress, and human diversity in personal, social, and vocational settings.

*For students in Grades 11 and 12, a final grade of “C” or better will earn credit at Northeast Wisconsin Technical College.*

### **Cinema, History, and Culture**

*Credit: 0.5*

*Prerequisites: World Cultures or Modern European History and U. S. History*

This is an inquiry and writing-based course that focuses on how movies have reflected and shaped cultural and historic era. In the course, students will explore the context of 10 movies that represent important cultural or historical events and apply inquiry techniques to writing projects

for each. For example, students would do background readings on the Meiji Restoration in Japan, watch the film *The Last Samurai*, and write a fact vs. fiction essay on the time period.

***Social Issues and Current Events***

*Credit: 0.5*

*Prerequisites: None*

This course focuses on current events and social issues. The issues discussed will detail events regarding the news and modern day social problems. Students will develop skills in research, group discussion, and critical thinking. This course is meant for students who want to actively participate in discussion and have the freedom to discuss issues of interest to them. Students are expected to be actively involved in the class discussions and be willing to share personal viewpoints. Students will also view and discuss news events and be required to give presentations to the class.

***Terrorism in the 21st Century***

*Credit: .5*

*Prerequisites: Successful completion of Modern European History or at least Semester 1 of U. S. History*

Students enrolling in this course need to have completed Modern European History or at least Semester 1 of U. S. History. At the school counselor's discretion, it is possible for a student to complete Semester 1 of U. S. History simultaneously with Terrorism in the 21st Century. These prerequisite course requirements are in place because it is important for students to have an understanding of domestic and foreign policy in the United States as a result of terrorism. Throughout this course, students will delve into the history of terrorism and pre-9/11 terrorism in the United States. Additionally, students will study Osama bin Laden, the terror organizations responsible for 9/11, the War on Terror, and current terror groups attempting to destroy world order. Lastly, students will study how 9/11 shaped both domestic and foreign policy for the United States in the 21st Century.

## **Technology and Engineering Department**

### ***Around the House***

*Credit: 0.5*

*Prerequisites: None*

*Required supplies or fees: Safety glasses; \$20 material fee*

This course is designed for any future homeowner or renter. Time will be spent focusing on basic electricity, drywall, painting, auto mechanics, plumbing, and other home maintenance topics. Students will have the opportunity to safely work with common hand and power tools found around the home.

### ***Introduction to Technology Education***

*Credit: 1*

*Prerequisites: None*

*Required supplies or fees: Safety glasses; material fees*

This is an introductory technology and engineering course designed to develop contemporary technical skills, challenge students' problem solving abilities, and build positive interest in the different areas of study. Students will be developing, designing, and building different projects and solutions related to the areas of manufacturing and power and energy. Hands-on projects along with tours of area industries will be incorporated into this course. Taking this course will give the student experience in all areas of the SBHS Technology and Engineering Department.

### ***Metal Fabrication – Basic***

*Credit: 1*

*Prerequisites: None*

*Required supplies or fees: Safety glasses; \$10 gas fee; material fees*

This course is designed to give students a general introduction to metals, machining, metal fabrication, and welding. Students will receive instruction in the use of hand tools, lathe work, mill work, foundry, and welding. Basic welding and safety will be taught for oxyacetylene welding/brazing, TIG welding, MIG welding, and arc welding. CNC mills, CNC lathes, and CNC plasma cutters will be introduced and used to produce various projects.

### ***Metal Fabrication – Advanced***

*Credit: 1*

*Prerequisites: Metal Fabrication – Basic*

*Required supplies or fees: Safety glasses; \$10 gas fee; material fees*

This course is designed for students who want to continue developing knowledge and skills in welding, machining, metal fabrication, and CNC operations. Students will apply these skills through advanced problems and projects.

### ***Design and Build***

*Credit: 1*

*Prerequisites: None*

*Required supplies or fees: Material fees*

In this introductory course, students will receive instruction in computer solid modeling as well as hands-on problem solving, model making, prototyping, and solving “real life” technical problems. Students will utilize CNC routers, lasers, 3D printers, programmable microcontrollers, robotics, and automation to design, build, program, and test open-ended projects. This class is great for any student interested in engineering or for those who just like to design and build.

**Automation and Design***Credit: 0.5**Prerequisites: None**Required supplies or fees: \$20*

This online course is designed to give students an understanding of automation systems, controls, and components. Students will be able to learn block coding and basic PLC programming to design, create, and test out miniature automated machines and systems. Students will be using a variety of sensors, switches, and gadgets to create fun automated devices that perform different tasks. Students will be provided with a kit that can be used to explore the exciting field of automation.

**Renewable Energy Technology** (Northeast Wisconsin Technical College course)*Credit: 1**Prerequisites: Grade 10, 11, or 12 status**Required supplies or fees: \$10 fee*

This course focuses on renewable energy and building automation technology. Through integrative, hands-on lab activities, students will gain insight and understanding regarding the implications associated with renewable energies and building controls. Activities and lessons will focus on energy use, solar, wind, geothermal, hydro, transportation technologies, SMART buildings, programmable logic controllers, and virtual building control simulation.

Building Controls, another Northeast Wisconsin Technical College course, may be combined with Renewable Energy Technology for an additional 0.25 high school credit and 1 technical college credit. See the school counselors for more information.

*For students in Grades 10, 11, and 12, a final grade of "C" or better will earn credit at Northeast Wisconsin Technical College.*

*This course may be used to satisfy Sturgeon Bay High School science requirements. However, the course will not satisfy some four-year university requirements. Students are encouraged to check with their prospective college admission advisors.*

**Theater Arts – Set Design (High School Musical)***Credit: .5; Semester 2 only**Prerequisites: None*

This course is one of three courses offered simultaneously for the purpose of staging the annual school musical, similar to the structure of middle school Allied Arts. Students in Theater Arts – Set Design will be responsible for all aspects of set design and construction. Students in this course will also assist with scene changes and therefore must be available for all musical performances, which are scheduled for May. The two companion courses are Theater Arts – Costume Design (offered in the Family and Consumer Sciences Department) and Theater Arts – Music (offered in the Music Department).

**Wood Techniques – Introduction***Credit: 1**Prerequisites: None**Required supplies or fees: Safety glasses; material fees*

This course is an introduction to basic woodworking processes. The course includes the following: safety practices for woodworking equipment, care and use of tools and power equipment;

planning and procedures necessary to produce a product; methods of fastening wood; preparation and the finishing of wood; and the study of wood structure, lumber, and plywood. This course begins with a required (teacher-chosen) project for everyone to complete. Students then choose projects after the required project is completed. Upon completion of this course, students will have knowledge of the skills necessary to perform a basic level of expertise in the techniques of wood construction and in the use of both hand and power tools.

***Wood Techniques – Advanced***

*Credit: 1*

*Prerequisites: Wood Techniques – Introduction*

*Required supplies or fees: Safety glasses; material fees*

This course is intended to expand the knowledge, skills, and abilities students acquired in Wood Techniques – Introduction in order to create larger and more complex projects using our CNC equipment and other advanced processes. Students will create one small project planned by the instructor, then create projects of their own choosing. Students will use AutoCAD, a 2D modeling software, for project planning.



## World Language Department

### **Spanish I**

*Credit: 1*

*Prerequisites: None*

*Required supplies or fees: Workbook purchase required*

Spanish I is an introductory course that will provide students with a basic understanding of Spanish language use and grammar. Through individual, pair, and group activities, students will not only develop proper understanding of the written and oral forms of the language but will also familiarize themselves with the cultural diversity of the Spanish-speaking world.

### **Spanish II**

*Credit: 1*

*Prerequisites: "C" or higher in Spanish I or consent of instructor*

*Required supplies or fees: Composition notebook may be required*

Spanish II will develop students' knowledge of grammar and vocabulary. There will be an emphasis on the spoken, practical usage of the language through listening exercises that focus on pronunciation and building of vocabulary. There will be continued exposure to the culture and history of the Spanish-speaking world.

### **Spanish III**

*Credit: 1*

*Prerequisites: "B" or higher in Spanish II or consent of instructor*

*Required supplies or fees: Composition notebook may be required*

Spanish III will review grammar structures and expand students' vocabulary. More time will be placed on improving reading skills, conversational ability, and writing. Students will continue to study the culture and history of the target language.

### **Spanish 202 (University of Wisconsin – Green Bay course)**

*Credit: 1*

*Prerequisites: "B" or higher in Spanish III*

*Required supplies or fees: Composition notebook may be required*

Spanish 202 is a college-level course designed to develop students' communicative abilities in Spanish. Students will develop listening, reading, speaking, and writing skills via a variety of informal and formal contexts: conversations, interviews, newspaper and magazine articles, short stories, poetry, videos, and a variety of online resources. Students are expected to compose different types of short essays (description, narration, opinion, etc.). Additional time is given to grammar review and refinement.

### **NWTC Distance Learning Courses**

*Credit: Based on NWTC credit*

*Prerequisites: Based on course requirements*

*Note: Final course offerings are determined by NWTC staff.*

Distance learning courses are offered as one of the dual credit options between Sturgeon Bay High School and Northeast Wisconsin Technical College (NWTC). Students take distance learning courses at the high school using web conferencing technology. Distance learning offers students and NWTC instructors the ability to see and hear each other in real time using interactive web conferencing. Students will connect with other high schools around the state from their high school classrooms during the regular school day. Distance learning instructors are NWTC employees and are typically based all around the region.

*For students in Grades 11 and 12, a final grade of “C” or better will earn credit at Northeast Wisconsin Technical College.*

*This course may not count toward four-year university entrance requirements.*

## NWTC Practical Nursing Program

*Credit: Based on NWTC credit*

*Prerequisites: Based on course requirements, GPA of 3.0 or higher, and Grade 11 or 12 status*

Students may now start the NWTC Practical Nursing program while in high school. As a Practical Nursing program graduate, students are eligible for careers in a variety of settings which could include an acute care hospital, a long-term care/rehab facility, a physician's office, an insurance provider, or a home health agency. As a member of the health care team, the licensed practical nurse provides care to patients whose conditions are relatively stable and assists the registered nurse or health care provider in the care of the acutely ill patient. NWTC graduate benefits include the following:

- Many students are offered employment during their final clinical experience.
- The Practical Nursing faculty members are experts in the nursing profession who have completed graduate level nursing education.
- Graduates of this program, after obtaining licensure and completing additional coursework, may enter the Nursing – Associate Degree program to become a registered nurse.

For more information, please see Mrs. O'Handley.

*For students in Grades 11 and 12, a final grade of "C" or better will earn credit at Northeast Wisconsin Technical College.*

*This course may not count toward four-year university entrance requirements.*

**Nursing Career Pathway**

You don't have to wait until graduation to begin your nursing career. With the NWTC nursing career pathway, you can qualify for a Nursing Assistant degree while you're still in high school and earn a Practical Nursing Diploma within one year of graduation. But that's only one of many paths your career can take.

**WHY CHOOSE THE NURSING CAREER PATHWAY?**

- > Earn **FREE** college credits while you're still in high school
- > Qualify for a Nursing Assistant Diploma while you're still in high school
- > Qualify for a Practical Nursing Diploma within one year of high school graduation

**THE SAVINGS ADD UP!**

**Nursing Assistant program cost savings:**  
\$650

**Practical Nursing program cost savings:**  
Approximately \$6,200 and completing up to 23 credits at your high school for **FREE**

**REQUIREMENTS TO GET STARTED**

- > Junior or Senior grade level status
- > GPA of 3.0 or higher

**READY TO START?**  
Please reach out your high school counselor for assistance with Start College Now or Youth Apprenticeship.

## **Non-Departmental Offerings**

### ***Service Learning***

*Credit: 0.5*

*Prerequisites: None (see attendance and conduct criteria below)*

*Note: Successful completion of this course will satisfy the 40-hour Community Volunteerism graduation requirement*

Students may enroll in Service Learning only once during their high school careers.

The purpose of this program is to provide students with an educational experience that will enable them to more fully understand and to give back to their community or school through participation in programs within the school system or in the community.

Students will have a variety of experiences dependent upon placement. In all cases, the experience will involve working with people and providing a service of some kind. Students are responsible for securing their own appropriate Service Learning placements prior to the first day of the quarter enrolled. Lists of placement opportunities will be made available through the coordinator of the Service Learning program. The coordinator must approve all Service Learning placements. Students must submit a calendar log documenting time and activities. A one-page midterm paper and final paper describing what service the student provided, feelings about the experience, what has been learned, and how the experience has benefited the student or the community will be required.

Students who, by state statute, have been identified as habitually truant within the previous two quarters of enrollment will not be eligible. Because students in this program are perceived as positive role models, a history of serious problems in the community and/or at school may prevent a student from participating in this program.

### ***Mindful Art***

*Credit: 0.5*

*Prerequisites: None*

Do you find yourself dealing with stress and anxiety? Well, this might be a good class for you! During this course, students will learn the benefits of meditation and tools using art media, the creative process, the resulting artwork, and class discussion to explore their feelings, foster self-awareness, develop social skills, reduce anxiety, and increase self-esteem. The ultimate goal of this class is to improve a student's sense of personal well-being.

### ***Independent Study Program***

*Credit: 0.5 or 1*

*Prerequisites: Faculty Senate acceptance of proposal*

The Independent Study Program encourages students to pursue intellectual, artistic, or career interests beyond what is offered in the present high school curriculum. With the aid of an adult mentor from the school or community, a student designs a 0.5- or 1.0-credit course of study for elective credit.

### **Application Deadline**

Completed paperwork is due to the school counselor no later than April 30 in order for this project to be considered during the following school year.

If during a school year a student decides to pursue independent study to replace a study hall, completed paperwork is due to the school counselor at least one month prior to the beginning of the quarter or semester during which the student wishes to complete independent study.

### Eligibility

The student should:

- demonstrate self-discipline, motivation, and the ability to work with a minimum of direction as evidenced in teacher and counselor recommendations; and
- have at least a 3.0 grade point average.

### Requirements

The student will:

- submit a completed program application (request, proposed mentor, and draft proposal outline)
- have a proposal approved by the High School Leadership Council
- submit student reports, mentor reports, time logs, reflective journals or blogs, a summative report and any other documentation the mentor may require
- complete a minimum of:
  - 70 hours of study for 0.5 credit or
  - 140 hours of instruction for 1 credit
- maintain regular contact with mentor
- adhere to established deadlines
- incorporate a community-based element (e.g., community service, business partnership, etc.).

### Supervision of the Student's Program

Supervision of the student's program will be provided by a mentor. The mentor is a specialist with expertise in the student's field of interest who offers guidance, supervision, and evaluation. The mentor may be a school employee or a community member and must be approved by the High School Leadership Council. If the mentor is not a certified teacher, the student must also contract with a Sturgeon Bay High School teacher as the teacher of record.

### Grading

The mentor will develop an assessment plan for the independent study student. The assessment plan must be submitted as part of the initial proposal. The Sturgeon Bay High School common grade scale will be applied to the assessment plan. Independent study students earn elective credit. Credit will be noted on the official transcript, and the grade will be calculated in the student's grade point average.

### **Work Experience**

*Credit: Maximum of 6 credits per calendar year (Semester 1, Semester 2, and summer)*

*Prerequisites: Consent of counselor or administrator*

Elective credit shall be awarded at 0.5 credit per 70 hours of approved work experience. It is the student's responsibility to acquire and maintain employment. The school is not responsible for finding employment for a student due to loss of employment or for securing a different course of study in the event employment is lost. The on-site work supervisor may not be the student's parent, grandparent, sibling, aunt, or uncle.

**Online AP (Advanced Placement) Courses**

*Credit: 0.5 or 1*

*Prerequisites: Recommended Grade 11 or 12 status; consent of counselor or administrator; other prerequisites may apply depending upon the course desired*

A number of different online AP courses are available to Sturgeon Bay High School students. These courses are very rigorous and require a significant commitment of time outside the school day. Students who qualify must be highly motivated, computer literate, and able to complete assignments on a daily basis without having a teacher direct them. Students should speak with a school counselor for registration information.

**Volunteering (Credit)**

*Credit: 0.5*

*Prerequisites: Completion of Community Volunteerism requirement*

Students may enroll in Volunteering (Credit) only once during their high school careers. This course may not be substituted for the Community Volunteerism requirement.

Volunteer work identifies you as a person who is involved in your community, committed to giving time for the well-being of others, and experienced in real-world issues. Students who volunteer have an edge whether seeking employment, applying for colleges or technical schools, or competing for limited scholarships. Students must submit a calendar log documenting time and activities. A one-page midterm paper and final paper describing what service students provided, feelings about the experience, what has been learned, and how the experience has benefited students or the community will be required.

**Volunteering (Hours)**

*Credit: 40 hours*

*Prerequisites: Completion of Community Volunteerism requirement*

Students may enroll in Volunteering (Hours) only once during their high school careers.

The 40 hours earned through completion of this course will be added to the hours earned for the Community Volunteerism requirement.

Volunteer work identifies you as a person who is involved in your community, committed to giving time for the well-being of others, and experienced in real-world issues. Students who volunteer have an edge whether seeking employment, applying for colleges or technical schools, or competing for limited scholarships. Students must submit a calendar log documenting time and activities. A one-page midterm paper and final paper describing what service students provided, feelings about the experience, what has been learned, and how the experience has benefited students or the community will be required.

**Collaborative Classroom Experience**

*Credit: 0.5*

*Prerequisites: Varies by instructor. Specific openings by instructor and by course. Instructor approval required. Completion of orientation program required. Collaborative Classroom Experience may be taken multiple times during a student's high school career.*

This course offers students the opportunity to assist a classroom teacher in a variety of ways including instructional support, peer tutoring, and classroom presentation of course material. Collaborative Classroom Experience is not the equivalent of Service Learning. Students interested in Collaborative Classroom Experience should have a strong interest in working with other

students in one-on-one, small group, and large-group settings. Collaborative Classroom Experience may be taken multiple times during a student's high school career.

A student interested in this offering will need to complete an application process.

### ***Community Volunteerism***

*Credit: 0; 40 hours required for graduation*

*Prerequisites: None*

#### *Why is volunteering important?*

Volunteer work identifies you as a person who is involved in your community, committed to giving time for the well-being of others, and experienced in real-world issues. Students who volunteer have an edge whether seeking employment, applying for colleges or technical schools, or competing for limited scholarships.

#### *What opportunities are offered to me by volunteering?*

- Test your learning in the real world.
- Work with some of the community's skilled leaders and professionals.
- Learn about some of society's needs, issues, and problems.
- Explore a career possibility.
- Enhance employability by gaining work experience and references.
- Obtain an edge for scholarships.

#### *Is volunteering required of me?*

In order to earn a Sturgeon Bay High School diploma, students must complete 40 hours of community volunteerism. Volunteer hours will be noted on the transcript.

#### *How do I participate in the Community Volunteerism program?*

1. Obtain a Community Volunteerism packet from the High School Office.
2. Work as a volunteer for a non-profit community organization.
3. Request that your site supervisor complete the Experience Evaluation form.
4. Write a one-page summary of your volunteerism experience. Be sure to address these questions in your summary:
  - a. What were the duties of your volunteer role?
  - b. Why did you choose this particular activity to satisfy the volunteer requirement?
  - c. What did you learn from your volunteer work?
5. Return your Experience Verification form and your one-page summary to the High School Office.

#### *Where can I volunteer?*

- All area schools
- Altrusa
- American Cancer Society Relay for Life
- American Red Cross
- Boy and Girl Scouts
- Clothe My People
- Department of Social Services
- Door County Memorial Hospital
- Feed My People

- Headstart
- Rotary International
- Senior Center
- Dorchester Health and Rehab Center
- United Way
- YMCA
- Other non-profit organizations

Are there any limitations on volunteer activities or supervisors?

Church or religious organization volunteer activities must be more than ushering duties. Valid activities include working for meals or festivals, teaching religious education, etc. A parent/guardian, relative, or family member may not be your volunteerism supervisor.

Who keeps track of my volunteer hours and paperwork?

A record of your volunteer hours will be kept in the High School Office. After completing 40 hours, a notification will be placed on your high school transcript. You should also keep track of your volunteer hours, and keep copies of all completed forms.

Where can I get more information on the Community Volunteerism program?

For more information, please contact any of the following:

Robert Nickel, Principal  
Morgan Kiedrowski, Counselor  
Jennifer O’Handley, Counselor

Sturgeon Bay High School  
1230 Michigan Street  
Sturgeon Bay, WI 54235  
920.746.2800

*Note: Successful completion of the course Service Learning (0.5-credit) will satisfy the 40-hour Community Volunteerism requirement.*

**Youth Apprenticeship**

*Credit: Dependent on placement*

*Prerequisites: Grade 11 or 12 status; satisfactory attendance; satisfactory graduation status; personal transportation; other academic and workplace requirements dependent on choice of focus area*

Youth Apprenticeship is a rigorous one- or two-year elective program for juniors and seniors that combines academic and technical classroom instruction with mentored, on-the-job training resulting in industry-established occupational and employability skills. Post-secondary and business partnerships are essential for a successful Youth Apprenticeship program. Depending on availability in Door County, Youth Apprenticeship programs may be available in the following areas: Agriculture; Food and Natural Resources; Architecture and Construction; Art, Audio/Visual Technology, and Communications; Finance; Health Science; Hospitality, Lodging, and Tourism; Information Technology; Manufacturing; Marketing; Science, Technology, Engineering, and Mathematics (STEM); and Transportation, Distribution and Logistics. Key elements of the Youth Apprenticeship program include:



- industry-developed skill standards
- exposure to multiple aspects of the industry
- skilled mentors assigned to train the students
- paid on-the-job work experience
- related classroom instruction concurrent with work-based learning
- curriculum guidelines for all programs
- performance evaluation of demonstrated competencies
- state-issued skill certificate.

For more information, see the [Youth Apprenticeship website](#) or talk with the school counselor.

**WB-13 VACANT LAND OFFER TO PURCHASE**

1 LICENSEE DRAFTING THIS OFFER ON 11-10-2020 [DATE] IS (AGENT OF BUYER)  
2 (AGENT OF SELLER/LISTING BROKER) (AGENT OF BUYER AND SELLER) STRIKE THOSE NOT APPLICABLE

3 **GENERAL PROVISIONS** The Buyer, MARITIME HEIGHTS LLC

4 offers to purchase the Property  
5 known as [Street Address] Lot 7, Babel Subd, Sunset School parking Lot  
6 in the City of Sturgeon Bay County of Door, Wisconsin (Insert  
7 additional description, if any, at lines 458-464 or 526-534 or attach as an addendum per line 525), on the following terms:

8 ■ PURCHASE PRICE: one Dollars (\$ 1.00).

10 ■ EARNEST MONEY of \$ \_\_\_\_\_ accompanies this Offer and earnest money of \$ \_\_\_\_\_  
11 will be mailed, or commercially or personally delivered within \_\_\_\_\_ days of acceptance to listing broker or

13 ■ THE BALANCE OF PURCHASE PRICE will be paid in cash or equivalent at closing unless otherwise provided below.

14 ■ INCLUDED IN PURCHASE PRICE: Seller is including in the purchase price the Property, all Fixtures on the Property on the  
15 date of this Offer not excluded at lines 18-19, and the following additional items: \_\_\_\_\_

18 ■ NOT INCLUDED IN PURCHASE PRICE: \_\_\_\_\_

20 CAUTION: Identify Fixtures that are on the Property (see lines 290-294) to be excluded by Seller or which are rented  
21 and will continue to be owned by the lessor.

22 NOTE: The terms of this Offer, not the listing contract or marketing materials, determine what items are  
23 included/excluded. Annual crops are not part of the purchase price unless otherwise agreed.

24 ■ ZONING: Seller represents that the Property is zoned: Multi Family

25 **ACCEPTANCE** Acceptance occurs when all Buyers and Sellers have signed one copy of the Offer, or separate but identical  
26 copies of the Offer.

27 CAUTION: Deadlines in the Offer are commonly calculated from acceptance. Consider whether short term deadlines  
28 running from acceptance provide adequate time for both binding acceptance and performance.

29 **BINDING ACCEPTANCE** This Offer is binding upon both Parties only if a copy of the accepted Offer is delivered to Buyer on  
30 or before 11-20-2020. Seller may keep the Property on the  
31 market and accept secondary offers after binding acceptance of this Offer.

32 CAUTION: This Offer may be withdrawn prior to delivery of the accepted Offer.

33 **OPTIONAL PROVISIONS** TERMS OF THIS OFFER THAT ARE PRECEDED BY AN OPEN BOX (  ) ARE PART OF THIS  
34 OFFER ONLY IF THE BOX IS MARKED SUCH AS WITH AN "X." THEY ARE NOT PART OF THIS OFFER IF MARKED "N/A"  
35 OR ARE LEFT BLANK.

36 **DELIVERY OF DOCUMENTS AND WRITTEN NOTICES** Unless otherwise stated in this Offer, delivery of documents and  
37 written notices to a Party shall be effective only when accomplished by one of the methods specified at lines 38-56.

38 (1) **Personal Delivery**: giving the document or written notice personally to the Party, or the Party's recipient for delivery if  
39 named at line 40 or 41.

40 Seller's recipient for delivery (optional): \_\_\_\_\_

41 Buyer's recipient for delivery (optional): \_\_\_\_\_

42  (2) **Fax**: fax transmission of the document or written notice to the following telephone number:

43 Seller: (\_\_\_\_\_) Buyer: (\_\_\_\_\_) \_\_\_\_\_

44  (3) **Commercial Delivery**: depositing the document or written notice fees prepaid or charged to an account with a  
45 commercial delivery service, addressed either to the Party, or to the Party's recipient for delivery if named at line 40 or 41, for  
46 delivery to the Party's delivery address at line 49 or 50.

47  (4) **U.S. Mail**: depositing the document or written notice postage prepaid in the U.S. Mail, addressed either to the Party,  
48 or to the Party's recipient for delivery if named at line 40 or 41, for delivery to the Party's delivery address at line 49 or 50.

49 Delivery address for Seller: \_\_\_\_\_

50 Delivery address for Buyer: \_\_\_\_\_

51  (5) **E-Mail**: electronically transmitting the document or written notice to the Party's e-mail address, if given below at line  
52 55 or 56. If this is a consumer transaction where the property being purchased or the sale proceeds are used primarily for  
53 personal, family or household purposes, each consumer providing an e-mail address below has first consented electronically  
54 to the use of electronic documents, e-mail delivery and electronic signatures in the transaction, as required by federal law.

55 E-Mail address for Seller (optional): djiernagel@sturgeonbay.k12.wi.us

56 E-Mail address for Buyer (optional): doreenphillips77@gmail.com

57 **PERSONAL DELIVERY/ACTUAL RECEIPT** Personal delivery to, or Actual Receipt by, any named Buyer or Seller  
58 constitutes personal delivery to, or Actual Receipt by, all Buyers or Sellers.

59 **OCCUPANCY** Occupancy of the entire Property shall be given to Buyer at time of closing unless otherwise provided in this  
60 Offer at lines 458-464 or 526-534 or in an addendum attached per line 525. At time of Buyer's occupancy, Property shall be  
61 free of all debris and personal property except for personal property belonging to current tenants, or that sold to Buyer or left  
62 with Buyer's consent. Occupancy shall be given subject to tenant's rights, if any.

63 **PROPERTY CONDITION REPRESENTATIONS** Seller represents to Buyer that as of the date of acceptance Seller has no  
64 notice or knowledge of Conditions Affecting the Property or Transaction (lines 163-187 and 246-278) other than those  
65 identified in the Seller's disclosure report dated \_\_\_\_\_, which was received by Buyer prior to  
66 Buyer signing this Offer and which is made a part of this Offer by reference **COMPLETE DATE OR STRIKE AS APPLICABLE**  
67 and \_\_\_\_\_

68 \_\_\_\_\_  
69 **INSERT CONDITIONS NOT ALREADY INCLUDED IN THE DISCLOSURE REPORT**

70 **CLOSING** This transaction is to be closed no later than May 2021  
71 \_\_\_\_\_ at the place selected by Seller, unless otherwise agreed by the Parties in writing.

72 **CLOSING PRORATIONS** The following items, if applicable, shall be prorated at closing, based upon date of closing values:  
73 real estate taxes, rents, prepaid insurance (if assumed), private and municipal charges, property owners association  
74 assessments, fuel and \_\_\_\_\_

75 **CAUTION: Provide basis for utility charges, fuel or other prorations if date of closing value will not be used.**

76 Any income, taxes or expenses shall accrue to Seller, and be prorated at closing, through the day prior to closing.

77 Real estate taxes shall be prorated at closing based on [CHECK BOX FOR APPLICABLE PRORATION FORMULA]:

78  The net general real estate taxes for the preceding year, or the current year if available (Net general real estate  
79 taxes are defined as general property taxes after state tax credits and lottery credits are deducted) (NOTE: THIS CHOICE  
80 APPLIES IF NO BOX IS CHECKED)

81  Current assessment times current mill rate (current means as of the date of closing)

82  Sale price, multiplied by the municipality area-wide percent of fair market value used by the assessor in the prior  
83 year, or current year if known, multiplied by current mill rate (current means as of the date of closing)

84  \_\_\_\_\_

85 **CAUTION: Buyer is informed that the actual real estate taxes for the year of closing and subsequent years may be**  
86 **substantially different than the amount used for proration especially in transactions involving new construction,**  
87 **extensive rehabilitation, remodeling or area-wide re-assessment. Buyer is encouraged to contact the local assessor**  
88 **regarding possible tax changes.**

89  Buyer and Seller agree to re-prorate the real estate taxes, through the day prior to closing based upon the taxes on  
90 the actual tax bill for the year of closing, with Buyer and Seller each owing his or her pro-rata share. Buyer shall, within 5  
91 days of receipt, forward a copy of the bill to the forwarding address Seller agrees to provide at closing. The Parties shall  
92 re-prorate within 30 days of Buyer's receipt of the actual tax bill. Buyer and Seller agree this is a post-closing obligation  
93 and is the responsibility of the Parties to complete, not the responsibility of the real estate brokers in this transaction.

94 **LEASED PROPERTY** If Property is currently leased and lease(s) extend beyond closing, Seller shall assign Seller's rights  
95 under said lease(s) and transfer all security deposits and prepaid rents thereunder to Buyer at closing. The terms of the  
96 (written) (oral) **STRIKE ONE** lease(s), if any, are \_\_\_\_\_

97 \_\_\_\_\_ . Insert additional terms, if any, at lines 458-464 or 526-534 or attach as an addendum per line 525.

98  **GOVERNMENT PROGRAMS:** Seller shall deliver to Buyer, within \_\_\_\_\_ days of acceptance of this Offer, a list of all  
99 federal, state, county, and local conservation, farmland, environmental, or other land use programs, agreements, restrictions,  
100 or conservation easements, which apply to any part of the Property (e.g., farmland preservation agreements, farmland  
101 preservation or exclusive agricultural zoning, use value assessments, Forest Crop, Managed Forest, Conservation Reserve  
102 Program, Wetland mitigation, shoreland zoning mitigation plan or comparable programs), along with disclosure of any  
103 penalties, fees, withdrawal charges, or payback obligations pending, or currently deferred, if any. This contingency will be  
104 deemed satisfied unless Buyer delivers to Seller, within seven (7) days of Buyer's Actual Receipt of said list and disclosure, or  
105 the deadline for delivery, whichever is earlier, a notice terminating this Offer based upon the use restrictions, program  
106 requirements, and/or amount of any penalty, fee, charge, or payback obligation.

107 **CAUTION: If Buyer does not terminate this Offer, Buyer is hereby agreeing that Buyer will continue in such programs,**  
108 **as may apply, and Buyer agrees to reimburse Seller should Buyer fail to continue any such program such that Seller**  
109 **incurs any costs, penalties, damages, or fees that are imposed because the program is not continued after sale. The**  
110 **Parties agree this provision survives closing.**

111  **MANAGED FOREST LAND:** All, or part, of the Property is managed forest land under the Managed Forest Law (MFL).  
112 This designation will continue after closing. Buyer is advised as follows: The MFL is a landowner incentive program that  
113 encourages sustainable forestry on private woodlands by reducing and deferring property taxes. Orders designating lands as  
114 managed forest lands remain in effect for 25 or 50 years. When ownership of land enrolled in the MFL program changes, the  
115 new owner must sign and file a report of the change of ownership on a form provided by the Department of Natural Resources  
116 and pay a fee. By filing this form, the new owner agrees to the associated MFL management plan and the MFL program rules.  
117 The DNR Division of Forestry monitors forest management plan compliance. Changes you make to property that is subject to  
118 an order designating it as managed forest land, or to its use, may jeopardize your benefits under the program or may cause  
119 the property to be withdrawn from the program and may result in the assessment of penalties. For more information call the  
120 local DNR forester or visit <http://www.dnr.state.wi.us>.

121 **FENCES:** Wis. Stat. § 90.03 requires the owners of adjoining properties to keep and maintain legal fences in equal shares  
 122 where one or both of the properties is used and occupied for farming or grazing purposes.

123 **CAUTION: Consider an agreement addressing responsibility for fences if Property or adjoining land is used and**  
 124 **occupied for farming or grazing purposes.**

125 **USE VALUE ASSESSMENTS:** The use value assessment system values agricultural land based on the income that would be  
 126 generated from its rental for agricultural use rather than its fair market value. When a person converts agricultural land to a  
 127 non-agricultural use (e.g., residential or commercial development), that person may owe a conversion charge. To obtain more  
 128 information about the use value law or conversion charge, contact the Wisconsin Department of Revenue's Equalization  
 129 Section or visit <http://www.revenue.wi.gov/>.

130 **FARMLAND PRESERVATION:** Rezoning a property zoned farmland preservation to another use or the early termination of a  
 131 farmland preservation agreement or removal of land from such an agreement can trigger payment of a conversion fee equal to  
 132 3 times the class 1 "use value" of the land. Contact the Wisconsin Department of Agriculture, Trade and Consumer Protection  
 133 Division of Agricultural Resource Management or visit <http://www.datcp.state.wi.us/> for more information.

134 **CONSERVATION RESERVE PROGRAM (CRP):** The CRP encourages farmers, through contracts with the U.S. Department  
 135 of Agriculture, to stop growing crops on highly erodible or environmentally sensitive land and instead to plant a protective  
 136 cover of grass or trees. CRP contracts run for 10 to 15 years, and owners receive an annual rent plus one-half of the cost of  
 137 establishing permanent ground cover. Removing lands from the CRP in breach of a contract can be quite costly. For more  
 138 information call the state Farm Service Agency office or visit <http://www.fsa.usda.gov/>.

139 **SHORELAND ZONING ORDINANCES:** All counties must adopt shoreland zoning ordinances that meet or are more  
 140 restrictive than Wis. Admin. Code Chapter NR 115. County shoreland zoning ordinances apply to all unincorporated land  
 141 within 1,000 feet of a navigable lake, pond or flowage or within 300 feet of a navigable river or stream and establish minimum  
 142 standards for building setbacks and height limits, cutting trees and shrubs, lot sizes, water runoff, impervious surface  
 143 standards (that may be exceeded only if a mitigation plan is adopted) and repairs to nonconforming structures. Buyers must  
 144 conform to any existing mitigation plans. For more information call the county zoning office or visit <http://www.dnr.state.wi.us/>.  
 145 Buyer is advised to check with the applicable city, town or village for additional shoreland zoning restrictions, if any.

146 **BUYER'S PRE-CLOSING WALK-THROUGH** Within 3 days prior to closing, at a reasonable time pre-approved by Seller or  
 147 Seller's agent, Buyer shall have the right to walk through the Property to determine that there has been no significant change  
 148 in the condition of the Property, except for ordinary wear and tear and changes approved by Buyer, and that any defects  
 149 Seller has agreed to cure have been repaired in the manner agreed to by the Parties.

150 **PROPERTY DAMAGE BETWEEN ACCEPTANCE AND CLOSING** Seller shall maintain the Property until the earlier of  
 151 closing or occupancy of Buyer in materially the same condition as of the date of acceptance of this Offer, except for ordinary  
 152 wear and tear. If, prior to closing, the Property is damaged in an amount of not more than five percent (5%) of the selling price,  
 153 Seller shall be obligated to repair the Property and restore it to the same condition that it was on the day of this Offer. No later  
 154 than closing, Seller shall provide Buyer with lien waivers for all lienable repairs and restoration. If the damage shall exceed  
 155 such sum, Seller shall promptly notify Buyer in writing of the damage and this Offer may be canceled at option of Buyer.  
 156 Should Buyer elect to carry out this Offer despite such damage, Buyer shall be entitled to the insurance proceeds, if any,  
 157 relating to the damage to the Property, plus a credit towards the purchase price equal to the amount of Seller's deductible on  
 158 such policy, if any. However, if this sale is financed by a land contract or a mortgage to Seller, any insurance proceeds shall  
 159 be held in trust for the sole purpose of restoring the Property.

#### 160 **DEFINITIONS**

161 ■ **ACTUAL RECEIPT:** "Actual Receipt" means that a Party, not the Party's recipient for delivery, if any, has the document or  
 162 written notice physically in the Party's possession, regardless of the method of delivery.

163 ■ **CONDITIONS AFFECTING THE PROPERTY OR TRANSACTION:** "Conditions Affecting the Property or Transaction" are  
 164 defined to include:

- 165 a. Proposed, planned or commenced public improvements or public construction projects which may result in special  
 166 assessments or otherwise materially affect the Property or the present use of the Property.
- 167 b. Government agency or court order requiring repair, alteration or correction of any existing condition.
- 168 c. Land division or subdivision for which required state or local approvals were not obtained.
- 169 d. A portion of the Property in a floodplain, wetland or shoreland zoning area under local, state or federal regulations.
- 170 e. A portion of the Property being subject to, or in violation of, a farmland preservation agreement or in a certified farmland  
 171 preservation zoning district (see lines 130-133), or enrolled in, or in violation of, a Forest Crop, Managed Forest (see lines  
 172 111-120), Conservation Reserve (see lines 134-138), or comparable program.
- 173 f. Boundary or lot disputes, encroachments or encumbrances, a joint driveway or violation of fence laws (Wis. Stat. ch. 90)  
 174 (where one or both of the properties is used and occupied for farming or grazing).
- 175 g. Material violations of environmental rules or other rules or agreements regulating the use of the Property.
- 176 h. Conditions constituting a significant health risk or safety hazard for occupants of the Property.
- 177 i. Underground storage tanks presently or previously on the Property for storage of flammable or combustible liquids,  
 178 including, but not limited to, gasoline and heating oil.
- 179 j. A Defect or contamination caused by unsafe concentrations of, or unsafe conditions relating to, pesticides, herbicides,  
 180 fertilizer, radon, radium in water supplies, lead or arsenic in soil, or other potentially hazardous or toxic substances on the  
 181 premises.
- 182 k. Production of methamphetamine (meth) or other hazardous or toxic substances on the Property.
- 183 l. High voltage electric (100 KV or greater) or steel natural gas transmission lines located on but not directly serving the  
 184 Property.
- 185 m. Defects in any well, including unsafe well water due to contaminants such as coliform, nitrates and atrazine, and out-of-  
 186 service wells and cisterns required to be abandoned (Wis. Admin. Code § NR 812.26) but that are not closed/abandoned  
 187 according to applicable regulations.

188 **(Definitions Continued on page 5)**

Lot 7 Babel Subd. <sup>Sunset</sup> School Parking Lot

**IF LINE 190 IS NOT MARKED OR IS MARKED N/A, LINES 230-236 APPLY.**

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**FINANCING CONTINGENCY:** This Offer is contingent upon Buyer being able to obtain a written \_\_\_\_\_ [INSERT LOAN PROGRAM OR SOURCE] first mortgage loan commitment as described below, within \_\_\_\_\_ days of acceptance of this Offer. The financing selected shall be in an amount of not less than \$ \_\_\_\_\_ for a term of not less than \_\_\_\_\_ years, amortized over not less than \_\_\_\_\_ years. Initial monthly payments of principal and interest shall not exceed \$ \_\_\_\_\_. Monthly payments may also include 1/12th of the estimated net annual real estate taxes, hazard insurance premiums, and private mortgage insurance premiums. The mortgage may not include a prepayment premium. Buyer agrees to pay discount points and/or loan origination fee in an amount not to exceed \_\_\_\_\_ % of the loan. If the purchase price under this Offer is modified, the financed amount, unless otherwise provided, shall be adjusted to the same percentage of the purchase price as in this contingency and the monthly payments shall be adjusted as necessary to maintain the term and amortization stated above.

**CHECK AND COMPLETE APPLICABLE FINANCING PROVISION AT LINE 201 or 202.**

- FIXED RATE FINANCING:** The annual rate of interest shall not exceed \_\_\_\_\_ %.
- ADJUSTABLE RATE FINANCING:** The initial annual interest rate shall not exceed \_\_\_\_\_ %. The initial interest rate shall be fixed for \_\_\_\_\_ months, at which time the interest rate may be increased not more than \_\_\_\_\_ % per year. The maximum interest rate during the mortgage term shall not exceed \_\_\_\_\_ %. Monthly payments of principal and interest may be adjusted to reflect interest changes.

If Buyer is using multiple loan sources or obtaining a construction loan or land contract financing, describe at lines 458-464 or 526-534 or in an addendum attached per line 525.

**BUYER'S LOAN COMMITMENT:** Buyer agrees to pay all customary loan and closing costs, to promptly apply for a mortgage loan, and to provide evidence of application promptly upon request of Seller. If Buyer qualifies for the loan described in this Offer or another loan acceptable to Buyer, Buyer agrees to deliver to Seller a copy of the written loan commitment no later than the deadline at line 192. **Buyer and Seller agree that delivery of a copy of any written loan commitment to Seller (even if subject to conditions) shall satisfy the Buyer's financing contingency if, after review of the loan commitment, Buyer has directed, in writing, delivery of the loan commitment. Buyer's written direction shall accompany the loan commitment. Delivery shall not satisfy this contingency if accompanied by a notice of unacceptability.**

**CAUTION: The delivered commitment may contain conditions Buyer must yet satisfy to obligate the lender to provide the loan. BUYER, BUYER'S LENDER AND AGENTS OF BUYER OR SELLER SHALL NOT DELIVER A LOAN COMMITMENT TO SELLER OR SELLER'S AGENT WITHOUT BUYER'S PRIOR WRITTEN APPROVAL OR UNLESS ACCOMPANIED BY A NOTICE OF UNACCEPTABILITY.**

**SELLER TERMINATION RIGHTS:** If Buyer does not make timely delivery of said commitment, Seller may terminate this Offer if Seller delivers a written notice of termination to Buyer prior to Seller's Actual Receipt of a copy of Buyer's written loan commitment.

**FINANCING UNAVAILABILITY:** If financing is not available on the terms stated in this Offer (and Buyer has not already delivered an acceptable loan commitment for other financing to Seller), Buyer shall promptly deliver written notice to Seller of same including copies of lender(s)' rejection letter(s) or other evidence of unavailability. Unless a specific loan source is named in this Offer, Seller shall then have 10 days to deliver to Buyer written notice of Seller's decision to finance this transaction on the same terms set forth in this Offer and this Offer shall remain in full force and effect, with the time for closing extended accordingly. If Seller's notice is not timely given, this Offer shall be null and void. Buyer authorizes Seller to obtain any credit information reasonably appropriate to determine Buyer's credit worthiness for Seller financing.

**IF THIS OFFER IS NOT CONTINGENT ON FINANCING:** Within 7 days of acceptance, a financial institution or third party in control of Buyer's funds shall provide Seller with reasonable written verification that Buyer has, at the time of verification, sufficient funds to close. If such written verification is not provided, Seller has the right to terminate this Offer by delivering written notice to Buyer. Buyer may or may not obtain mortgage financing but does not need the protection of a financing contingency. Seller agrees to allow Buyer's appraiser access to the Property for purposes of an appraisal. Buyer understands and agrees that this Offer is not subject to the appraisal meeting any particular value, unless this Offer is subject to an appraisal contingency, nor does the right of access for an appraisal constitute a financing contingency.

**APPRAISAL CONTINGENCY:** This Offer is contingent upon the Buyer or Buyer's lender having the Property appraised at Buyer's expense by a Wisconsin licensed or certified independent appraiser who issues an appraisal report dated subsequent to the date of this Offer indicating an appraised value for the Property equal to or greater than the agreed upon purchase price. This contingency shall be deemed satisfied unless Buyer, within \_\_\_\_\_ days of acceptance, delivers to Seller a copy of the appraisal report which indicates that the appraised value is not equal to or greater than the agreed upon purchase price, accompanied by a written notice of termination.

**CAUTION: An appraisal ordered by Buyer's lender may not be received until shortly before closing. Consider whether deadlines provide adequate time for performance.**

**DEFINITIONS CONTINUED FROM PAGE 3**

- 245
- 246 n. Defects in any septic system or other sanitary disposal system on the Property or out-of-service septic systems not  
247 closed/abandoned according to applicable regulations.
- 248 o. Subsoil conditions which would significantly increase the cost of development including, but not limited to, subsurface  
249 foundations or waste material; organic or non-organic fill; dumpsites where pesticides, herbicides, fertilizer or other toxic  
250 or hazardous materials or containers for these materials were disposed of in violation of manufacturer's or government  
251 guidelines or other laws regulating said disposal; high groundwater; adverse soil conditions (e.g. low load bearing  
252 capacity, earth or soil movement, slides) or excessive rocks or rock formations.
- 253 p. Brownfields (abandoned, idled or under-used land which may be subject to environmental contamination) or other  
254 contaminated land, or soils contamination remediated under PECFA, the Department of Natural Resources (DNR)  
255 Remediation and Redevelopment Program, the Agricultural Chemical Cleanup Program or other similar program.
- 256 q. Lack of legal vehicular access to the Property from public roads.
- 257 r. Homeowners' associations, common areas shared or co-owned with others, zoning violations or nonconforming uses,  
258 conservation easements, restrictive covenants, rights-of-way, easements, easement maintenance agreements, or use of  
259 a part of Property by non-owners, other than recorded utility easements.
- 260 s. Special purpose district, such as a drainage district, lake district, sanitary district or sewer district, that has the authority to  
261 impose assessments against the real property located within the district.
- 262 t. Federal, state or local regulations requiring repairs, alterations or corrections of an existing condition.
- 263 u. Property tax increases, other than normal annual increases; completed or pending property tax reassessment of the  
264 Property, or proposed or pending special assessments.
- 265 v. Burial sites, archeological artifacts, mineral rights, orchards or endangered species.
- 266 w. Flooding, standing water, drainage problems or other water problems on or affecting the Property.
- 267 x. Material damage from fire, wind, floods, earthquake, expansive soils, erosion or landslides.
- 268 y. Significant odor, noise, water intrusion or other irritants emanating from neighboring property.
- 269 z. Substantial crop damage from disease, insects, soil contamination, wildlife or other causes; diseased trees; or substantial  
270 injuries or disease in livestock on the Property or neighboring properties.
- 271 aa. Existing or abandoned manure storage facilities on the Property.
- 272 bb. Impact fees, or other conditions or occurrences that would significantly increase development costs or reduce the value of  
273 the Property to a reasonable person with knowledge of the nature and scope of the condition or occurrence.
- 274 cc. The Property is subject to a mitigation plan required by DNR rules related to county shoreland zoning ordinances that  
275 obligates the owner to establish or maintain certain measures related to shoreland conditions, enforceable by the county  
276 (see lines 139-145).
- 277 dd. All or part of the land has been assessed as agricultural land, the owner has been assessed a use-value conversion  
278 charge or the payment of a use-value conversion charge has been deferred.

279 ■ **DEADLINES:** "Deadlines" expressed as a number of "days" from an event, such as acceptance, are calculated by excluding  
280 the day the event occurred and by counting subsequent calendar days. The deadline expires at midnight on the last day.  
281 Deadlines expressed as a specific number of "business days" exclude Saturdays, Sundays, any legal public holiday under  
282 Wisconsin or Federal law, and any other day designated by the President such that the postal service does not receive  
283 registered mail or make regular deliveries on that day. Deadlines expressed as a specific number of "hours" from the  
284 occurrence of an event, such as receipt of a notice, are calculated from the exact time of the event, and by counting 24 hours  
285 per calendar day. Deadlines expressed as a specific day of the calendar year or as the day of a specific event, such as  
286 closing, expire at midnight of that day.

287 ■ **DEFECT:** "Defect" means a condition that would have a significant adverse effect on the value of the Property; that would  
288 significantly impair the health or safety of future occupants of the Property; or that if not repaired, removed or replaced would  
289 significantly shorten or adversely affect the expected normal life of the premises.

290 ■ **FIXTURE:** A "Fixture" is an item of property which is physically attached to or so closely associated with land so as to be  
291 treated as part of the real estate, including, without limitation, physically attached items not easily removable without damage  
292 to the premises, items specifically adapted to the premises, and items customarily treated as fixtures, including, but not limited  
293 to, all: perennial crops; garden bulbs; plants; shrubs and trees and fences; storage buildings on permanent foundations and  
294 docks/piers on permanent foundations.

295 **CAUTION: Exclude any Fixtures to be retained by Seller or which are rented on lines 18-19.**

296 ■ **PROPERTY:** Unless otherwise stated, "Property" means the real estate described at lines 4-7.

297 **PROPERTY DEVELOPMENT WARNING** If Buyer contemplates developing Property for a use other than the current use,  
298 there are a variety of issues which should be addressed to ensure the development or new use is feasible. Municipal and  
299 zoning ordinances, recorded building and use restrictions, covenants and easements may prohibit certain improvements or  
300 uses and therefore should be reviewed. Building permits, zoning variances, Architectural Control Committee approvals,  
301 estimates for utility hook-up expenses, special assessments, changes for installation of roads or utilities, environmental audits,  
302 subsoil tests, or other development related fees may need to be obtained or verified in order to determine the feasibility of  
303 development of, or a particular use for, a property. Optional contingencies which allow Buyer to investigate certain of these  
304 issues can be found at lines 306-350 and Buyer may add contingencies as needed in addenda (see line 525). Buyer should  
305 review any plans for development or use changes to determine what issues should be addressed in these contingencies.

Lot 7 Babel Subdivision - Sunset  
School parking lot  
building multi unit town houses

306  **PROPOSED USE CONTINGENCIES:** Buyer is purchasing the Property for the purpose of:

307 \_\_\_\_\_  
308 \_\_\_\_\_

309 [insert proposed use and type and size of building, if applicable; e.g. three bedroom single family home]. The optional  
310 provisions checked on lines 314-345 shall be deemed satisfied unless Buyer, within \_\_\_\_\_ days of acceptance, delivers  
311 written notice to Seller specifying those items which cannot be satisfied and written evidence substantiating why each specific  
312 item included in Buyer's notice cannot be satisfied. Upon delivery of Buyer's notice, this Offer shall be null and void. Seller  
313 agrees to cooperate with Buyer as necessary to satisfy the contingencies checked at lines 314-350.

314  **ZONING CLASSIFICATION CONFIRMATION:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's)  
315  **STRIKE ONE** ("Buyer's" if neither is stricken) expense, verification that the Property is zoned \_\_\_\_\_  
316 \_\_\_\_\_ and that the Property's zoning allows the Buyer's proposed use described at lines 306-308.

317  **SUBSOILS:** This offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's)  **STRIKE ONE** ("Buyer's" if neither  
318 is stricken) expense, written evidence from a qualified soils expert that the Property is free of any subsoil condition which  
319 would make the proposed use described at lines 306-308 impossible or significantly increase the costs of such  
320 development.

321  **PRIVATE ONSITE WASTEWATER TREATMENT SYSTEM (POWTS) SUITABILITY:** This Offer is contingent  
322 upon Buyer obtaining, at (Buyer's) (Seller's)  **STRIKE ONE** ("Buyer's" if neither is stricken) expense, written evidence from  
323 a certified soils tester that (a) the soils at the Property locations selected by Buyer, and (b) all other conditions that must  
324 be approved, meet the legal requirements in effect on the date of this Offer to obtain a permit for a POWTS for use of the  
325 Property as stated on lines 306-308. The POWTS (septic system) allowed by the written evidence must be one of  
326 the following POWTS that is approved by the State for use with the type of property identified at lines 306-308  **CHECK**

327  **ALL THAT APPLY:**  conventional in-ground;  mound;  at grade;  in-ground pressure distribution;  holding tank;  
328  other: \_\_\_\_\_

329  **EASEMENTS AND RESTRICTIONS:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's)  **STRIKE**  
330  **ONE** ("Buyer's" if neither is stricken) expense, copies of all public and private easements, covenants and restrictions  
331 affecting the Property and a written determination by a qualified independent third party that none of these prohibit or  
332 significantly delay or increase the costs of the proposed use or development identified at lines 306-308.

333  **APPROVALS:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (~~Seller's~~)  **STRIKE ONE** ("Buyer's" if  
334 neither is stricken) expense, permits, approvals and licenses, as appropriate, or the final discretionary action by the  
335 granting authority prior to the issuance of such permits, approvals and licenses, for the following items related to Buyer's  
336 proposed use: with in 90 days of acceptance of  
337 this offer.

338  **UTILITIES:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's)  **STRIKE ONE** ("Buyer's" if neither  
339 is stricken) expense, written verification of the following utility connections at the listed locations (e.g., on the Property, at  
340 the lot line, across the street, etc.)  **CHECK AND COMPLETE AS APPLICABLE:**  electricity \_\_\_\_\_;  
341  gas \_\_\_\_\_;  sewer \_\_\_\_\_;  water \_\_\_\_\_;  
342  telephone \_\_\_\_\_;  cable \_\_\_\_\_;  other \_\_\_\_\_.

343  **ACCESS TO PROPERTY:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's)  **STRIKE ONE**  
344 ("Buyer's" if neither is stricken) expense, written verification that there is legal vehicular access to the Property from public  
345 roads.

346  **LAND USE APPROVAL:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's)  **STRIKE ONE** ("Buyer's" if  
347 neither is stricken) expense, a  rezoning;  conditional use permit;  license;  variance;  building permit;   
348 occupancy permit;  other \_\_\_\_\_  **CHECK ALL THAT APPLY**, and delivering  
349 written notice to Seller if the item cannot be obtained, all within \_\_\_\_\_ days of acceptance for the Property for its proposed  
350 use described at lines 306-308.

351  **MAP OF THE PROPERTY:** This Offer is contingent upon (Buyer obtaining) (Seller providing)  **STRIKE ONE** ("Seller  
352 providing" if neither is stricken) a Map of the Property dated subsequent to the date of acceptance of this Offer prepared by a  
353 registered land surveyor, within \_\_\_\_\_ days of acceptance, at (Buyer's) (Seller's)  **STRIKE ONE** ("Seller's" if neither is stricken)  
354 expense. The map shall show minimum of \_\_\_\_\_ acres, maximum of \_\_\_\_\_ acres, the legal description of the  
355 Property, the Property's boundaries and dimensions, visible encroachments upon the Property, the location of improvements,  
356 if any, and: \_\_\_\_\_

357  **[STRIKE AND COMPLETE AS APPLICABLE]** Additional map features which may be added include, but are not limited to:  
358 staking of all corners of the Property; identifying dedicated and apparent streets; lot dimensions; total acreage or square  
359 footage; easements or rights-of-way. **CAUTION: Consider the cost and the need for map features before selecting them.**  
360 **Also consider the time required to obtain the map when setting the deadline.** This contingency shall be deemed satisfied  
361 unless Buyer, within five days of the earlier of: (1) Buyer's receipt of the map; or (2) the deadline for delivery of said map,  
362 delivers to Seller a copy of the map and a written notice which identifies: (1) the significant encroachment; (2) information  
363 materially inconsistent with prior representations; or (3) failure to meet requirements stated within this contingency.  
364 Upon delivery of Buyer's notice, this Offer shall be null and void.

365 **PROPERTY DIMENSIONS AND SURVEYS** Buyer acknowledges that any land dimensions, total square footage, acreage  
366 figures, or allocation of acreage information, provided to Buyer by Seller or by a broker, may be approximate because of  
367 rounding, formulas used or other reasons, unless verified by survey or other means.

368 **CAUTION: Buyer should verify land dimensions, total square footage/acreage figures and allocation of acreage**  
369 **information if material to Buyer's decision to purchase.**

370 **EARNEST MONEY**

371 ■ **HELD BY:** Unless otherwise agreed, earnest money shall be paid to and held in the trust account of the listing broker  
372 (Buyer's agent if Property is not listed or Seller's account if no broker is involved), until applied to the purchase price or  
373 otherwise disbursed as provided in the Offer.

374 **CAUTION: Should persons other than a broker hold earnest money, an escrow agreement should be drafted by the**  
375 **Parties or an attorney. If someone other than Buyer makes payment of earnest money, consider a special**  
376 **disbursement agreement.**

377 ■ **DISBURSEMENT:** If negotiations do not result in an accepted offer, the earnest money shall be promptly disbursed (after  
378 clearance from payor's depository institution if earnest money is paid by check) to the person(s) who paid the earnest money.  
379 At closing, earnest money shall be disbursed according to the closing statement. If this Offer does not close, the earnest  
380 money shall be disbursed according to a written disbursement agreement signed by all Parties to this Offer. If said  
381 disbursement agreement has not been delivered to broker within 60 days after the date set for closing, broker may disburse  
382 the earnest money: (1) as directed by an attorney who has reviewed the transaction and does not represent Buyer or Seller;  
383 (2) into a court hearing a lawsuit involving the earnest money and all Parties to this Offer; (3) as directed by court order; or (4)  
384 any other disbursement required or allowed by law. Broker may retain legal services to direct disbursement per (1) or to file an  
385 interpleader action per (2) and broker may deduct from the earnest money any costs and reasonable attorneys fees, not to  
386 exceed \$250, prior to disbursement.

387 ■ **LEGAL RIGHTS/ACTION:** Broker's disbursement of earnest money does not determine the legal rights of the Parties in  
388 relation to this Offer. Buyer's or Seller's legal right to earnest money cannot be determined by broker. At least 30 days prior to  
389 disbursement per (1) or (4) above, broker shall send Buyer and Seller notice of the disbursement by certified mail. If Buyer or  
390 Seller disagree with broker's proposed disbursement, a lawsuit may be filed to obtain a court order regarding disbursement.  
391 Small Claims Court has jurisdiction over all earnest money disputes arising out of the sale of residential property with 1-4  
392 dwelling units and certain other earnest money disputes. Buyer and Seller should consider consulting attorneys regarding their  
393 legal rights under this Offer in case of a dispute. Both Parties agree to hold the broker harmless from any liability for good faith  
394 disbursement of earnest money in accordance with this Offer or applicable Department of Regulation and Licensing  
395 regulations concerning earnest money. See Wis. Admin. Code Ch. RL 18.

396 **DISTRIBUTION OF INFORMATION** Buyer and Seller authorize the agents of Buyer and Seller to: (i) distribute copies of the  
397 Offer to Buyer's lender, appraisers, title insurance companies and any other settlement service providers for the transaction as  
398 defined by the Real Estate Settlement Procedures Act (RESPA); (ii) report sales and financing concession data to multiple  
399 listing service sold databases; and (iii) provide active listing, pending sale, closed sale and financing concession information  
400 and data, and related information regarding seller contributions, incentives or assistance, and third party gifts, to appraisers  
401 researching comparable sales, market conditions and listings, upon inquiry.

402 **NOTICE ABOUT SEX OFFENDER REGISTRY** You may obtain information about the sex offender registry and persons  
403 registered with the registry by contacting the Wisconsin Department of Corrections on the Internet at  
404 <http://www.widocoffenders.org> or by telephone at (608) 240-5830.



405  **SECONDARY OFFER:** This Offer is secondary to a prior accepted offer. This Offer shall become primary upon delivery  
406 of written notice to Buyer that this Offer is primary. Unless otherwise provided, Seller is not obligated to give Buyer notice prior  
407 to any deadline, nor is any particular secondary buyer given the right to be made primary ahead of other secondary buyers.  
408 Buyer may declare this Offer null and void by delivering written notice of withdrawal to Seller prior to delivery of Seller's notice  
409 that this Offer is primary. Buyer may not deliver notice of withdrawal earlier than \_\_\_\_\_ days after acceptance of this Offer. All  
410 other Offer deadlines which are run from acceptance shall run from the time this Offer becomes primary.

411 **TIME IS OF THE ESSENCE** "Time is of the Essence" as to: (1) earnest money payment(s); (2) binding acceptance; (3)  
412 occupancy; (4) date of closing; (5) contingency Deadlines **STRIKE AS APPLICABLE** and all other dates and Deadlines in this  
413 Offer except: \_\_\_\_\_

414 If "Time is of the Essence" applies to a date or Deadline, failure to perform by the exact date or Deadline is a breach of  
415 contract. If "Time is of the Essence" does not apply to a date or Deadline, then performance within a reasonable time of the  
416 date or Deadline is allowed before a breach occurs.

417 **TITLE EVIDENCE**

418 **CONVEYANCE OF TITLE:** Upon payment of the purchase price, Seller shall convey the Property by warranty deed  
419 (or trustee's deed if Seller is a trust, personal representative's deed if Seller is an estate or other conveyance as  
420 provided herein), free and clear of all liens and encumbrances, except: municipal and zoning ordinances and agreements  
421 entered under them, recorded easements for the distribution of utility and municipal services, recorded building and use  
422 restrictions and covenants, present uses of the Property in violation of the foregoing disclosed in Seller's disclosure report and  
423 in this Offer, general taxes levied in the year of closing and \_\_\_\_\_  
424 \_\_\_\_\_  
425 \_\_\_\_\_  
426 \_\_\_\_\_

427 which constitutes merchantable title for purposes of this transaction. Seller shall complete and execute the documents  
428 necessary to record the conveyance at Seller's cost and pay the Wisconsin Real Estate Transfer Fee.

429 **TITLE EVIDENCE:** Seller shall give evidence of title in the form of an owner's policy of title insurance in the amount of the  
430 purchase price on a current ALTA form issued by an insurer licensed to write title insurance in Wisconsin. Seller shall pay all  
431 costs of providing title evidence to Buyer. Buyer shall pay all costs of providing title evidence required by Buyer's lender.

432 **GAP ENDORSEMENT:** Seller shall provide a "gap" endorsement or equivalent gap coverage at (Seller's) (Buyer's) **STRIKE**  
433 **ONE** ("Seller's" if neither stricken) cost to provide coverage for any liens or encumbrances first filed or recorded after the  
434 effective date of the title insurance commitment and before the deed is recorded, subject to the title insurance policy  
435 exclusions and exceptions, provided the title company will issue the endorsement. If a gap endorsement or equivalent gap  
436 coverage is not available, Buyer may give written notice that title is not acceptable for closing (see lines 442-449).

437 **PROVISION OF MERCHANTABLE TITLE:** For purposes of closing, title evidence shall be acceptable if the required title  
438 insurance commitment is delivered to Buyer's attorney or Buyer not more than \_\_\_\_\_ days after acceptance ("15" if left blank),  
439 showing title to the Property as of a date no more than 15 days before delivery of such title evidence to be merchantable per  
440 lines 418-427, subject only to liens which will be paid out of the proceeds of closing and standard title insurance requirements  
441 and exceptions, as appropriate.

442 **TITLE NOT ACCEPTABLE FOR CLOSING:** If title is not acceptable for closing, Buyer shall notify Seller in writing of  
443 objections to title within \_\_\_\_\_ days ("15" if left blank) after delivery of the title commitment to Buyer or Buyer's attorney. In  
444 such event, Seller shall have a reasonable time, but not exceeding \_\_\_\_\_ days ("5" if left blank) from Buyer's delivery of the  
445 notice stating title objections, to deliver notice to Buyer stating Seller's election to remove the objections by the time set for  
446 closing. In the event that Seller is unable to remove said objections, Buyer may deliver to Seller written notice waiving the  
447 objections, and the time for closing shall be extended accordingly. If Buyer does not waive the objections, Buyer shall deliver  
448 written notice of termination and this Offer shall be null and void. Providing title evidence acceptable for closing does not  
449 extinguish Seller's obligations to give merchantable title to Buyer.

450 **SPECIAL ASSESSMENTS:** Special assessments, if any, levied or for work actually commenced prior to the date of this  
451 Offer shall be paid by Seller no later than closing. All other special assessments shall be paid by Buyer.

452 **CAUTION: Consider a special agreement if area assessments, property owners association assessments, special**  
453 **charges for current services under Wis. Stat. § 66.0627 or other expenses are contemplated. "Other expenses" are**  
454 **one-time charges or ongoing use fees for public improvements (other than those resulting in special assessments)**  
455 **relating to curb, gutter, street, sidewalk, municipal water, sanitary and storm water and storm sewer (including all**  
456 **sewer mains and hook-up/connection and interceptor charges), parks, street lighting and street trees, and impact**  
457 **fees for other public facilities, as defined in Wis. Stat. § 66.0617(1)(f).**

458 **ADDITIONAL PROVISIONS/CONTINGENCIES**  
459 \_\_\_\_\_  
460 \_\_\_\_\_  
461 \_\_\_\_\_  
462 \_\_\_\_\_  
463 \_\_\_\_\_  
464 \_\_\_\_\_

465 **DEFAULT** Seller and Buyer each have the legal duty to use good faith and due diligence in completing the terms and  
466 conditions of this Offer. A material failure to perform any obligation under this Offer is a default which may subject the  
467 defaulting party to liability for damages or other legal remedies.

468 If **Buyer defaults**, Seller may:

- 469 (1) sue for specific performance and request the earnest money as partial payment of the purchase price; or  
470 (2) terminate the Offer and have the option to: (a) request the earnest money as liquidated damages; or (b) sue for  
471 actual damages.

472 If **Seller defaults**, Buyer may:

- 473 (1) sue for specific performance; or  
474 (2) terminate the Offer and request the return of the earnest money, sue for actual damages, or both.

475 In addition, the Parties may seek any other remedies available in law or equity.

476 The Parties understand that the availability of any judicial remedy will depend upon the circumstances of the situation and the  
477 discretion of the courts. If either Party defaults, the Parties may renegotiate the Offer or seek nonjudicial dispute resolution  
478 instead of the remedies outlined above. By agreeing to binding arbitration, the Parties may lose the right to litigate in a court of  
479 law those disputes covered by the arbitration agreement.

480 **NOTE: IF ACCEPTED, THIS OFFER CAN CREATE A LEGALLY ENFORCEABLE CONTRACT. BOTH PARTIES SHOULD**  
481 **READ THIS DOCUMENT CAREFULLY. BROKERS MAY PROVIDE A GENERAL EXPLANATION OF THE PROVISIONS**  
482 **OF THE OFFER BUT ARE PROHIBITED BY LAW FROM GIVING ADVICE OR OPINIONS CONCERNING YOUR LEGAL**  
483 **RIGHTS UNDER THIS OFFER OR HOW TITLE SHOULD BE TAKEN AT CLOSING. AN ATTORNEY SHOULD BE**  
484 **CONSULTED IF LEGAL ADVICE IS NEEDED.**

485 **ENTIRE CONTRACT** This Offer, including any amendments to it, contains the entire agreement of the Buyer and Seller  
486 regarding the transaction. All prior negotiations and discussions have been merged into this Offer. This agreement binds and  
487 inures to the benefit of the Parties to this Offer and their successors in interest.

488 **INSPECTIONS AND TESTING** Buyer may only conduct inspections or tests if specific contingencies are included as a part of  
489 this Offer. An "inspection" is defined as an observation of the Property which does not include an appraisal or testing of the  
490 Property, other than testing for leaking carbon monoxide, or testing for leaking LP gas or natural gas used as a fuel source,  
491 which are hereby authorized. A "test" is defined as the taking of samples of materials such as soils, water, air or building  
492 materials from the Property and the laboratory or other analysis of these materials. Seller agrees to allow Buyer's inspectors,  
493 testers and appraisers reasonable access to the Property upon advance notice, if necessary to satisfy the contingencies in  
494 this Offer. Buyer and licensees may be present at all inspections and testing. Except as otherwise provided, Seller's  
495 authorization for inspections does not authorize Buyer to conduct testing of the Property.

496 **NOTE: Any contingency authorizing testing should specify the areas of the Property to be tested, the purpose of the**  
497 **test, (e.g., to determine if environmental contamination is present), any limitations on Buyer's testing and any other**  
498 **material terms of the contingency.**

499 Buyer agrees to promptly restore the Property to its original condition after Buyer's inspections and testing are completed  
500 unless otherwise agreed to with Seller. Buyer agrees to promptly provide copies of all inspection and testing reports to Seller.  
501 Seller acknowledges that certain inspections or tests may detect environmental pollution which may be required to be reported  
502 to the Wisconsin Department of Natural Resources.

Lot 7 Babel Subdivision School parking lot

503  **INSPECTION CONTINGENCY:** This contingency only authorizes inspections, not testing (see lines 488-502). This Offer  
504 is contingent upon a qualified independent inspector(s) conducting an inspection(s), of the Property which discloses no  
505 Defects. This Offer is further contingent upon a qualified independent inspector or independent qualified third party performing  
506 an inspection of \_\_\_\_\_

507 (list any Property feature(s) to be separately inspected, e.g., dumpsite, etc.) which discloses no Defects. Buyer shall order the  
508 inspection(s) and be responsible for all costs of inspection(s). Buyer may have follow-up inspections recommended in a  
509 written report resulting from an authorized inspection performed provided they occur prior to the deadline specified at line 513.  
510 Inspection(s) shall be performed by a qualified independent inspector or independent qualified third party.

511 **CAUTION: Buyer should provide sufficient time for the primary inspection and/or any specialized inspection(s), as  
512 well as any follow-up inspection(s).**

513 This contingency shall be deemed satisfied unless Buyer, within \_\_\_\_ days of acceptance, delivers to Seller a copy of the written  
514 inspection report(s) and a written notice listing the Defect(s) identified in those report(s) to which Buyer objects (Notice of Defects).

515 **CAUTION: A proposed amendment is not a Notice of Defects and will not satisfy this notice requirement.**

516 For the purposes of this contingency, Defects (see lines 287-289) do not include conditions the nature and extent of which the  
517 Buyer had actual knowledge or written notice before signing this Offer.


518 **RIGHT TO CURE:** Seller (shall)(shall not) ~~STRIKE ONE~~ ("shall" if neither is stricken) have a right to cure the Defects. If  
519 Seller has the right to cure, Seller may satisfy this contingency by: (1) delivering written notice to Buyer within 10 days of  
520 Buyer's delivery of the Notice of Defects stating Seller's election to cure Defects, (2) curing the Defects in a good and  
521 workmanlike manner and (3) delivering to Buyer a written report detailing the work done within 3 days prior to closing. This  
522 Offer shall be null and void if Buyer makes timely delivery of the Notice of Defects and written inspection report(s) and: (1)  
523 Seller does not have a right to cure or (2) Seller has a right to cure but: (a) Seller delivers written notice that Seller will not cure  
524 or (b) Seller does not timely deliver the written notice of election to cure.

525  **ADDENDA:** The attached \_\_\_\_\_ is/are made part of this Offer.

526 **ADDITIONAL PROVISIONS/CONTINGENCIES** \_\_\_\_\_  
527 \_\_\_\_\_  
528 \_\_\_\_\_  
529 \_\_\_\_\_  
530 \_\_\_\_\_  
531 \_\_\_\_\_  
532 \_\_\_\_\_  
533 \_\_\_\_\_  
534 \_\_\_\_\_

535 This Offer was drafted by [Licensee and Firm] \_\_\_\_\_

536 \_\_\_\_\_ on \_\_\_\_\_

537 (x)  on \_\_\_\_\_ Date 11-10-2020  
538 Buyer's Signature ▲ Print Name Here ▶ MARITIME HEIGHTS LLC

539 (x) \_\_\_\_\_ Date ▲  
540 Buyer's Signature ▲ Print Name Here ▶ \_\_\_\_\_

541 **EARNEST MONEY RECEIPT** Broker acknowledges receipt of earnest money as per line 10 of the above Offer.

542 \_\_\_\_\_ Broker (By) \_\_\_\_\_

543 **SELLER ACCEPTS THIS OFFER. THE WARRANTIES, REPRESENTATIONS AND COVENANTS MADE IN THIS OFFER  
544 SURVIVE CLOSING AND THE CONVEYANCE OF THE PROPERTY. SELLER AGREES TO CONVEY THE PROPERTY ON  
545 THE TERMS AND CONDITIONS AS SET FORTH HEREIN AND ACKNOWLEDGES RECEIPT OF A COPY OF THIS OFFER.**

546 (x) \_\_\_\_\_ Date ▲  
547 Seller's Signature ▲ Print Name Here ▶ \_\_\_\_\_

548 (x) \_\_\_\_\_ Date ▲  
549 Seller's Signature ▲ Print Name Here ▶ \_\_\_\_\_

550 This Offer was presented to Seller by [Licensee and Firm] \_\_\_\_\_

551 \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m.

552 This Offer is rejected \_\_\_\_\_ This Offer is countered [See attached counter] \_\_\_\_\_  
553 Seller Initials ▲ Date ▲ Seller Initials ▲ Date ▲



**Sturgeon Bay High School**

Attn: Amy Sterckx  
1230 Michigan St.  
Sturgeon Bay, WI 54235

**Acct #:** 16459  
**Terms:** Net 10 Days  
**Phone:** 920-746-2813 /  
**Fax:**  
**E-Mail:** asterckx@sbsdmail.net

**Prepared For Amy Sterckx,**

Here is the estimate you requested. Prices are effective for sixty days from original estimate date. Please call with any questions, or sign and fax back with the go ahead.

**Estimate Description**

**Replace existing Electronic Message Center**

Product Code	Color	Quantity	Vertical	Horizontal	Price @	Total:
19 mm One Color	Red	1.00	16.00	75.00	\$ 8,163.77	\$8,163.77

**Description** Watchfire 19mm EMC, Red: 12" high x 72" wide viewable area. Equipped with smart auto-brightness photocell to comply with city ordinance. Run new fiber optic line to replace existing. Eligible for manufacturer's rebate of \$240.00.

Product Code	Color	Quantity	Vertical	Horizontal	Price @	Total:
19 mm Full Color	Full Color	1.00	16.00	75.00	\$ 8,682.59	\$8,682.59

**Description** Watchfire 19mm EMC, Full Color: 12" high x 72" wide viewable area. Equipped with smart auto-brightness photocell to comply with city ordinance. Run new fiber optic line to replace existing. Eligible for manufacturer's rebate of \$480.00.

Product Code	Price @	Total:
16 mm Full Color L	\$ 9,542.16	\$9,542.16

**Description** Watchfire 16mm EMC, Full Color: 12" high x 72" wide viewable area. Equipped with smart auto-brightness photocell to comply with city ordinance. Run new fiber optic line to replace existing. Eligible for manufacturer's rebate of \$600.00.

Product Code	Price @	Total:
BOOM 2	\$ 1,850.00	\$1,850.00

**Description** Two men and boom truck installation: Remove existing EMC unit and install new EMC unit

Product Code	Color	Quantity	Height	Price @	Total:
SIGN PERMIT		1.00	0.00	\$ 450.00	\$450.00

**Description** Sign Permit and Electrical Permit obtainment

Notes:

65% Downpayment required

**Yours Sincerely,**

**Quick Signs**

## MEMO

**To:** Board of Education  
**From:** Bob Nickel  
**Date:** December 4, 2020  
**Re:** December 2020 Principal's Report

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### Teaching and Learning

**Flexible Fridays.** Teachers continue to appreciate and make use of the Flexible Friday time in order to connect with students, contact parents, and prepare for upcoming lessons. Teachers log their activities for documentation purposes.

**Commencement ceremony preparation.** Diploma covers have arrived, and diplomas were ordered this week. At this time, we are prepared for either type of ceremony: traditional or outdoor as in May 2020.

**Course Description Booklet.** The booklet is on this month's agenda for your approval. Printed below is a snapshot of changes for 2021-22:

#### **NWTC Practical Nursing Program**

- It is now possible for students to begin NWTC's Practical Nursing program while in high school. See page 60 for more information.

#### **Art Department**

- **Drawing and Painting** and **Ceramics and Sculpture** are now available at four levels (Introduction, Intermediate, Concentration, and Portfolio). See page 20 for more information.
- **Illustrator Fundamentals** is a new course offering through NWTC. Successful completion of the course will result in credit at both SBHS and NWTC. See page 22 for more information.
- **Sketchbook Art Journals** is a new course offering. See page 22 for more information.

#### **Computer Science Department**

- **Microsoft Office – Introduction** is a new course offering through NWTC. Successful completion of the course will result in credit at both SBHS and NWTC. See page 27 for more information.

#### **Music Department**

- The course description for Women's Choir has been modified, which resulted in a course title change. The new course is **Treble Choir**. See page 42 for more information.

#### **Social Sciences Department**

- **Introduction to Diversity Studies** is a new course offering through NWTC. Successful completion of the course will result in credit at both SBHS and NWTC. See page 53 for more information.

#### **Technology and Engineering Department**

- **Automation and Design** is a new course online offering. See page 56 for more information.

**Youth Apprenticeship update.** A new local coordinator has been hired. She is energetic and committed to program success. Within her first month of employment, she has been in regular contact with Jenni O’Handley regarding our current and potential Youth Apprenticeship students.

## **Community Engagement**

**Packerland Conference.** Normally, the Packerland principals meet only four times a year. Due to the many changes related to athletics, the group meets more often. On December 4, there was a significant conversation regarding masking. The WIAA supports masking in alignment with the governor’s order, and the conference principals have adopted full masking compliance for all in attendance at practices and games. The concern raised at the December 4 meeting was that the principal of a Door County high school needed to continually remind the opposing JV coach to keep his players masked. The group discussed a conference-wide stance, which resulted in the following:

### **PREGAME LANGUAGE ADDITION:**

“In an effort to create a low-incidence environment during the COVID-19 pandemic, the Packerland Conference requires all fans, players, coaches, officials, and workers to wear masks properly for the entirety of the game. Our goal as a conference is to maintain the ability to play. Proper mask wearing includes covering the nose and mouth at all times. Failure to adhere to the masking requirement may result in ending the competition.”

### **PREGAME MEETING FOR COACHES, OFFICIALS and GAME MANAGERS:**

- Proper masking is required throughout the entire event.
- Proper mask wearing includes covering the nose and mouth at all times.
- Coaches are responsible for ensuring that all players and coaches are abiding by the masking rule at all times.
- Anyone not wearing a mask properly must be redirected to do so by the person’s direct supervisor (coaches to players, game managers to coaches, etc.).
- Anyone found out of compliance after a reminder will be required to leave. This may involve stopping and/or cancelling play.
- This is the agreed practice for all Packerland Schools and is in place to ensure that we can maintain a low-incidence environment for competitions.
- Violations will be recorded and reported to the school’s principal and athletic director after the event.
- Officials may and are encouraged to remind students to wear masks properly.
- All participants should affirm willingness to adhere to the masking requirement.

## **Finance / Facilities and Operations**

**Lawn sign.** Amy Sterckx and I will have a recommendation for your approval at the December board meeting.

**Fab Lab grant.** Progress continues on this grant. All paperwork is completed, and the application is being finalized by Green Bay area rep Patrick Evans who is providing assistance.

**Furniture vendor selection.** On December 7, Administrative Team members will review furniture samples from three vendors.

## Upcoming Events

Here is a list of upcoming events:

Winter Break	Thursday, December 24 through Friday, January 1
Classes Resume	Monday, January 4
Quarter 2 / Semester 1 Exams	Thursday, January 14, and Friday, January 15
<i>January 14: Exams for Blocks 1 and 2 in a.m. Students released at 11:45 a.m. Buses will only run at the end of the day.</i>	
<i>January 15: Exams for Blocks 3 and 4 in a.m. Students released at 11:45 a.m. Buses will run at noon on January 15.</i>	
Sadie Hawkins Dance	Saturday, January 30 – 7:00 to 11:00 p.m.

As of August 12, 2020, this event is scheduled but not anticipated to be held due to COVID-19 restrictions.

## December 2, 2020 Board Report

### Teaching and Learning.

[2021-2022 TJW 6th Grade Course Selection Sheets](#)

[2021-2022 TJW 7th Grade Course Selection Sheets](#)

[2021-2022 TJW 8th Grade Course Selection Sheets](#)

#### 6th Grade

In English, students are taking the STAR Reading Test. They have completed con-fiction objective summaries and studied Greek root words. Social Studies is covering South America's regions and economies. Math class studied area of parallelograms, area of triangles and circumference. Science class studied weather, high vs low pressure and weather forecasting. Exploratory students are creating career posters and taking their timed keyboarding tests. FACE students are sewing Monster stuffed animals. General Music is completing music listening logs and studying music from the GReatest Showman. Coding students are working on Code.org and Tynker activities. Art students are sketching their Notans.

#### 7th Grade

Math is solving inequalities and graphing solutions. Accelerated Math is comparing percent proportions and percent equations. History is studying Asia's Han Dynasty. English is working on figurative language. Students are reading The Monsters On Maple Street and The Best Day Ever. In Science, students studied genetics and reproduction. Students wrote essays on cloning. Modern Tech students are building balsa wood airplanes. Art students are completing interior designs and applying their color schemes. Photography students are taking photos on lines, shape, form and textures.

#### 8th Grade

In English, students worked on their annotated bibliographies. Math classes covered graphing equations and slope intercept form. Algebra I students compared linear vs. nonlinear functions. Atom models were made by students in science class. Presentations on famous Atomic Theory scientists are being made by students. In Health, students are learning about baby costs and infant's developmental stages. FACE students are designing their dream homes. Choir students are student bass clek and practicing songs to be recorded and shared with community groups. Art students are creating their Surrealism collages.

### Boys Basketball

Practices continue as we move towards our first game on Dec. 22 vs. Kewaunee.

### Girls Basketball & Wrestling

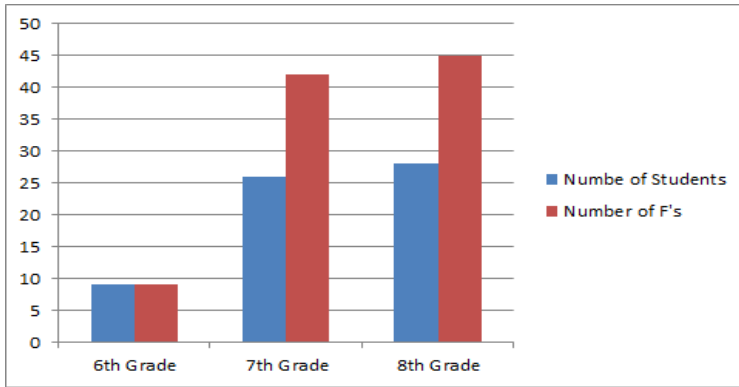
Practice begins in January.

### Community Engagement.

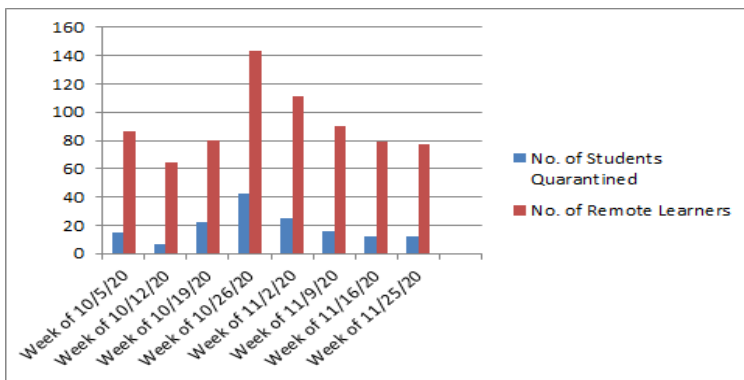
John McMahon, Director of the Boys and Girls Club, about middle school academic and programming options that can begin as early as January.



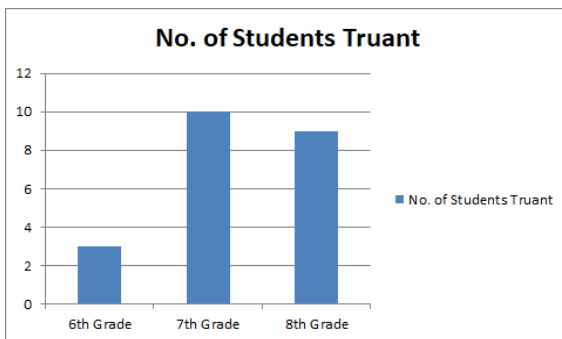
**2020 - 2021 TJW 1st Quarter Failures:**



**2020 - 2021 TJW Quarantine and Remote Students Weekly Averages**



**2020 - 2021 Students Issued Truancy Letters**



**To:** Board of Education  
**From:** Brian O’Handley, Principal, Sunrise Elementary School  
**Date:** 12/4/2020  
**Re:** December Report to the Board



## **Teaching and Learning**

### **1st Trimester Attendance Data**

As of early November, 23 Sunrise Elementary students were at some risk for attendance issues this year. This group represents a mix of remote and in-person learners. A first round of attendance letters was sent to the families of these students on November 10th (a sample copy of this letter has been included at the end of this report). As of this report, five students who were learning remotely with poor participation switched to in-person learning. This was welcome news for staff as it meant each student’s learning needs could be more easily monitored and met.

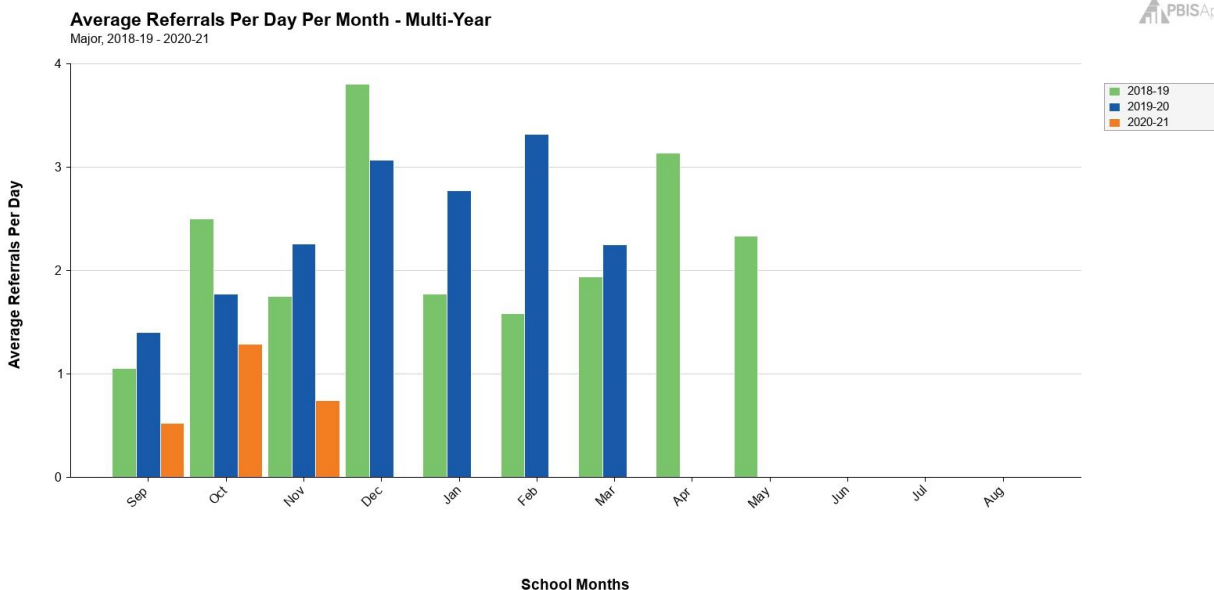
### **Music Department’s Winter Concert Plans**

Cheryl Pfister and her district music department colleagues are working with students to produce virtual winter concerts. Sunrise students are working on songs they can perform without having to sing, due to COVID-19. Ms. Pfister will put these individual performances into a program called WeVideo. The videos will be combined to create a virtual winter concert for each classroom. Students are also reading aloud from a holiday story and telling seasonal jokes that are being recorded using a program called Flipgrid. These video snippets will also be included in the concert video.

Sunrise staff greatly appreciate the creativity and effort Cheryl and her music colleagues are putting into their programming during this pandemic.

### **Behavior Data Update**

Below is a snapshot of Sunrise Elementary behavior data for the year to date compared to the past two school years. This data comes from students who have received an office discipline referral. The bars show the average number of discipline referrals received per day each month. There is a noticeable difference between this year’s data and prior years, especially when considering almost all of this data comes from referrals for only two students. With those referrals removed, there have been less than 10 referrals so far this year, which is an incredible difference compared to prior years. Sunrise staff will be digging into this data to determine which of our current COVID-19 routines may be responsible for this trend. We’ll then look at which of these routines, if any, can be added to our typical procedures when schools return to normal.



## Community Engagement

### Weekly Family Updates Continue

Weekly family updates continue to be shared using the Bloomz family communication app. These updates are in addition to information published in the elementary schools' monthly newsletter, the Sloop. Recent updates included:

- Early Friday dismissal information;
- Sharing food donations and other supports being offered by area organizations;
- Requesting remote parent/teacher conference feedback for future planning;
- Photo retakes for remote students, and for students who were under quarantine during picture day;
- Sharing the Sunrise PTO report;
- COVID-19 safety reminders;
- 1st trimester progress report and grading updates.

## Finance, Facilities and Operations

### Grants and Donations

A \$250 donated by the Sturgeon Bay Parent Teacher Organization toward the Sturgeon Bay music department's purchase of ProVideo software. This software will be used for the creation of virtual performance videos of students performing musically. This software will allow individual student performance videos to be combined to form a virtual chorus or band.

## **COVID-19 Data**

COVID-19 data has been tracked daily by building since September 23rd. The following is a summary of Sunrise Elementary's average weekly data for November (October data in parenthesis):

- Total number of confirmed student and staff cases identified: 3 (4)
- Average daily number of students quarantined: 13 (25)
- Average daily number of students learning remotely (for any reason): 51 (76)
- Average daily number of teachers quarantined: 2 (3)
- Average daily number of support staff quarantined: 1 (2)
- Average daily number of external substitute teachers: 3 (2)
- Percentage of days Sunrise staff have acted as substitute teachers: 85% (76%)

## **Upcoming Events**

- Monday, November 30th - End of 1st Trimester
- Tuesday, December 1st - 2nd Trimester begins
- Friday, December 11th - 1st Trimester progress reports sent home
- Thursday, December 24th - Winter break begins
- Sunday, January 3rd - Last day of winter break
- Monday, January 11th - STAR winter assessment window opens
- Tuesday, January 12th - Parent Teacher Organization (PTO) meeting scheduled at 6:30 p.m. - virtual meeting only. A link to the meeting will be shared when made available.
- Friday, January 22nd - STAR winter assessment window closes
- Tuesday, February 9th - Parent Teacher Organization (PTO) meeting scheduled at 6:30 p.m. - virtual meeting only. A link to the meeting will be shared when made available.
- Friday, February 19th - Full day in-service
- Friday, March 5th - End of 2nd trimester
- Monday, March 8th - Start of 3rd trimester
- Friday, March 19th - 2nd Trimester progress reports sent home

# The School District of Sturgeon Bay

1230 MICHIGAN STREET, STURGEON BAY, WI 54235-1431  
Website: [www.sturbay.k12.wi.us](http://www.sturbay.k12.wi.us)

PHONE 920-746-2800  
FAX 920-746-3888

To: Parents of Student Name  
From: Brian O'Handley, Sunrise Elementary Principal  
Date: Click here to enter a date.  
CC: School Counselor: Gary Grahl  
Classroom Teacher: Choose an item.  
Re: Attendance for Student Name

I am writing to you about your child's attendance. Regularly attending school and participating in learning are critical to helping a child grow and prepare for life after graduation. The purpose of this letter is to inform you of the number and types of absences your child has so far this year, as well as to share information about Wisconsin's attendance laws. **This is an informational letter only** and is not written to criticize parental choices regarding attendance. I want to assure you the Sturgeon Bay School District wants to work with you and your family to help with any issues that are causing your child to be late or absent from school. To keep you informed and to help understand where our district's attendance policies come from, I have included a link to **Wisconsin State Statute 118.15 Compulsory School Attendance**:

<http://docs.legis.wisconsin.gov/statutes/statutes/118/15>

The following is a summary of some key points regarding school attendance:

- Parents are expected to contact their child's school when their child is absent. Absences without a parent excuse are considered unexcused.
- Arriving late to school without a parent excuse is considered an unexcused absence. A child can be considered truant if there are 5 or more unexcused late arrivals during a semester. Students must be at school by 7:40 AM. The Sunrise campus opens at 7:20 AM.
- A child is considered truant if there are 5 or more unexcused absences in a semester.
- **Each student is allowed up to 10 excused absences each year** for reasons such as illness, medical appointments, vacation, funerals, and family emergencies. Parents are expected to inform the school of the absence at least one week in advance when possible. Students are responsible for completing assignments they will miss during these absences.
- While we do encourage you to keep your children home when they are ill, parents are expected to contact their child's school if their child is absent because of illness. A written medical excuse may be requested by the district if your child is absent for several consecutive days or chronically absent during the year due to illness. **Absences with a written doctor's note do not count toward the 10-day total.**
- For more information regarding our district's attendance policies, please see the parent handbook you received at the beginning of the school year. If you need a new copy, please stop by any of our elementary school offices. You can also find a copy at the Sunrise School homepage ([sturbay.k12.wi.us/schools/sunrise](http://sturbay.k12.wi.us/schools/sunrise)).

Here are the absences we have recorded for your child as of this letter:

Number unexcused absences  
Number full or partial day unexcused absences  
Number unexcused late arrivals (tardies)  
Number of out-of-school suspensions  
Number other excused absences  
Number excused illness absences with written medical excuse (does not count toward 10 day total)

**Total Number of absences without a medical excuse: 0**

If you have any questions about your child's attendance or our attendance policies, please contact Brian O'Handley, Sunrise Elementary Principal, at 746-5906 or [bohndley@sturbay.k12.wi.us](mailto:bohndley@sturbay.k12.wi.us).

**Board of Education Report**  
**December, 2020**  
**Ann Smejkal, Ph.D.**  
*Sunset/Sawyer Principal*  
*Director of Teaching and Learning*



***Covid Update***  
***As of December 7, 2020***

Sunset School		Sawyer School	
<b>Confirmed Cases</b>	<b>0</b>	<b>Confirmed Cases</b>	<b>1</b>
<b>Students out</b>	<b>3</b>	<b>Students out</b>	<b>23</b>
<b>Staff out</b>	<b>4</b>	<b>Staff out</b>	<b>5</b>

***Sunset and Sawyer Schools***

- First Trimester report cards were sent home on Thursday, December 10. I appreciate the effort teachers put into making individual comments for every child. There were some challenges this year in that not all standards are accessible using remote learning. The teachers did a nice job explaining to parents.
- Grade level PLC teams continue their work this year to document our curriculum in the Unit Planning Templates. Thanks to Jen Weber for her continued support of this work. She has been meeting with each PLC to guide their progress.
- Grade 1 has done an excellent job sharing the responsibilities of remote learning with Chris Maas working as the “virtual” teacher. However, slowly quite a few of her students have returned to in-person learning. We are meeting as a team to decide if it is time to move back to 4 sections as the in-person classes have grown.
- The Primary Transition Team continues to meet. Discussions have begun on classroom assignments, school procedures and the timeline for moving classrooms.

***Office of Teaching and Learning.***

- The administrative team, tech mentors and coaches are working together to plan for our February in-service day.
- On December 11, 2020, Beth Vandehay from CESA 7 provided some professional development to teachers for supporting their students who are English Language Learners.
- The District Literacy Team continues to wade their way through the professional development tasks they have assigned themselves. Members attended their 2nd day of the CESA 6 Academy on December 2nd.
- Constance Vogel and I met with the private schools, Southern Door and Sevastopol in our bi-annual session to monitor our collaboration to provide Title I services to the private schools.

**Community Engagement**

- Teachers continue to reach out in a wide variety of ways to engage all of our remote learners. Some families are being very successful while others are struggling quite a bit. I continue to make phone calls as needed to follow up where there are concerns.

**Finance/ Facilities and Operations**

- On Monday, December 7 members of the admin team met with EUA to interview furniture companies as we move forward with furnishing our new spaces at Sawyer. I now know more than I ever wanted to about this process! I am looking forward to working with teachers and design experts as we plan spaces that will allow our youngest students more options in their environment.

## MEMO

To: Board of Education

From: Lindsay Ferry

Date: December 7, 2020

Re: December 2020 Director of Special Education and Pupil Services Report

---

### **Teaching and Learning:**

*Special Education:* The office of Special Education rolled out the New Child Study Form for the district to utilize when/if student concerns arise. The district schools have reported that this process is going very well and they feel that the common template used to collect information is helpful to teachers working to incorporate new strategies into their classrooms. As we continue the use of this form, the department is hopeful to see special education referrals decrease.

Current Special Education numbers have remained steady at 191 students receiving services as noted on the December special education Board Numbers.

*Evaluations:* The School District continues to work toward completing spring 2020 initial special education evaluations. Utilizing the child study form has been helpful for our coaches, interventionists, and school psychologist. The information that is being gathered makes the special education referral process and identification much more fluid.

The Evaluation team is currently working on 6 in-process initial evaluations, 2 initial speech/language evaluations, and 6 re-evaluations in the month of December.

*Counseling Team:* The Counseling Team has dispersed the headphones that were awarded to the district to all families in need. The team is moving forward in their development of the "Caring Closet," where they will begin to collect basic need items for our families in need throughout the school year. The Door County Community Foundation has allowed the school district to use the remaining headphones funds to help start the Caring Closet project.

The Counseling Team has so far held three 504 evaluation meetings this school year. All three students qualified for a 504 plan. The team is in process of holding 3 additional 504 evaluation meetings in the month of December.

There are currently 30 students with 504 service plans in the Sturgeon Bay School District.

*New Environmental PBL Program:* The school district of Sturgeon Bay has allowed the Office of Pupil Services to create a hands-on learning program focused on environmental learning and social-emotional learning. The program pillars have been created and the team is working to establish key stakeholders who will participate in this project to ensure all community needs are being met and included. Each month, the department will share new information so as to keep the school board informed each step of the way.



## **Community Engagement:**

The office of Special Education and Pupil Services created a website for parents to utilize for when/if their children are participating in virtual instruction. The site is called Parent Port and can be found on the district's homepage. Each week new teaching/learning strategies will be shared to help support families in our district.

The Special Education ID program has been busy creating Holiday projects for members in the community. Students have been creating holiday wreaths, drink mixes, bird seed wreaths, and so much more! If you haven't had a chance to place an order, please do so soon. The students learn valuable life skills in creating the items and collecting funds.

## **Finance/Facilities Operations**

The Special Education Department was able to hire one new substitute Teaching Associate to assist in filling positions when our full-time Teaching Associates are out of the building. The Special Education Department will continue to look at filling similar positions to ensure we are able to keep our classrooms open throughout the remainder of the school year.

## **Meetings/Workshops:**

Recent and Upcoming meetings include the following:

- Truancy and Attendance policies and procedures with Mary Gerbig: Ongoing
- Wednesday, December 2: School Board Learning Session
- Thursday, December 3: Evaluation Team Meeting
- Friday, December 4: Fair Housing Project
- Tuesday, December 8: DPI Homeless Impact
- Wednesday, December 9: School Perceptions
- Thursday, December 10: CESA 7 Literacy Instruction
- Friday, December 11: STRIDE
- Monday, December 14: CESA RSN
- Tuesday, December 15: Counseling Team
- Wednesday, December 16: Hospital Program
- Tuesday, December 22: County Special Education Directors Meeting









Room temp meal bags  
End of March 2020

Photo courtesy of  
CRG Photography

# November 2020 School Board Report

Sturgeon Bay Schools-  
Food Service

FOR MORE INFORMATION CONTACT  
JENNY SPUDE, RDN, CD  
Food Service Director  
746.3877  
jspude@sturbay.k12.wi.us

## Spring 2020

Intentional efforts were made to avoid a lapse of school meal security for our students. In March, on the last in person school day, pupils were provided with breakfast and lunch like normal. To meet their needs for the following week, breakfasts and lunches were sent home at dismissal. Thereafter, breakfasts and lunches were delivered by Kobussen and SBSB staff to student homes, three times a week, with meals for everyday of the week, not just school days. At the conclusion of COVID closure, 58,054 breakfasts and 58,046 lunches were delivered to our students. All meals were free of cost for students, federal USDA dollars reimbursed schools at a free meal rate for each meal served. An estimated 700 students were served each day.

## Fall of 2020 Food Delivery Models

This fall, lunches have been delivered to classrooms and breakfasts are distributed at entrance doors of each school building. Breakfasts have continued to be delivered to classrooms at Sunset Elementary School. This fall we've seen a HIGHER rate of participation in school meals but the sheer number of students not present in buildings have had the greatest negative impact on food service

income. Federal USDA dollars are assisting with this expected loss by allowing schools to continue with a waiver program. Each breakfast is reimbursed at \$2.26 (full pay families in SY20-21 would have been paying \$1.75). Each lunch is reimbursed at \$3.58 (full pay families in SY20-21 would have been paying \$3.00). The following reasons have the greatest negative impact on the program:

- No Head Start catering contract (-\$150/day)
- Minimal high and middle school ala carte purchases (-\$375/day)
- Decrease in meal participation (-\$565/day)

In the month of October we made additional efforts to boost sales. We are making homemade soup and selling to staff each Friday. On October 30, ½ day for elementary we geared the lunch meal as a Halloween treat bag from school and sent one home with all students. Every Friday ½ day we are at all exit stations handing out meals (encouraging it for dinner or a meal for next day as they are so portable). Amy Sterckx, district IT Director, created a promotional video for us. The link is located on the food service page.

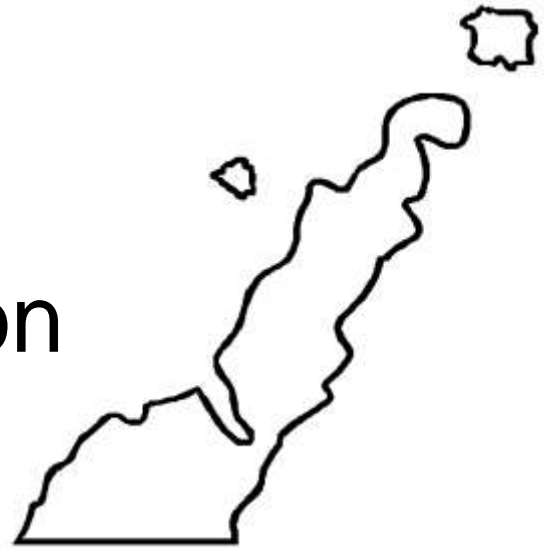
<https://drive.google.com/file/d/1VI-Prtgt4f9LIMbh6ndIqWHQqT17DciQ/view?usp=sharing>

General data on school meal participation  
 comparing this school year to last school year

Date	School	Enrollment in Powerschool	Number of students out of school building on 11/5/2020	Number of hot lunches eaten on 11/5/2020	Percent of students participating in hot lunch on 11/5/2020	Number of hot lunches eaten on 11/5/2019	Percent of students participating in hot lunch on 11/5/2019
11/5/2020	High	406	188	102	47%	148	35%
11/5/2020	Middle	238	108	89	69%	140	60%
11/5/2020	Sunrise	186	53	97	73%	137	65%
11/5/2020	Sawyer	124	8+26 remote learners	68	75%	89	70%
11/5/2020	Sunset	143	36+27 remote learners	51	64%	84	55%
11/5/2020	Pick ups Offered for those not in school buildings			48			
				455, total		598, total	

# Door County Mental Health & Crisis Prevention Resource Guide

*7<sup>th</sup> Edition*



*Hope*  
CHANGES EVERYTHING



Door County  
**MHFG**

Mental Health  
Focus Group

*Revised May 2020*

Additional copies can be obtained at Door County Public Health Department  
421 Nebraska Street, Sturgeon Bay, WI 54235 (920) 746-2234  
or online at: [www.co.door.wi.gov](http://www.co.door.wi.gov)

**A special thank you to the creators of the Senior Resource Guide who presented a user-friendly example from which to model.**

**If you would like to suggest additions or corrections, please send an e-mail to [PublicHealth@co.door.wi.us](mailto:PublicHealth@co.door.wi.us) or call Public Health at 920-746-2234.**

**Revised May 2020**

**Disclaimer:**

*This list was compiled as a collaborative effort by numerous individuals invested in the mental health of Door County citizens. It may not be all-inclusive or completely accurate. The County of Door accepts no liability for the consequences of any actions taken on the basis of the information listed in this resource guide. The user assumes the risk related to the use of any of this information.*

***\*Special thank you to Sturgeon Bay High School Art Club for creating the logo on the front cover 2018\****



Door County Mental Health & Crisis Prevention Resource Guide - 7<sup>th</sup>  
Edition

**Important Emergency Numbers**

Fire, Police, Sheriff's Department or Rescue/Ambulance	Dial 9-1-1
Crisis/Suicide Intervention Hotline 24/7	(920) 746-2588
Poison Control Center	(800) 222-1222

**Important Non-Emergency Numbers**

Information & Referral Information	Dial 2-1-1
Door County Sheriff's Department	(920) 746-2400
Prevea Care after hours: in partnership with Door County Medical Center 24/7	1-877-746-0003
Sturgeon Bay Police Department	(920) 746-2450
Sturgeon Bay Fire Department	(920) 746-2916
Sister Bay/Liberty Grove Fire Department	(920) 854-4021
Sturgeon Bay Rescue/Ambulance	(920) 743-5461
Sister Bay/Liberty Grove Rescue/Ambulance	(920) 854-4333
Text "HOPELINE"	741741

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10 TOOLS TO LIVE YOUR LIFE WELL

---

- Connect with others
- Stay positive
- Get physically active
- Help others
- Get enough sleep
- Create joy and satisfaction
- Eat well
- Take care of your spirit
- Deal better with hard times
- Get professional help if you need it

~ Mental Health America

# Door County Mental Health & Crisis Prevention Resource Guide - 7<sup>th</sup> Edition

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## Door County Mental Health & Crisis Prevention Resource Guide - 7<sup>th</sup> Edition

<b>Agency</b>	<b>Contact</b>	<b>Page #'s</b>
Alcoholics Anonymous Hotline for Door and Kewaunee Counties	(855) 746-0901	16
Bay Counseling Clinic	(920) 743-4428	6, 8, 11, 13
Bellin Health	(920) 433-6073	6, 11, 12
Christenson, Toni	(920) 823-2203	14
Clinical and Counseling Psychology- Dennis White, Ph.D., Licensed Psychologist	(920) 746-1346	13
Counseling Associates of Door County	(920) 743-9554	6, 8, 12, 17
Crisis/Suicide Intervention 24/7 Hotline (Health and Human Services)	(920) 746-2588	7
Door County Critical Incident Stress Management Program	(920) 746-1346	7
Door County Alcohol & Other Drug Abuse Prevention Coalition	(920) 421-2177	15
Door County Department of Health and Human Services	(920) 746-7155	7, 8, 12, 17
Door County Medical Center Behavioral Health Services	(920) 746-0510	7, 11, 13, 17
Drug Identification Information	<a href="http://www.streetdrugs.org">www.streetdrugs.org</a>	19
Dynamic Family Solutions	(920) 323-7431	13
HELP of Door County, Inc.	(920) 743-8785	9
Hispanic Resource Center of Door and Kewaunee Counties, Inc.	(920) 559-1878	10
JAK'S Place	(920) 818-0525	14
Life after the Loss of a Spouse: Hope through Healing Grief Workshop	(920) 743-4705	9
Mental Health America of Wisconsin	<a href="http://www.mhawisconsin.org">www.mhawisconsin.org</a>	19
NAMI of Wisconsin (National Alliance on Mental Illness)	Toll Free 1-800-236-2988 or 608-268-6000	14
Narcotics Anonymous Support Hotline- Wisconsin	(866)-285-7830	17
National Bullying Prevention Center	<a href="http://www.pacer.org/bullying">www.pacer.org/bullying</a>	19
National Suicide Prevention Hotline/Lifeline	1-800-273-8255	19
Office for the Deaf and Hard of Hearing	1-855-359-5252	10
Nutrition and Counseling Services, Jody Jessup-RD,MS, LPC, NCC	(920) 839-9900	14
PFLAG Door County (Parents & Friends of Lesbians & Gays)	(920) 421-8814	10
Prevent Suicide Door County Nathan Wilson Coalition	<a href="mailto:preventsuicidedc@gmail.com">preventsuicidedc@gmail.com</a>	15, 20

## Door County Mental Health & Crisis Prevention Resource Guide - 7<sup>th</sup> Edition

<b>Agency</b>	<b>Contact</b>	<b>Page #'s</b>
Prevent Suicide Wisconsin	<a href="http://www.preventsuicidewi.org">www.preventsuicidewi.org</a>	19
Sexual Assault Center- Family Services	(920) 746-8996	15
Starkey Hearing Foundation	1-800-328-8602	10
Substance Abuse and Mental Health Services Administration	<a href="http://www.SAMHSA.gov">www.SAMHSA.gov</a>	19
Survivors of Suicide - Door County	(920) 455-9645	9
Veterans Service - Door County	(920) 746-2226	16, 18
Veterans Hotline - National	1-800-273-8255	16, 18
Wisconsin Lions Foundation Hearing Program	1-877-463-6953	10

### **Sturgeon Bay Schools**

1230 Michigan Street  
Sturgeon Bay, WI 54235  
[www.sturbay.k12.wi.us](http://www.sturbay.k12.wi.us)

Jennifer O'Handley: High School Counselor  
(920) 746-3867  
[johandley@sturbay.k12.wi.us](mailto:johandley@sturbay.k12.wi.us)

Morgan Kiedrowski: Middle and High School Counselor  
(920) 746-3875  
[mkiedrowski@sturbay.k12.wi.us](mailto:mkiedrowski@sturbay.k12.wi.us)

Gary Grahl: Grades 3-5 Counselor  
(920) 746-1827  
[ggrahl@sturbay.k12.wi.us](mailto:ggrahl@sturbay.k12.wi.us)

Karlie Martens: Grades K-2 Counselor  
(920) 746-5827  
[kmartens@sturbay.k12.wi.us](mailto:kmartens@sturbay.k12.wi.us)

### **Southern Door Schools**

2073 County Road DK  
Brussels, WI 54204  
[www.southerndoor.k12.wi.us](http://www.southerndoor.k12.wi.us)

Sara Paye: High School Counselor  
(920) 825-7333 ext. 4441  
[spaye@southerndoor.k12.wi.us](mailto:spaye@southerndoor.k12.wi.us)

Jody Delwiche: Grades 6-9 Counselor  
(920) 825-7321 ext. 2229 (MS) 4443 (HS)  
[jdelwiche@southerndoor.k12.wi.us](mailto:jdelwiche@southerndoor.k12.wi.us)

Kristina Brigham: Grades PK-5 Counselor  
(920) 825-7321 ext. 1114  
[kbrigham@southerndoor.k12.wi.us](mailto:kbrigham@southerndoor.k12.wi.us)

Kennedy Reed: School Psychologist  
(920) 825-7321 ext. 2213  
[kreed@southerndoor.k12.wi.us](mailto:kreed@southerndoor.k12.wi.us)

### **Zion Lutheran School**

3937 County Road V  
Egg Harbor, WI 54209  
(920) 743-2325

### **Sevastopol School District**

4550 Highway 57  
Sturgeon Bay, WI 54235  
[www.sevastopol.k12.wi.us](http://www.sevastopol.k12.wi.us)

Holly Retzlaff: Elementary Counselor  
(920) 743-6282 ext. 1146  
[hretzlaff@sevastopol.k12.wi.us](mailto:hretzlaff@sevastopol.k12.wi.us)

Melissa Malcore: Grades 6-12 Counselor  
(920) 743-6282 ext. 1108  
[mmalcore@sevastopol.k12.wi.us](mailto:mmalcore@sevastopol.k12.wi.us)

### **Gibraltar Area Schools**

3924 State Hwy 42  
Fish Creek, WI 54212  
[www.gibraltar.k12.wi.us](http://www.gibraltar.k12.wi.us)

Chelsea Roberts: Secondary School Counselor  
(920) 868-3284 ext. 264  
[chelsea.roberts@gibraltar.k12.wi.us](mailto:chelsea.roberts@gibraltar.k12.wi.us)

Brooke Peterson: Grades K-6 Counselor  
(920) 868-3284 ext. 288  
[bpeterson@gibraltar.k12.wi.us](mailto:bpeterson@gibraltar.k12.wi.us)

### **Washington Island School District**

888 Main Road  
Washington Island, WI 54246  
[www.island.k12.wi.us](http://www.island.k12.wi.us)

Barbara Krueger: Counselor  
(920) 847-2507  
[guidance@island.k12.wi.us](mailto:guidance@island.k12.wi.us)

### **St. John Bosco Catholic School**

730 W Maple Street  
Sturgeon Bay, WI 54235  
(920) 743-4144

### **St. Peters Lutheran School**

108 W Maple St  
Sturgeon Bay, WI 54235  
(920) 743-4432

## CHILDREN'S MENTAL HEALTH

### Bay Counseling Clinic, LLP

50 S Madison Avenue, Suite 3  
Sturgeon Bay, WI 54235  
(920) 743-4428

[www.baycounseling.net](http://www.baycounseling.net)  
[baycounseling@gmail.com](mailto:baycounseling@gmail.com)

WI State certified clinic committed to providing confidential, professional, and affordable counseling services.

Services Provided: Individual and Family Psychotherapy (Focus on Cognitive-Behavioral Therapy) for a variety of issues: anxiety disorders, depression/mood disorders, childhood/behavioral issues, adjustment disorders, self-harm, eating disorders, and couples therapy.

Payment: In network status with most insurance companies, including Medicaid and Medicare.

### Bellin Health

311 N 3<sup>rd</sup> Avenue  
Sturgeon Bay, WI 54235  
(920) 433-6073

<https://care.bellin.org/doctor/amy-higginbotham-sturgeon-bay-behavioral-health>

WI State certified clinic committed to providing confidential, professional, and affordable counseling services.

Services provided: Individual, family and marital psychotherapy (Focus on Cognitive Behavioral Therapy) for a variety of issues: anxiety disorders, depression/mood disorders, childhood/behavioral issues (oppositional and defiant children/teens), adjustment disorders, self-harm, personality disorders, post-traumatic stress disorder (PTSD), self-esteem and chronic mental health issues (Schizophrenia).

Licensed professional counselor with Bellin Psychiatric Center provide mental health assessments; crisis management; individual, couples, and family therapy; and employee assistance program (EAP) services. Telehealth services with psychiatrists and psychiatric nurse practitioners. CCS (Comprehensive Community Services) Certified Therapist.

Outpatient Services Provided: Psychiatric evaluations (Psychiatric services via telehealth), Medication management, Psychological evaluation and testing (Green Bay Bellin Psychiatric Center Location), Counseling

Payment: In network status with most insurance companies including Medicaid.

### Counseling Associates of Door County

620 N 12<sup>th</sup> Avenue  
Sturgeon Bay, WI 54235  
(920) 743-9554  
1-800-731-9999

[www.counselingofdoor.com](http://www.counselingofdoor.com)  
[newbeginnings@counselingofdoor.com](mailto:newbeginnings@counselingofdoor.com)

Certified Mental Health and AODA Outpatient Clinic offering: Individual and Family Therapy, Parent-Child Relationships, Group Therapy, Psychological Evals & Consultations, Industrial Employer Consultations, Program Development and Implementation, & Relaxation Training, Stress management, Anxiety, Depression, Anger management, Children & Adolescent Services, Marriage Counseling, and Co-Parent Counseling.

Payment: We will bill your insurance; most services are covered by your medical insurance. We accept cash, check, Visa and Master Card.

## Door County Department of Health & Human Services

421 Nebraska Street  
Sturgeon Bay, WI 54235  
(920) 746-7155

[www.co.door.wi.gov](http://www.co.door.wi.gov)

**Crisis Intervention Hotline:  
(920) 746-2588**

Behavioral Health Division includes a WI State Certified Outpatient Clinic serving Door County citizens experiencing mental health and substance use issues; Children & Families Division includes a comprehensive family support services team providing a host of services to children, youth, and families.

Services provided: mental health therapy (individual and family) and/or treatment for individuals with substance use issues; psychiatric (medication management, psychiatric consultation) and psychological (testing) services; wrap-around, team based approaches; case management and support services; early intervention services; family support; information and referral.

Crisis services provided 24/7.

## Door County Medical Center Behavioral Health Services

323 S. 18<sup>th</sup> Avenue  
Sturgeon Bay, WI 54235  
(920) 746-0510

<http://dcmedical.org/Medical-Services/Behavioral-Health>

Services provided:  
Behavioral Health Psychotherapy Services: are geared towards those with moderate to severe mental health needs. Symptoms may be related to recent or prior traumatic events, and this mode of care typically requires longer-term services. Our licensed clinical social workers can work with most mental health concerns and diagnoses. Individuals need not be Door County Medical Center patients – anyone can be referred to this service.

Ages served: All individuals age 12 years and above

Psychiatric Services: designed for those with mental health needs that may benefit from medication. Individuals need not be Door County Medical Center patients – anyone can be referred to this service.

Ages served: All individuals age 12 years and above

Payment: Most insurance plans, including Medicaid and Medicare, cover these services, but we advise individuals to check with their carrier.

## CRISIS DEBRIEFING

### Door County Critical Incident Stress Management Program

(920) 746-1346

After hour's number: (920) 495-2036

### Door County Department of Health & Human Services Critical Incident Stress Management Team

Coordinator: Cori McFarlane, 920-746-7155  
After hours call Crisis Hotline: 920-746-2588

A team of trained professionals to assist scheduled groups with debriefing stressful or traumatic events. This is not a crisis response service.

## CRISIS INTERVENTION

### Door County Department of Health & Human Services

421 Nebraska Street  
Sturgeon Bay, WI 54235  
(920) 746-7155

[www.co.door.wi.gov](http://www.co.door.wi.gov)

**Crisis Intervention Hotline:  
(920) 746-2588**

Behavioral Health Division includes a WI State Certified Outpatient Clinic serving Door County citizens experiencing mental health and substance use issues; Children & Families Division includes a comprehensive family support services team providing a host of services to children, youth, and families.

Services provided: mental health therapy (individual and family) and/or treatment for individuals with substance use issues; psychiatric (medication management, psychiatric consultation) and psychological (testing) services; wrap-around, team based approaches; case management and support services; early intervention services; family support; information and referral.

Crisis services provided 24/7.



### DEVELOPMENTAL DISABILITIES SERVICES

Bay Counseling Clinic, LLP  
50 S Madison Avenue, Suite 3  
Sturgeon Bay, WI 54235  
(920) 743-4428  
[www.baycounseling.net](http://www.baycounseling.net)  
[baycounseling@gmail.com](mailto:baycounseling@gmail.com)

WI State certified clinic committed to providing confidential, professional, and affordable counseling services.

Services Provided: Individual and Family Psychotherapy (Focus on Cognitive-Behavioral Therapy) for a variety of issues: anxiety disorders, depression/mood disorders, childhood/behavioral issues, adjustment disorders, self-harm, eating disorders, and couples therapy.

Payment: In network status with most insurance companies, including Medicaid and Medicare.

Counseling Associates of Door County  
620 N 12<sup>th</sup> Avenue  
Sturgeon Bay, WI 54235

(920) 743-9554  
1-800-731-9999

[www.counselingofdoor.com](http://www.counselingofdoor.com)  
[newbeginnings@counselingofdoor.com](mailto:newbeginnings@counselingofdoor.com)

Certified Mental Health and AODA Outpatient Clinic offering: Individual and Family Therapy, Parent-Child Relationships, Group Therapy, Psychological Evals & Consultations, Industrial Employer Consultations, Program Development and Implementation, & Relaxation Training, Stress management, Anxiety, Depression, Anger management, Children & Adolescent Services, Marriage Counseling, and Co-Parent Counseling.

Payment: We will bill your insurance; most services are covered by your medical insurance. We accept cash, check, Visa and Master Card

### Door County Department of Health & Human Services

421 Nebraska Street  
Sturgeon Bay, WI 54235  
(920) 746-7155

[www.co.door.wi.gov](http://www.co.door.wi.gov)

**Crisis Intervention Hotline:**  
**(920) 746-2588**

Children & Families Division includes a comprehensive family support services team providing a host of services to children, youth, and families. Services provided for children with disabilities: Case management and support services; Early intervention services; Family support; Information and referral.

Adults with Developmental Disabilities may access information and services through the Aging and Disability Resource Center (916 N. 14th Ave., Sturgeon Bay, 920-746-2372). Services provided for adults through the ADRC: Information and Assistance, Disability Benefits Counseling, Family Care Options Counseling and Enrollment, Support for Caregivers.

Crisis services provided 24/7.



## DOMESTIC VIOLENCE ADVOCACY

### HELP of Door County, Inc.

219 Green Bay Road  
Sturgeon Bay, WI 54235  
(920) 743-8785

**24 Hour Hotline: (920) 743-8818**

[www.helpofdoorcounty.org](http://www.helpofdoorcounty.org)

[help@helpofdoorcounty.org](mailto:help@helpofdoorcounty.org)

#### Domestic Abuse Services:

- Domestic Abuse Hotline: Crisis, referral and information line.
- Adult services: Provides resources to address immediate safety, personal legal advocacy, individual support, crisis counseling and educational groups.
- Older Adult Services: Focuses on the elderly populations.
- Children and Youth Services: address the multiple emotional, behavioral and cognitive effects on children who witness domestic abuse. Weekly group and individual support with safety planning, teen services including dating violence prevention and awareness and healthy relationship education.
- Community Education: Creates awareness, educates community members, provides information and shares resources.

#### Violence Intervention Services:

- (ATV) Alternatives to Violence is a state certified Batterer's treatment program for court-ordered and volunteer men.
- (WEAV) Women Ending Abuse and Violence is for court-ordered and volunteer women.

#### Visitation and Exchange:

- Visitation and Exchange provides increased opportunities for children to maintain safe and healthy relationships with their parents when their family life has been disrupted by a variety of

reasons. Services include supervised and/or monitored visitation, monitored exchanges, and telephone monitored visits.

We serve all the population of Door County. Payment: there are no fees for services except for Violence Intervention Services (please call for prices).

## GRIEF SUPPORT

### Life after the Loss of a Spouse: Hope through Healing Grief Workshop

Hear from grief experts, as well as fellow community members who also are experiencing this journey through the loss of a spouse. You may wish to share, or you may prefer to listen and reflect. Mandy Serazen MSW, AseraCare from Green Bay is the facilitator. Everyone is welcome. There is no cost. Light refreshments are served.

Meetings are held at Bay View Lutheran Church, 340 W Maple Street, Sturgeon Bay on the fourth Thursday of every month at 10:00 a.m. The Grief Support Group is not "church based." Registration is appreciated, but not required. For more information and registration please call LouAnn Brown, RN, at 920-743-4705.

### Survivors of Suicide (S.O.S.)

S.O.S. (Survivors of Suicide) is a mutual support group for families and friends of suicide victims offering understanding, acceptance, sharing and encouragement of survivors in the regrowth of self-esteem and the development of a better understanding of that which they had no control over, and cannot change. S.O.S. is not a counseling service. It is a nonprofit, nonprofessional support group.

Meetings will be as requested. Call Karen at 920-455-9645

[sosdoorcounty@yahoo.com](mailto:sosdoorcounty@yahoo.com)

## HEARING IMPAIRED

Office for the Deaf and Hard of Hearing  
1-855-359-5252

[DHSODHH@dhs.wisconsin.gov](mailto:DHSODHH@dhs.wisconsin.gov)

<https://www.dhs.wisconsin.gov/odhh/index.htm>

This program provides information and referral services on a variety of topics tailored to the unique needs of Deaf, Deaf-Blind, or Hard of Hearing residents.

Services Provided: free in-service trainings, presentations, and consultations. ODHH can also provide advice and assist in making services accessible to the Deaf, Deaf-Blind, and Hard of Hearing communities.

Populations Served: All residents in Wisconsin

### Starkey Hearing Foundation

1-800-328-8602

[hearnow@starkeyfoundation.org](mailto:hearnow@starkeyfoundation.org)

[www.starkeyhearingfoundation.org](http://www.starkeyhearingfoundation.org)

This is a national non-profit program committed to assisting deaf and hard-of-hearing persons with limited financial resources who permanently reside within the United States. [www.starkeyhearingfoundation.org](http://www.starkeyhearingfoundation.org)

### Wisconsin Lions Foundation Hearing Program

1-877-463-6953

[wlf@wlf.info](mailto:wlf@wlf.info)

<http://www.wlf.info/>

This program is dedicated to providing help to residents of Wisconsin that have impaired hearing but cannot afford to purchase hearing aids.

## HISPANIC RESOURCES

Hispanic Resource Center of Door and  
Kewaunee Counties, Inc.

1618 Texas Place

Sturgeon Bay, WI 54235

Imelda Delchambre

Executive Director

(920)-559-1878

## LGBTQ MENTAL HEALTH

### PFLAG Door County

(Parent, Families, Friends of Lesbian and Gays)

PO Box 213

Sturgeon Bay, WI 54235

(920) 421-8814

[www.pflagdoorcounty.org](http://www.pflagdoorcounty.org)

[pflagsturgeonbay@gmail.com](mailto:pflagsturgeonbay@gmail.com)

Services Provided: Group discussion. 24-hour phone service to communicate with P.F.L.A.G. Door County Member. Recommendation to other agency for help. Our members are not trained counselors just a family member or an LGBTQ+ person themselves. Monthly emailed newsletter, and optional closed facebook group discussion. Monthly meeting held 3<sup>rd</sup> Tuesday of the month at 6:00 pm at the Library, located at 107 S Fourth Avenue, Sturgeon Bay, WI

PFLAG Northern Door meets the third Thursday of the month (September through May) at 6:30 p.m. at The Unitarian Universalist Fellowship located between Ephraim and Sister Bay, just south of the Shops of the Green Gables.

Introduction, discussion, support of those with questions, education and advocacy to members and the community.

Serving Parents, Families, and the LGBTQ+ community. All age groups.

Payment: Annual membership dues \$20.00 per household; the majority of which supports the efforts of PFLAG National. Membership dues are not required to attend meetings. Donations accepted at the address above.

## MARITAL/FAMILY THERAPY

### Bay Counseling Clinic LLP

50 S Madison Avenue, Suite 3  
Sturgeon Bay, WI 54235  
(920) 743-4428  
[www.baycounseling.net](http://www.baycounseling.net)  
[baycounseling@gmail.com](mailto:baycounseling@gmail.com)

WI State certified clinic committed to providing confidential, professional, and affordable counseling services.

Services Provided: Individual and Family Psychotherapy (Focus on Cognitive-Behavioral Therapy) for a variety of issues: anxiety disorders, depression/mood disorders, childhood/behavioral issues, adjustment disorders, self-harm, eating disorders, and couples therapy.

Payment: In network status with most insurance companies, including Medicaid and Medicare.

### Bellin Health

311 N 3<sup>rd</sup> Avenue  
Sturgeon Bay, WI 54235  
(920) 433-6073  
<https://care.bellin.org/doctor/amy-higginbotham-sturgeon-bay-behavioral-health>

WI State certified clinic committed to providing confidential, professional, and affordable counseling services.

Services provided: Individual, family and marital psychotherapy (Focus on Cognitive Behavioral Therapy) for a variety of issues:

anxiety disorders, depression/mood disorders, childhood/behavioral issues (oppositional and defiant children/teens), adjustment disorders, self-harm, personality disorders, post-traumatic stress disorder (PTSD), self-esteem and chronic mental health issues (Schizophrenia).

Licensed professional counselor with Bellin Psychiatric Center provide mental health assessments; crisis management; individual, couples, and family therapy; and employee assistance program (EAP) services. Telehealth services with psychiatrists and psychiatric nurse practitioners. CCS (Comprehensive Community Services) Certified Therapist.

Outpatient Services Provided: Psychiatric evaluations (Psychiatric services via telehealth), Medication management, Psychological evaluation and testing (Green Bay Bellin Psychiatric Center Location), Counseling

Payment: In network status with most insurance companies including Medicaid.

### Door County Medical Center Behavioral Health Services

323 S. 18<sup>th</sup> Avenue  
Sturgeon Bay, WI 54235  
(920) 746-0510  
<http://dcmedical.org/Medical-Services/Behavioral-Health>

Services provided:  
Behavioral Health Psychotherapy Services: are geared towards those with moderate to severe mental health needs. Symptoms may be related to recent or prior traumatic events, and this mode of care typically requires longer-term services. Our licensed clinical social workers can work with most mental health concerns and diagnoses. Individuals need not be Door County Medical Center patients – anyone can be referred to this service.

Ages served: All individuals age 12 years and above

Psychiatric Services: designed for those with mental health needs that may benefit from medication. Individuals need not be Door County Medical Center patients – anyone can be referred to this service.

Ages served: All individuals age 12 years and above

Payment: Most insurance plans, including Medicaid and Medicare, cover these services, but we advise individuals to check with their carrier.

## MENTAL HEALTH COUNSELING

### Bellin Health

311 N 3<sup>rd</sup> Avenue  
Sturgeon Bay, WI 54235  
(920) 433-6073

<https://care.bellin.org/doctor/amy-higginbotham-sturgeon-bay-behavioral-health>

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Outpatient Services Provided: Psychiatric evaluations (Psychiatric services via telehealth),

Medication management, Psychological evaluation and testing (Green Bay Bellin Psychiatric Center Location), Counseling

Payment: In network status with most insurance companies including Medicaid.

### Counseling Associates of Door County

620 N 12<sup>th</sup> Avenue  
Sturgeon Bay, WI 54235  
(920) 743-9554  
1-800-731-9999

[www.counselingofdoor.com](http://www.counselingofdoor.com)  
[newbeginnings@counselingofdoor.com](mailto:newbeginnings@counselingofdoor.com)

Certified Mental Health and AODA Outpatient Clinic offering: Individual and Family Therapy, Parent-Child Relationships, Group Therapy, Psychological Evals & Consultations, Industrial Employer Consultations, Program Development and Implementation, & Relaxation Training, Stress management, Anxiety, Depression, Anger management, Children & Adolescent Services, Marriage Counseling, and Co-Parent Counseling.

Payment: We will bill your insurance; most services are covered by your medical insurance. We accept cash, check, Visa and Master Card.

### Door County Department of Health & Human Services

421 Nebraska Street  
Sturgeon Bay, WI 54235  
(920) 746-7155

[www.co.door.wi.gov](http://www.co.door.wi.gov)

**Crisis Intervention Hotline:**  
**(920) 746-2588**

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Services provided: mental health therapy (individual and family) and/or treatment for individuals with substance use issues;

psychiatric (medication management, psychiatric consultation) and psychological (testing) services; wrap-around, team based approaches; case management and support services; early intervention services; family support; information and referral. Crisis services provided 24/7.

### Dynamic Family Solutions

101 N. 4<sup>th</sup> Avenue  
Sturgeon Bay, WI 54235  
(920) 323-7431

<http://www.dynamicfamilysolutions.com/>

Dynamic Family Solutions is a Certified Outpatient Mental Health Clinic; Certified AODA Clinic; Certified Telehealth Clinic. We service all areas of mental health, substance abuse. We provide evaluations, assessments along with individual, family, and group therapies. Dynamic Family Solutions is a trauma-informed care and trauma therapy trained professionals, including experts in trauma. We offer EMDR for trauma, pain, anxiety and other problematic areas. We work with children, adolescents, adults, and families.

### Bay Counseling Clinic, LLP

50 S Madison Avenue, Suite 3  
Sturgeon Bay, WI 54235  
(920) 743-4428

[www.baycounseling.net](http://www.baycounseling.net)  
[baycounseling@gmail.com](mailto:baycounseling@gmail.com)

WI State certified clinic committed to providing confidential, professional, and affordable counseling services.

Services Provided: Individual and Family Psychotherapy (Focus on Cognitive-Behavioral Therapy) for a variety of issues: anxiety disorders, depression/mood disorders, childhood/behavioral issues, adjustment disorders, self-harm, eating disorders, and couples therapy.

Payment: In network status with most insurance companies, including Medicaid and Medicare; sliding fee available.

### Clinical and Consulting Psychology

Dennis White, Ph.D., Licensed Psychologist  
207 S 4<sup>th</sup> Avenue  
Sturgeon Bay, WI 54235  
(920) 746-1346

[dennis@denniskwhite.com](mailto:dennis@denniskwhite.com)  
[www.denniskwhite.com](http://www.denniskwhite.com)

Clinical and consulting psychology. Clinical services include individual, marriage and family therapy, psychological evaluations, child custody evaluations, competency and metal status evaluations. Specialized treatment of phobias, panic attacks, anxiety disorders, depression, attention deficit disorders, oppositional disorders, dysfunctional family of origin issues. Biofeedback training for headaches, hypertension, pain management, stress management. Consulting services for supervisory management training, performance review systems, strategic planning, psychological training for business, family business counseling and consulting, and employee assistance programs.

Payment: Dr. White's clinical services are covered by most health insurance programs including Medicare and Medicaid. Fees for consulting services are available upon request.

### Door County Medical Center Behavioral Health Services

323 S. 18<sup>th</sup> Avenue  
Sturgeon Bay, WI 54235  
(920) 746-0510

<http://dcmedical.org/Medical-Services/Behavioral-Health>

Services provided:  
Behavioral Health Psychotherapy Services: are geared towards those with moderate to severe mental health needs. Symptoms may be related to recent or prior traumatic events, and this mode of care typically requires longer-term services. Our licensed clinical social workers can work with most mental health concerns and diagnoses. Individuals need not be Door County Medical Center patients – anyone can be referred to this service.

Ages served: All individuals age 12 years and above

Psychiatric Services: designed for those with mental health needs that may benefit from medication. Individuals need not be Door County Medical Center patients – anyone can be referred to this service.

Ages served: All individuals age 12 years and above

Payment: Most insurance plans, including Medicaid and Medicare, cover these services, but we advise individuals to check with their carrier.

### Nutrition and Counseling Services, Jody Jessup RD, MS, LPC, NCC

242 Michigan Street  
Sturgeon Bay, WI 54235  
(920) 839-9900  
<http://bemmyfoodcoach.com/>  
[jodyjessup@gmail.com](mailto:jodyjessup@gmail.com)

Solution Focused therapist specializing in life transitions, self-esteem, eating disorders, body image issues, non-diet approach to weight loss, relationships, nutrition coaching/consulting, grief, anxiety, and depression. Jody is also a Registered Dietitian. She can provide services face to face, through skype and on the phone.

Ages served: Young teens through the remaining life span

Payment: Each session is \$115.00. She is out of network with all insurance providers.

### Toni Christenson

5918 Highway 57  
Sturgeon Bay, WI 54235  
(920) 823-2203

General mental health counseling for adults (age 15+): Depression and Anxiety therapy, Grief work, Couples/Marital Counseling, Mind and Body work.

Payment: Self-pay.  
Sliding fee scale available.

## MENTAL HEALTH SOCIAL SUPPORT

### JAK'S Place a program of Lakeshore CAP, Inc.

1623 Rhode Island Street  
Sturgeon Bay, WI 54235  
Phone: (920) 818-0525  
Fax: (920) 818-0435

<https://lakeshorecap.org/jaks-place/>

Jak's Place is a mental health resource center providing structured and social programming to those affected by mental illnesses and their family members in need of support and information.

### National Alliance on Mental Illness Wisconsin

4233 West Beltline Highway  
Madison, WI 53711  
(608) 268-6000  
(800) 236-2988 (Toll-Free)  
[nami@namiwisconsin.org](mailto:nami@namiwisconsin.org)  
[www.namiwisconsin.org](http://www.namiwisconsin.org)

The mission of NAMI Wisconsin is to improve the quality of life on people affected by mental illnesses and to promote recovery. NAMI of Wisconsin will accomplish its mission through the following:

- Establishing local Affiliates in keeping with NAMI National's principles and guidelines.
- Supporting Affiliates by providing follow-up advice and counsel; educational and training programs and materials; access to financial resources as appropriate; and by offering conferences, seminars, and presentations.
- Advocating at all levels of government and throughout the public sector.
- Promoting public education and understanding of mental illnesses.

## PREVENTION - AODA

### Door County Alcohol & Other Drug Abuse Prevention Coalition

P.O. Box 223

Sturgeon Bay, WI 54235

(920) 421-2177

[dcaodcoalition@gmail.com](mailto:dcaodcoalition@gmail.com)

<https://www.facebook.com/Door-County-AODC-165846035840/>

A coalition of community members and county leaders whose mission is “to prevent and reduce substance abuse and related problems among youth by providing leadership, education, and support to communities and institutions throughout Door County”.

## PREVENTION - SUICIDE

### Prevent Suicide Door County Nathan Wilson Coalition

P.O. Box 491

Sturgeon Bay, WI 54235

[preventsuicidedc@gmail.com](mailto:preventsuicidedc@gmail.com)

[www.preventsuicidedc.org](http://www.preventsuicidedc.org)

Our Mission is to reduce the number of suicides in Door County through prevention education, public awareness and overcoming stigma.

**SUICIDE:** A preventable outcome to a treatable disease.

We provide free QPR (Question, Persuade, and Refer) training for your group, business, or church. QPR is a training to recognize the warning signs of a suicide crisis and how to question, persuade, and refer someone to help. These trainings are for parents, grandparents, coworkers, friends and neighbors. It takes all of us to prevent suicide.

## SEXUAL ASSAULT COUNSELING

### Text “**HOPELINE**” to **741741**

Text “HOPELINE” to 741741. For Spanish, text “APOYO” to 839863. Though not therapy, we offer no-judgment support, hope, empathy, reassurance, understanding, resources. A free service by Center for Suicide Awareness. The Center for Suicide Awareness is addressing the issue of suicide in teens and young adults through a program that is SMS text message-based service.

Center for Suicide Awareness (in the Nicolet Center)

109 W. 8<sup>th</sup> St., Ste 31

Kaukauna, WI 54130

(920) 475-4748

### Sexual Assault Center

Family Services of Northeast Wisconsin

57 N 12<sup>th</sup> Avenue, Suite 110

Sturgeon Bay, WI 54235

Door County Sexual Assault Line:

(920) 746-8996

[www.familyservicesnew.org](http://www.familyservicesnew.org)

The Sexual Assault Center of Family Services provides services 24 hours a day, 365 days a year for victims of sexual assault or abuse, and their families and friends. Services are confidential and free of charge. The Sexual Assault Center provides sensitive services to all victims regardless of their age, gender, race, sexual orientation, or disability. Services are available throughout Brown, Door, Oconto, and Marinette Counties.

Victims and their families can come to the sexual assault center to confidentially discuss the options they have available to them. Some of those services would be providing accompaniment to the hospital for immediate medical care and follow up in the way of a SANE (Sexual Assault Nurse Exam). Other options may include reporting to law enforcement and finding follow up therapy services for the victim.

The center also provides prevention education for youth from the ages of 4 to 17 as well as parents and professionals.

Crisis Intervention and Supportive Counseling: Crisis intervention and supportive counseling are available both by telephone and in person. Referrals are made to therapists as needed. Follow-up Assistance: An advocate will continue to provide information and emotional support as long as the assistance is requested. Medical Advocacy: An advocate will be available to you at the hospital the Advocate will listen, offer support and accompany you as you move through the medical process. The advocate will provide information for you to make informed choices.

Legal Advocacy: An advocate will support you at the police station if you choose to file a police report. The Sexual Assault Center's legal advocate will provide support and assist you throughout the court process.

Services to Vulnerable Populations: A diverse staff is available at the Sexual Assault Center of Family Services to provide services to Hispanic and Southeast Asian victims, as well as victims of Sex Trafficking.

Free, confidential advocacy and support services to sexual assault victims and their families, 24 hours a day. Also focuses on community awareness, education and prevention.

### Door County Veterans Service Office

421 Nebraska Street  
Sturgeon Bay, WI 54235  
(920) 746-2225  
(888) 743-1844 Ext. 2225

### National Veterans Crisis Line:

**1-800-273-8255**

**Text to 838255**

[bwartella@co.door.wi.us](mailto:bwartella@co.door.wi.us)

[nleclair@co.door.wi.us](mailto:nleclair@co.door.wi.us)

[www.co.door.wi.gov](http://www.co.door.wi.gov)

Although a Door County department, this office provides services and access to benefits primarily administered by the U.S. Department of Veterans Affairs (USDVA) (VA) and the Wisconsin Department of Veterans Affairs (WDVA). Services offered include: Readjustment Counseling, Posttraumatic Stress Disorder Counseling, AODA Counseling and Referral, Job Counseling and Referral, Bereavement Counseling, Sexual Trauma/ Harassment Counseling. Some services available locally, some through Green Bay Vet Center. Populations Served: US Veterans. Also parents, spouses, and children of Armed Forces personnel who died in service to their country are eligible for Bereavement Counseling.

## SUBSTANCE ABUSE SERVICES

Alcoholics Anonymous Hotline for Door and Kewaunee Counties

855-746-0901

<http://www.doorcountyaa.org/>

Alcoholics Anonymous is a fellowship of men and women who share their experience, strength and hope with each other that they may solve



their common problem and help others to recover from alcoholism. The only requirement for membership is a desire to stop drinking. There are no dues or fees for AA membership; we are self-supporting through our own contributions. AA is not allied with any sect, denomination, politics, organization or institution; does not wish to engage in any controversy, neither endorses nor opposes any causes. Our primary purpose is to stay sober and help other alcoholics to achieve sobriety. There are numerous free, local meetings.

### Counseling Associates of Door County

620 N 12<sup>th</sup> Avenue  
Sturgeon Bay, WI 54235  
(920) 743-9554  
1-800-731-9999  
[www.counselingofdoor.com](http://www.counselingofdoor.com)  
[newbeginnings@counselingofdoor.com](mailto:newbeginnings@counselingofdoor.com)

Certified Mental Health and AODA Outpatient Clinic offering: Individual and Family Therapy, Parent-Child Relationships, Group Therapy, Psychological Evals & Consultations, Industrial Employer Consultations, Program Development and Implementation, & Relaxation Training, Stress management, Anxiety, Depression, Anger management, Children & Adolescent Services, Marriage Counseling, and Co-Parent Counseling.

Payment: We will bill your insurance; most services are covered by your medical insurance. We accept cash, check, Visa and Master Card

### Door County Department of Health & Human Services

421 Nebraska Street  
Sturgeon Bay, WI 54235  
(920) 746-7155

**Crisis Intervention Hotline:**  
**(920) 746-2588**

[www.co.door.wi.gov](http://www.co.door.wi.gov)

Behavioral Health Division includes a WI State Certified Outpatient Clinic serving Door County citizens experiencing mental health and substance use issues; Children & Families

Division includes a comprehensive family support services team providing a host of services to children, youth, and families.

Services provided: mental health therapy (individual and family) and/or treatment for individuals with substance use issues; psychiatric (medication management, psychiatric consultation) and psychological (testing) services; wrap-around, team based approaches; case management and support services; early intervention services; family support; information and referral. Crisis services provided 24/7.

### Door County Medical Center Behavioral Health Services

323 S. 18<sup>th</sup> Avenue  
Sturgeon Bay, WI 54235  
(920) 746-0510  
<http://dcmedical.org/Medical-Services/Behavioral-Health>

Services provided:

#### Behavioral Health Integration (BHI)

Services: an integrated team approach to primary health care that addresses all aspects of an individual's needs under the Primary Care Provider's plan of care. BHI services offer support for individuals with depression, anxiety, risky alcohol or other drug use, and tobacco cessation, with the goal of helping individuals change behaviors that interfere with a healthy lifestyle.

Agers served: Ages 12 years and above who are established with a Door County Medical Center Primary Care Provider.

Payment: Most insurance plans, including Medicaid and Medicare, cover these services, but we advise individuals to check with their carrier.

### Narcotics Anonymous Support Hotline

Northeast Wisconsin Area of Narcotics Anonymous (NEWNA)  
P.O. Box 10035  
Green Bay, WI 54307  
(866) 285-7830

[newasc@newna.org](mailto:newasc@newna.org)  
<http://www.newna.org>

### 115 Club

115 N. 5<sup>th</sup> Avenue  
Sturgeon Bay, WI 54235

The 115 Club is a safe meeting place for all persons seeking help thru a 12 Step program. Primarily those whom are directly or indirectly effected by alcohol and/or drug use. There are no fees to attend meeting and meetings are held 365 days a year.

#### Meetings:

NA (Narcotics Anonymous) Meetings- Monday through Saturday at 10:00 a.m. and Sundays at 5:30 p.m.

AA (Alcoholics Anonymous) Meetings- Monday through Saturday at 12:00 p.m. and 7:00 p.m.

Open to all- Sunday at 9:30 a.m.

### Al-Anon

~Bay View Lutheran Church  
340 W Maple St  
Sturgeon Bay, WI 54235  
Saturday 9:00 AM  
~Private Home  
N 8770 Spring Rd  
Fish Creek, WI 54212  
Tuesday 6:30 PM

### Wisconsin Addiction Recovery Helpline

24 hours a day, seven days a week. Call 211 or 833-944-4673

The Wisconsin Addiction Recovery Helpline is available to connect people with resources to overcome a dependence on opioids or other substances.

## VETERANS SERVICES

### Veterans Service Office

421 Nebraska Street  
Sturgeon Bay, WI 54235  
(920) 746-2226  
(888) 743-1844 Ext. 2226

### National Veterans Crisis Line:

**1-800-273-8255**

**Text to 838255**

[bwartella@co.door.wi.us](mailto:bwartella@co.door.wi.us)

[nleclair@co.door.wi.us](mailto:nleclair@co.door.wi.us)

[www.co.door.wi.gov](http://www.co.door.wi.gov)

Although a Door County department, this office provides services and access to benefits primarily administered by the U.S. Department of Veterans Affairs (USDVA) (VA) and the Wisconsin Department of Veterans Affairs (WDVA). Services offered include: Readjustment Counseling, Posttraumatic Stress Disorder Counseling, AODA Counseling and Referral, Job Counseling and Referral, Bereavement Counseling, Sexual Trauma/ Harassment Counseling. Some services available locally, some through Green Bay Vet Center. Populations Served: US Veterans. Also parents, spouses, and children of Armed Forces personnel who died in service to their country are eligible for Bereavement Counseling.

### Adult Children of

### Alcoholics/Dysfunctional Families

NWTC Learning & Innovation Center  
2438 S. Bay Shore Drive  
Sister Bay, WI 54234  
(920) 421-3099

Currently meeting on Thursday mornings at 9:00 at NWTC.

### Make the Connection

[MakeTheConnection.net](http://MakeTheConnection.net) connects Veterans, their family members and friends, and other supporters with [mental health information](#), [local resources](#), and Veterans' own [inspiring stories of recovery](#).

Problems with alcohol or drugs:

<https://maketheconnection.net/symptoms/alcohol-drug-problems>

Suicide risk:

<https://maketheconnection.net/conditions/suicide>

Group therapy and peer support:

<https://maketheconnection.net/stories/715>

## Websites

Drug Identification Information .....	<a href="http://www.streetdrugs.org/">http://www.streetdrugs.org/</a>
Mental Health America of Wisconsin .....	<a href="http://www.mhawisconsin.org/">http://www.mhawisconsin.org/</a>
National Suicide Prevention Hotline/Lifeline .....	<a href="http://www.suicidepreventionlifeline.org">http://www.suicidepreventionlifeline.org</a>
National Bullying Prevention Center .....	<a href="http://www.pacer.org/bullying">http://www.pacer.org/bullying</a>
Prevent Suicide Door County.....	<a href="http://www.preventsuicidedc.org">http://www.preventsuicidedc.org</a>
Prevent Suicide Wisconsin.....	<a href="http://www.preventsuicidewi.org/">http://www.preventsuicidewi.org/</a>
Substance Abuse and Mental Health Services Administration.....	<a href="http://www.SAMHSA.gov">http://www.SAMHSA.gov</a>

### Community Information & Referral

#### WHEN TO CALL

When you need *information and referral* regarding community resources such as:

- Utility Assistance
- Housing/Shelter
- Transportation
- Food
- Legal Services
- Health and/or Dental Care
- Financial Support
- Employment
- Education
- Environmental Quality
- Consumer Protection
- Public Assistance
- Mental Health/AODA

Contact Information:

**Dial 2-1-1  
From ANY phone**

### Domestic Violence Issues & Support

#### WHEN TO CALL

If you are a victim of Domestic Abuse, HELP of Door County, Inc. provides the following services:

- Immediate Safety
- Legal Advocacy
- Individual Support
- Educational Groups
- Safety Planning
- Support for Children & Teens
- Supervised Visitation
- Monitored Exchange
- Advocacy and Stability

Contact Information:

**HELP  
of Door County, Inc.  
(920) 743-8818 (local)  
(800) 914-3571 (toll-free)  
(24 hours a day)**

### Mental Health & Suicide Crisis Lines

#### WHEN TO CALL

If you are experiencing any of the following and need further support than you currently have:

- Suicidal Feelings, Thoughts, or Actions
- Feelings or Thoughts that You May Harm Someone Else

Contact Information:  
**24-hour Crisis Line  
(920) 746-2588**

**Text  
“HOPELINE” to  
741741**

Text “HOPELINE” to 741741.  
For Spanish, text “APOYO” to 839863.

Though not therapy, we offer no-judgment support, hope, empathy, reassurance, understanding, resources. A free service by Center for Suicide Awareness.

## Prevent Suicide Door County Nathan Wilson Coalition

More than 60% of us will lose someone we know to suicide during our lifetime. More than 20% of us will lose a family member. Although most depressed people are not suicidal, most suicidal people are depressed.

### Who attempts suicide?

- **Young people** – Second leading cause of death in WI for young people ages 15-24. Wisconsin had the 14<sup>th</sup> highest in the nation for ages 10-14.
- **Middle Age** – 47% of all suicides in WI will occur between the ages of 45-64.
- **Older people** – Every 90 minutes in the U.S. an elderly person will die by suicide. Older adults make up 12% of the population, yet account for 17% of suicides.
- **Veterans** – More than 6500 veteran suicides are logged every year, more than the total number of soldiers killed in Afghanistan and Iraq combined since those wars began.

Suicide occurs in every social class, every culture and at all ages. The presence of suicide warning signs in someone should never be dismissed with, “Oh, he’s not the type.”

### Suicide Prevention in Wisconsin

- SUICIDE IS A PUBLIC HEALTH PROBLEM
- SUICIDE IS OFTEN PREVENTABLE with education, treatment and support.
- 90% of the people that die by suicide have a TREATABLE MENTAL ILLNESS OR SUBSTANCE ABUSE PROBLEM. Of those 90% approximately 60% have a depressive disorder.
- We must address SUICIDE PREVENTION ACROSS THE LIFESPAN. If a grandparent dies by suicide, it increases the risk for other family members 5 – 6 times.
- SUICIDE IS COMPLEX.
- SUICIDE IS A COMMUNITY PROBLEM, and everyone can have a role in the solution.
- SURVIVORS of Family or Friends who have died by suicide and SURVIVORS OF ATTEMPTS of suicide should be included in prevention efforts.
- LETHAL MEANS RESTRICTION – gun locks need to be used; 48% of the suicide deaths in 2010 were from firearms.

### What Can We Do?

If someone you know makes you feel that they might attempt suicide, you should try to do the following things: Learn the warning signs; know where to find resources to help. Talk openly to the person. Ask specific questions. Offer the person hope and an alternative solution.

Do not be afraid to talk about suicide or to use the word. This will not put the idea in their heads or influence them to do it.

Try to get them to talk about what it is in their life that makes them feel the way they do. The more talking on their part, the better.

Try to convince them they need to speak to a trusted person, teacher, coach, counselor, etc. Tell them you want them to get more help than just you alone can give. Go with them if necessary.

Confidentiality. If your friend asks you not to tell anyone, should you keep the secret? There is no rule of confidentiality when it comes to potential suicide. It does no good to keep the secret and lose the person. If you believe your friend is at risk, you must act. Offer to go with them to a counselor.

Suicide threats are a serious sign of trouble and need to be taken seriously so that people will not feel the need to resort to more drastic means of expressing their unhappiness.

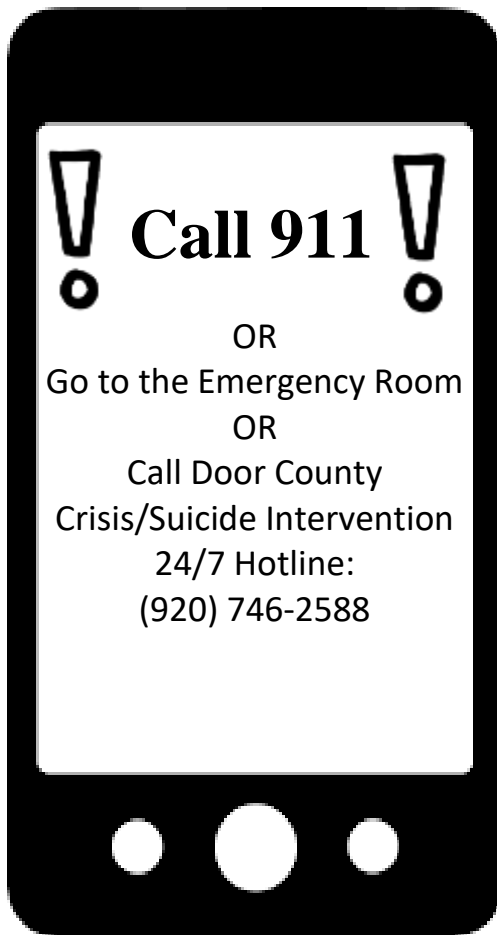
Responding to a potential suicide in this way can help prevent many suicide attempts or even prevent someone from completing a suicide.

# Access to Mental Health Services in Door County

**Is the person at immediate risk of suicide?**

Yes

No



## **Business Hours**

If you have a Mental Health Provider, call them.

If you do not have a Mental Health Provider, contact your Primary Care Doctor or consult appropriate resources listed in this resource guide.

Call Door County  
Crisis/Suicide Intervention  
24/7 Hotline  
(920) 746-2588

## **24/7**

Call Door County  
Crisis/Suicide Intervention  
24/7 Hotline  
(920) 746-2588

National Suicide Prevention  
Hotline  
800-273-8255



Text "HOPELINE" to  
741741. Text message  
based free service by  
Center for Suicide  
Awareness.  
For Spanish, text "APOYO"  
to 839863.

December Business Manager Report  
Jake Holtz  
12/16/2020

## 1. School Safety Grant Updates

December 31 is the deadline for both spending and training requirements surrounding the school safety grants. Sitting here 12 months ago, I would have said that meeting either deadline was not an issue and we had nothing to stress about. We were set to host a training in June that would have checked off all of the required training areas needed; and, we were getting ready to order new doors and door locks that would work in conjunction with our proposed referendum project.

Trying to coordinate what is needed of us and what we need(ed) from the Office of School Safety (part of the DOJ) over the last few months, so we could wrap up the grants, was nothing short of frustrating. After initially being told our only choice was to send 11 staff members (10% of our teaching staff) to training during the school day (and try to find substitutes for them), we found an alternative route to satisfy the training requirements, which the DOJ has approved.

On Friday, December 18<sup>th</sup>, from noon to 5, we will have some of our staff attending a virtual training entitled 'Youth Mental Health First Aid' (YMHFA). This will satisfy the toughest areas we need to train on. In addition to this training, those same staff will be trained in certain other areas surrounding Youth Mental Health, by internal staff who have already been trained to give this training (or are experts on the content). Specific thanks needs to go out to our SRO, Derek Jennerjohn, our counselors and specifically Karlie Martens (elementary counselor) who all helped with researching and/or recording these trainings. When we are done, we will have 21 staff members (plus SRO Jennerjohn) trained in these specific content areas:

- Adolescent Development (YMHFA)
- Adolescent Mental Health (YMHFA)
- Trauma Informed Practices (YMHFA)
- Verbal De-escalation techniques (CPI – Karlie Martens is a certified trainer for this)
- The role of Law Enforcement in Mental Health Issues (SRO Jennerjohn)
- Engaging Families (Karlie Martens and Morgan Kiedrowski)
- Assessing External Behavioral Resources (Jenni O'Handley and Gary Grahl)
  - Part of this training also includes a resource guide that was prepared by multiple agencies here in Door County. I will be attaching that guide to my report as well.

Anecdotally, while it was often times unnecessary and frustrating work and communication, I'm happy with where we ended up. While the original training would have been great, I'm sure, we would have 'only' had about a dozen staff trained. Now, we will end up having 22 staff certified in Youth Mental Health First Aid and, all of the trainings being done in house will be shared with the whole staff.

As far as the financial piece, we have worked with Miron, EUA, and the Office of School Safety and, we will be using the rest of our safety grant money to pay for about \$70,000 or the new district office entrance. We are able to do this because it was not in the original budget for the referendum and, with some of the planning expenses, we have had expenses that have begun to accumulate.

## **2. Audit/year end updates**

As I explained last month, this has been about the longest and most drawn out audit I have been a part of, for a number of reasons both in and out of ours and the auditors' control. As of the writing of this update, I do not have a draft of the audit report. Additionally, the audited financial statements that were due on the 1<sup>st</sup> are late. I do anticipate them being submitted to DPI within a week, however. There are no penalties for being late with these reports however, it certainly doesn't give me warm, fuzzy feelings.

## **3. Year-end projections**

Normally, December would be the first month we look at year-end financial projections. With everything else going on (see above), I just haven't had time to properly sit down with Forecast5 and build the models that are needed to produce projections I can be comfortable with. I do anticipate having this ready in the next few weeks.

## **4. HR Updates**

Normally we hold our biometric screenings in early to mid-October for our staff. Given where we were with COVID in late September and it still being relatively early in the school year, we decided to delay the screenings until December. These screenings will be wrapping up this Friday, December 11. It's tough to give exact numbers at this point but, I do feel we've had solid participation, all things considered. While we haven't been able to do as many wellness activities as we'd like this year, we are working on a couple ideas for early next year.



# School District of Sturgeon Bay

1230 Michigan Street

Sturgeon Bay, Wisconsin 54235-1498

Phone: 920.746.2800 • Fax: 920.746.3888 • [www.sturbay.k12.wi.us](http://www.sturbay.k12.wi.us)

Dan Tjernagel  
Superintendent

[dtjernagel@sturbay.k12.wi.us](mailto:dtjernagel@sturbay.k12.wi.us)

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December 16, 2021 Board of Education Meeting Superintendent Report

Prepared by Dan Tjernagel, Superintendent of Schools

*Updated December 9, 2020*

## 1. Teaching & Learning

a. **“Flexible Fridays”** – We are now in our second month of the early release system. As a quick review, here are the primary activities associated with the early release Fridays as we navigate the current school year:

- One-on-one help – Assist in-person and/or virtual students who need extra support.
- In-person assistance – Virtual students could access labs or equipment not available at home.
- Parent communication – Contact parents of in-person and/or virtual learners regarding progress and needs.
- Assessment – Create alternative virtual assessments; provide feedback; provide additional student time.
- Lesson & virtual materials preparation – Create lessons and materials for the virtual classroom.
- Learning materials – Upload materials into Google classroom and other formats.

Special thanks once again to everyone in our school community who is working with us in order to make the year as successful as possible.

## 2. Community Engagement

a. **DCEDC Board** - The monthly DCEDC Board meeting is Monday, December 14.

b. **YMCA Board meetings** – The YMCA Board meeting is Thursday, December 10.

c. **Public Health, DCMC, and Door County School District Meetings** – The group has continued to meet via the county’s WebEx virtual meeting system on Thursday mornings at 8:00 A.M. Public health representatives, DCMC representatives, and representatives from the various county school districts typically attend. A special meeting was also called on the afternoon of Friday, December 4 to discuss the CDC quarantine guideline modifications and information Wisconsin’s DHS was in the process of releasing.

d. **Community Campaigns** – Last month I shared that I had done my Faces of COVID campaign video interview as part of the DCMC efforts. Since then, I did record a Mask Up radio message the day before Thanksgiving as part of the County radio campaign.

## 3. Finance, Facilities, & Operations

a. **Capital Project Update** – We have worked with Miron to establish regular meeting dates and times (not unlike the meetings we had every other Friday during the design phase over the spring, summer, and into the fall). It looks like every other Tuesday morning will be the standing meeting day and time slot for the next several months.



For anyone who hasn't visited Sawyer or driven by recently, which is entirely possible with the closure of Neenah these days, dirt has started to move. I received a precious photo from teacher Mrs. Amy Richard with some second graders at the fence watching the machinery work on Tuesday morning ☺

I haven't been able to connect with him yet, but Nick Freimuth from *Let's Go Door County* reached out on the afternoon of December 9 to do some sort of update on the beginning of the Sawyer project.

- b. **Furniture Partner Interviews** – EUA worked with us to narrow down a number of furniture partners to three companies that EUA and district team reps interviewed on Monday, December 7. In the end, all certainly had strengths and were potential partners, but we decided to go with the very experienced team from Creative Business Interiors. As with other aspects of the referendum project, there is a timeline to help all the necessary tasks stay on track and on schedule. You'll likely hear more in the future as our team connects further with their team and we put together a game plan.
- c. **Weekly Superintendent meetings** – For a period of time, superintendents from Door and Kewaunee County have met on Thursday mornings (after our standing Door County meeting with public health & DCMC) to keep the communication lines open, share developments and ideas, etc.
- d. **SBHS Staff Meeting & Principal Posting(s)** – In November, I met with the high school leadership council about the principal search process, documents I had drafted so far, and the high school staff meeting I planned to attend in December. This month I met with the staff on December 9 to give not only an update, but work through a principal candidate profile exercise (utilizing a Google Doc).

I plan to get a posting out on or around December 14 with an application materials deadline of February 14. I am currently targeting the first week of March for round one interviews and the second week of March for finalist round interviews. This would have us on track to be able to approve a candidate as early as the March regular Board meeting, with a special meeting the night of the April learning session or the regular April Board meeting as the current alternate approval dates.

On a related note, once I have a number of documents updated and the wheels in motion for the SBHS principal posting, I hope to spend some time on the Sawyer Elementary principal process. Stay tuned.

- e. **Open Enrollment Survey/Study** – As discussed last month, Lindsay Ferry, Jake Holtz, and I had a conference call with Bill Foster from School Perceptions. I have sent Bill a signed agreement to help the process move forward. Lindsay, Jake, and I had another call scheduled with Bill and one of his team members to walk through the draft survey/conversation structure on December 9. I'll summarize a few points from last month for your reference below:
  - Design a survey (\$750) and provide a written report with analysis (\$500).
  - Additionally, Lindsay plans to make the calls to special education families, and School Perceptions would call regular education families. School Perceptions would get \$11 per completed survey/conversation.

- The “survey” is really more of a conversation than it is a cut-and-dried survey, it’s an opportunity to talk with a 3<sup>rd</sup> party in their case (or a new director in Lindsay’s case) and is designed to inform the district on trends, as well as inform the family if there is something they want more information about or someone they would want to have follow up with them.

- f. **Neola Board Policy Updates** – Ann DeMeuse and I had a virtual meeting with our new Neola Board Policy representative, Jean Born, after school on Thursday, December 3. My usual summer work on board policy updates did not occur so we have some catch up to do.

Update 29.1 was prepped last spring as a part of the meeting our previous Neola rep and I had and should be ready to bring to the Board for first readings. I had hoped to have the first readings occur in December, but it looks like that will be January since I ran out of time to get all the titles and descriptions added to the agenda and background, as well as copies of all the policy drafts into the meeting packet.

Update 29.2 will then need attention. Jean will assist us with this process so those updates can be brought forward this winter as well. There is also an Edgar 2.0 update I’ll probably need to have Jake and the Business Office take a look at before seeing what may need Board attention.

Update 30.1 would then be the next set of revisions anticipated sometime this winter.

As we look to get caught up, as well as look to the future and try to find ways to be more efficient, I envision having Ann work more with the steps to add various pieces in for Board packets and Board consideration after Jean and I have gone through things. I’m sure there will be much more “Neola fun” in the months ahead.

- g. On the **post-employment benefit** front, we know there was a work group last school year and additional conversation at the Board level in a learning session last spring. Jake will continue to work with Andy (our consultant) when as opportunity allows about information Board members asked about, and then assemble options that can help the process move forward. As a quick reminder, dollars had been earmarked to begin a transition to a new system.

#### 4. **Additional Items and/or Updates**